

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JULY 10<sup>TH</sup>, 2006**

The Medina Township Board of Trustees met in Regular Session at the Medina Township Hall on July 10th, 2006, to conduct the business of the Township. President Todd called the meeting to order at 7:32 pm with the following Trustees in attendance: Dianna Huffman, Michael D. Todd and Mead Wilkins. Also in attendance were the Fire Chief, Police Chief, Road Foreman, Zoning Inspector and the general public. Mr. Todd said the Fiscal Officer was not in attendance.

President Todd led the Pledge of Allegiance

**PUBLIC COMMENT**

Mrs. Huffman motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Diane Curnaya (3610 Fenn Road) asked about the status of the Route 3 and Fenn Road property (Blakslee Park).

Carol Unaitis (4985 Fenn Road) asked about the LST meeting.

Ed Unaitis (4985 Fenn Road) asked when the LST meeting was going to be rescheduled.

Russell Stevens (4597 Foote Road) commented on changing Foote Road at the Route 3 intersection to commercial and the update of the intersection.

Scott Jaenke (4064 N. Huntington) asked about traffic calming on N. Huntington.

Rita Holt (4420 Nettleton Road) commented on the intersection of Foote Rd, Reagan Parkway and Route 3 (Weymouth Road) and how the cars go over the berm to get around cars turning left.

Russell Stevens (4597 Foote Road) asked what could be done about cars going around cars turning left

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion

**OLD BUSINESS**

**Relocation of Precincts D & E Update**

Sue Strasser of the Board of Elections will send a letter approving the relocation of voting precincts D & E.

**Resolution Accepting the Comprehensive Plan Grant**

Mr. Todd motioned to put forth the following resolution accepting the Grant Award for the Medina County Comprehensive Plan Grant Assistance Program Established by the Board of Medina County Commissioners of Medina County:

**Resolution No 07102006-030**

WHEREAS, the Board of County Commissioners of Medina County, established the original Medina County Comprehensive Plan Grant Assistance Program on March 15, 2004, to provide land use planning assistance to Medina County Communities to encourage local officials to plan for the future of their community in a sound and logical manner, and from said grant program, awarded Medina Township, the amount of \$5,000.00; and

**Resolution Accepting the Comprehensive Plan Grant Con't**

WHEREAS, Medina Township has initiated a project to update the Medina Township Comprehensive Plan, to provide a guide for future decision-making as to safety and security, emergency mitigation, community investments, regulation of development and updating of the Medina Township zoning resolution to implement the vision for the future, and

WHEREAS, The Medina County Comprehensive Plan Grant Assistance Program provides a one-to-one match for the cost of professional planning assistance up to fifty percent (50%) of an eligible comprehensive plan with elements that must include, but are not limited to, a land use plan, a statement of goals and objectives, a community facilities plan, natural resource inventory, and implementation strategies; and, not to exceed a limit of \$5,000.00; and

NOW, THEREFORE BE IT RESOLVED by the Trustees of Medina Township, Medina County, Ohio, that this Resolution provides for:

1. Acceptance of the matching grant funds in the amount of \$5,000.00, awarded by the Medina County Board of County Commissioners on June 19, 2006, and
2. The commitment of Medina Township to the appropriation of funds equal to, or exceeding, the grant amount, and
3. To the comprehensive planning process and compliance with the following Comprehensive Plan Grant Program Goals, as required in the Medina County Comprehensive Plan Grant Assistance Program Guidelines and Application:

**GOAL ONE**

Provide land use planning assistance to those needing it the most.

How measured: Need based on development pressures from within and outside the community (development trends indicating population growth, new home permits, active subdivision activity and existence of a comprehensive plan).

**GOAL TWO**

Involvement of public in the process.

How measured: Qualitative and Quantitative Research methods proposed as evidence by planned community surveys, focus groups, public hearings and meetings. Proposed combined planning efforts with community non-profit organizations, such as chambers of commerce, social organizations, hone owner associations, etc.

**GOAL THREE**

Provide a thorough and complete comprehensive plan.

