

**RECORD OF PROCEEDINGS
MINUTES OF SPECIAL MEETING
MAY 17th, 2006**

The Medina Township Board of Trustees met in special session at the Medina Township Hall on May 17th, 2006, to conduct the business of the township. President Todd called the meeting to order at 7:31 pm with the following Trustees in attendance: Dianna Huffman, Michael Todd and Mead Wilkins. Also in attendance were the Fiscal Officer and the general public.

ROLL CALL

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Wilkins motioned to open the floor for public comment. Mrs. Huffman seconded the motion.

There was no public comment.

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

Medical Plans for Township Employees

Mark Herwick of Homestead Insurance had presented Trustees with other options for employee medical plans. The Trustees will review the plans further and then make a decision at the May 31st, 2006 special meeting.

Oath of Office for Jason Watts

Mr. Todd administered the Oath of Office to Jason Watts as a Medina Township Police Officer.

Mr. Todd motioned to pass a resolution to accept the appointment of Jason Watts as a Police Officer for Medina Township. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Resolution No 05172006-022

Mr. Todd motioned a resolution on the same. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Accounts Payable

Mr. Wilkins motioned to approve accounts payable checks #16610 to #16644 totaling \$11,748.49. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Payroll

Mr. Wilkins motioned to approve payroll checks #10323 to #10336 totaling \$13,410.87 with electronic transfer of taxes totaling \$2,690.73. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Medina Excavating Check

Mr. Stagar requested that the check for Medina Excavating totaling \$43,000.00 be tabled until a letter is received from Kerry Illes with the breakdown of funds. Glen Eastwood explained the progress of the excavating at the Blakslee Park property. Mr. Todd said the township may have an option to purchase property from Medina Excavating for ingress/egress if they continue to have a problem with ODOT.

TM5/17/06

Blakslee Park and the Ohio EPA

Mr. Todd spoke with Chris Moody of the Ohio EPA. Mr. Moody said the Township is in compliance but they need an inspection letter regarding water quality calculations. Mr. Eastwood said he would get it taken care of. Mr. Moody said Medina Excavating did a great job in getting into compliance but the letter is needed as soon as possible.

Ohio Department of Taxation Letter Regarding Blakslee Park

Mr. Todd received a letter from the Ohio Department of Taxation regarding the expansion of the Township facilities on the Blakslee property. Mr. Eastwood will give the Trustees a written statement of what has been done so it can be sent to the Department of Taxation.

Medina Excavating Check Con't

Mr. Todd motioned to hold the check pursuant to the discussion with Medina Excavating and pursuant to getting a letter from Kerry Illes showing the breakdown between the Road Department and the general fund. Mrs. Huffinan seconded the motion. Voting aye thereon: Mrs. Huffinan, Mr. Todd and Mr. Wilkins.

Advances of Taxes

Mr. Todd said the Trustees were told the Township should be taking Advances of Taxes. Mr. Stagar said we don't take Advances of Taxes because we don't need the money and it would be like borrowing money. Mr. Todd said that this is not like borrowing money and the Township should take the draw on funds that are already collected and set aside for the Township's use. The Township would then have the benefit of receiving the interest and not the Auditor's Office. Mr. Todd asked Mr. Stagar to look into this matter. Mr. Stagar said he has to clear it with the Auditor of State and he feels he can have the answer sometime between July 1st and August 1st.

Statement of Qualifications

Mr. Todd and Mr. Wilkins gave their choices for the Architects to be interviewed. Mrs. Huffinan has not had a chance to review all the applicants' resumes. The Trustees will interview Kerry Illes Architects, TC Architects, Incorporated and R. E. Warner and Associates, on May 31st, 2006, at 6:30 pm.

Mr. Todd motioned to enter into Phase II of the interview process for the architectural designs for the Road Department Building on Blakslee Field. The Statement of Qualifications issued by Illes Architects Incorporated Medina, Ohio, T.C. Architects Incorporated Akron, Ohio and R.E. Warner Associates Westlake, Ohio. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffinan, Mr. Todd and Mr. Wilkins.

Meeting Time Change

Mr. Wilkins would like to change the meeting time to 7:00 pm but Mrs. Huffinan would like to leave it as it is. Mr. Todd said to give it a few more months and then decide.

Relocation of Voting Precincts D and E

The Trustee said Mr. Ostmann will talk to Living Word Lutheran Church about becoming a polling place. Mrs. Huffinan said Mr. Ostmann has already discussed it with the Church Counsel.