How measured: Anticipated final work product shall include a land use plan, statement of goals and objectives, community facilities plan, natural resources, and implementation strategies.

**GOAL FOUR**

Link goals or plan recommendations to zoning code update.

How measured: Commitment made to follow-through on an official zoning map amendment, and implement plan recommendations pertaining to zoning regulations.

**GOAL FIVE**

Commitment to implement other goals from the plan.

How measured: Commitment made to follow-through and implement plan recommendations pertaining to other land use goals and objectives, community facilities, natural resources, etc.

**Resolution Accepting the Comprehensive Plan Grant Con't**

**GOAL SIX**

Commitment to provide education to officials and the public.

How measured: Commitment made to i) reimburse local land use officials for education workshops, seminars, or classes, ii) participate in county training sessions, iii) implement locally-defined elements of a public information and public education program during or immediately following Comprehensive Plan process.

Mrs. Huffman seconded the motion.

Mr. Todd put forth a resolution stating the same. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

**Committee for the Comprehensive Plan Grant**

The Trustees discussed the formation of the committee for the Comprehensive Plan Grant. The Trustees feel the committee should have 5 members with sub-committees and they also see the need to hire a professional consultant to work with the committee. The Trustees will discuss this further at a future meeting.

**Depository Contracts Resolution**

Mr. Todd motioned to put forth the following resolution. This resolution will supersede any other resolution that this Board has previously discussed or passed regarding depository contracts: Mr. Wilkins seconded the motion.

Mr. Todd moved the adoption of the following resolution (see attached):

**Resolution No 07102006-031**

**Resolution Designating Financial Institution as Public Depository**

The Board of Township Trustees of Medina Township, Medina County, Ohio, met in regular session on the 10<sup>th</sup> day of July, 2006, at the Medina Township Hall with the following members present: J. Dianna Huffman, Michael D. Todd and Mead Wilkins.

For active and interim deposits: National City Bank and Chase Bank.

Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

**Second Alternate for Zoning Board of Appeals**

Mr. Wilkins discussed the need for a second alternate to the Board of Zoning Appeals. The Trustees will review the applicants and make a selection at their next meeting.

**Traffic Calming Policy**

Mr. Todd said the Trustees will implement a policy regarding traffic calming and the policy will dictate what procedures will be done. Chief Arbogast is in the process of collecting traffic data on the problem areas of the Township.

**May 8, 2006, Adopted Minutes**

Mr. Todd said the May 8, 2006 minutes were approved before he realized there were revised minutes that he had not seen. The Trustees will review the minutes at the meeting before they are approved.

**Kerry Illes/Road Department Building Proposal**

Mr. Illes presented Trustees with a proposal based on the meeting he had with Mead Wilkins, Ed Kerr and Denny Miller.

Mr. Todd motioned to put forth the following resolution:

**Resolution No 07102006-032**

The Medina Township Board of Trustees, after receiving the architectural fee from Kerry Illes who is the first chosen from the qualification bid, it is determined that \$65,000 is a reasonable architectural fee for the project and has granted the bid to Kerry Illes Architects, Inc. Mr. Wilkins seconded the motion.

Mr. Todd put the resolution forward as previously said. Mrs. Huffman seconded the motion.

Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

*Spice* →

**On-The-Clock-Care Contract**

The changes were not made properly to the On-the-Clock-Care contract. Trina Devanney of the Prosecutor's Office will review it and have a correct contract sent out. Mr. Todd motioned to table the On-the-Clock-Care contract discussion. Mrs. Huffman seconded the motion.

**Police Department Structure/Parking Bureau**

Mr. Todd discussed the possibility of hiring a secretary for the Police Department to allow officers to have more road time. A definite job description will be made. Chief Arbogast discussed the Parking Bureau.

**REPORTS**

**Zoning Department**

Elaine Ridgley reported that for the month of June 2006, 24 zoning permits were issued as follows:

Comm. Change of Use	3	Residential	5
Accessory Buildings	2	Res. Addition	1
Signs	9	Decks	3
Pool	1		

For a total value of permits issued \$2,490,533.00. Total fees collected \$3,703.95.

**Police Department**

Chief Arbogast reported that for the month of June 2006, the department responded to 735 calls for service year to date 3786; 42 accidents year to date 189; 184 traffic stops year to date 1016. Chief Arbogast attended training regarding internet child pornography and crimes against senior citizens. There is a possibility that there will be a seminar for parents and children regarding the Internet at Borders Books. Four Township officers have gotten taser training. Medina General Hospital will be hosting Safety Days. Chief Arbogast volunteered to be on the Comprehensive Plan Grant Committee.

**Fire Department**

Chief Crumley reported that for the month of June 2006, the department responded to 15 calls as follows: 7 alarm drops, 6 fire calls and 2 motor vehicle accidents. The Chief will attend the State Fire Chiefs Conference. The department has been working with neighboring departments. They had a water shuttle relay.

**Road Department**

There was no Road Department report. Denny Miller said road signs are needed and he gave Mr. Wilkins a quote of \$3500.00. Mr. Wilkins said "no littering" signs can be put up on Watkins Road.

**Township Complex Landscaping Mound**

Mr. Todd received a letter from Robert Armbruster regarding the previous agreement for the landscaping buffer between the township hall and the adjoining property. It was a gentlemen's agreement and the Trustees would like something in writing for future administrations to follow. An opinion from the Prosecutor will be gotten regarding this matter.

**Adopt-a-Road Program**

Mr. Todd motioned to put forth a resolution to establish a Medina Township Adopt-a-Road Program, name to be determined later, subject to the signing of waivers of participants so the Township is not liable for any damages or injuries that occur with the understanding that we will have a training program and it will be monitored through the Police Department. Mrs. Huffman seconded the motion.

**Resolution No 07102006-033**

Mr. Todd put forth the resolution at this time. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

**Land Conservation Easement on Pearl Road**

Mr. Todd discussed the letter received from Mr. Thorne regarding a Land Conservation Easement. The conclusion was that the Board of Trustees could grant a conservation easement if a resolution was passed declaring the property not needed for a public use, and thereafter reserved the power to revoke the easement if the need to use the property for a public easement arose. The Trustees will ask for clarification on the wording of the resolution.

**Locations for Schools in Township**

The Trustees want a letter sent to Jim Gerspacher regarding considering the Township for possible locations for schools.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Ed Unaitis (4985 Fenn Road) commented on having a contest to name the adopt-a-road program and also an intersection sign is needed at the corner of Wilbur and Nichols Road.

Sally Gardner (3333 Foskett Road) had a comment on signs for the adopt-a-road program.

Alliss Strogin (3003 Hood Road) asked for clarification on the committee for the Comprehensive Plan.

Pat Kelly (4050 Cook Road) commented on the road beautification program. He also asked what the Comprehensive Plan means and how long it is good for.

Rita Holt (4420 Nettleton Road) commented on the Zoning Book and the Comprehensive Plan.

Ed Unaitis (4985 Fenn Road) wanted to know if the Township was still involved with the County in the Comprehensive Plan work.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

Mr. Todd motioned to adjourn the meeting at 9:55 pm July 10<sup>th</sup>, 2006. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd reconvened the meeting at 9:56 pm.

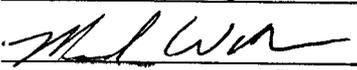
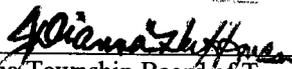
**EXECUTIVE SESSION**

Mr. Todd motioned to enter into Executive Session with the Township Secretary and the full Board to discuss employee matters and employee compensation. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins. The Board entered into Executive Session at 9:57 pm. The Board reconvened from Executive Session regarding employee matters at 10:12 pm. No decisions were made at this time.

Mr. Todd motioned to adjourn the meeting at 10:13 pm. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

There being no further business to come before the Board the meeting was adjourned at 10:13 pm.

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Medina Township Fiscal Officer

  
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Medina Township Board of Trustees