TM5/17/06

Parking Violations Bureau

Chief Arbogast presented the Trustees with a Parking Enforcement Program for the Township. A resolution would have to be sent to the Clerk of Courts requesting permission to set up a Traffic Bureau. There are rules and regulations that have to be established. The Bureau can be established but if the Trustees feel the Bureau is not working it can be stopped. It would be for handicap parking, fire lane or other illegal parking. The Trustees would like information regarding the types of warning signs that would be installed.

Additional Coverage for Police Chief

Mr. Todd said there will be 5 weeks of vacation that will be taken in the Police Department and that will call for additional coverage by the Police Chief. Chief Arbogast proposed putting himself on hourly rate calculated on his current rate. He would work no less than 20 hours and no more than 40 hours per week. Mr. Todd felt this could create a problem with insurance. Chief Arbogast said he would sign a paper stating he would not request medical insurance. Chief Arbogast will start hourly May 28, 2006.

Resolution No 05162006-023

Mr. Todd motioned to pass a resolution changing the Medina Township Police Chief's pay structure to an hourly pay structure beginning May 28, 2006. It will be calculated by taking his current pay and dividing it by 20 hours per week for the year and coming up with an hourly rate. The current agreement is that the Chief will not work any less than 20 hours per week and no more than 40 hours per week during that period that he is an hourly wage earner. All time sheets will be submitted to the Police Commissioner in the same manner as the time sheets submitted by Patrolmen and Sergeants. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd made a resolution on the same. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Budget Workshop

Mr. Wilkins requested another budget workshop be held soon.

Seasonal Employees

Mr. Todd explained why they wanted an answer regarding seasonal employees. The Trustees are waiting for an answer from Bill Thorne.

Managed Care Organization

Mr. Todd said Managed Care Organization is basically Workers Compensation. Mr. Todd was solicited by the same people we have the plan with. Mr. Stagar said we saved \$27,000 last year and \$23,000 the previous year.

Joint Chamber of Commerce/Medina Township Meeting

At the joint Chamber of Commerce/Medina Township meeting, Mr. Todd was asked how many businesses were in the Township and how much tax money was paid to the Township by the businesses. Mr. Todd stated that businesses that are under \$10,000 don't file personal property tax. We have 276 businesses that meet the \$16,000 threshold. The total taxes collected from Medina Township for 2005 was \$1,867,396.15. Of that amount, businesses are responsible for a total of \$95,238.99 from personal property tax and \$4,654.75 from personal property exemption. Mrs. Holt (4420 Nettleton Road) said that even though the businesses feel they are contributing a lot of money to the Township, they are still getting the services of the Police Department, Fire Department, LST and other services.

TM5/17/06

Montville and Medina Township Commissioned Auxiliary Officers

Mr. Todd was asked by Lynda Bowers, Lafayette Township Trustee, what the liability is since the Montville Township/Medina Township Police Departments are commissioned auxiliary officers for each others departments. The Trustees asked that a letter be sent to the County Prosecutor asking for a legal opinion.

Talking During Meetings

Mr. Todd asked that the audience, and all persons at the meeting, try not to talk when the Trustees or other people have the floor. The microphones pick up all conversations and it makes it difficult when doing the minutes.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Huffman seconded the motion.

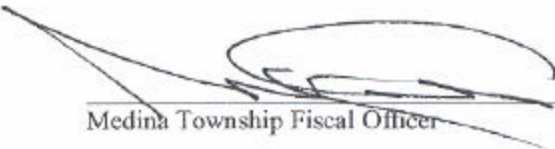
Rita Holt (4420 Nettleton Rd.) asked if the Township has the same agreement with Medina City Police as with Montville Police. Mr. Todd said no. She asked what the cost of the signs would be for "no parking" signs. Mr. Todd said they would have to see how many signs are needed. She asked if the Blakslee property was under CUAV taxation and who paid the taxes. The Trustees are looking into this matter. She also asked what the \$500 check to Panera Bread was for. Mrs. Huffman said it was the refund for their temporary banner.

John Molenda (4058 Fenn Rd.) feels Neura Dirt and Tru-Green Lawn Service should have to pay personal property taxes in the Township.

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

Mr. Todd motioned to adjourn the meeting at 9:34 pm on May 17th, 2006. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

There being no further business to come before the Board the meeting was adjourned at 9:35 pm.



Medina Township Fiscal Officer



Medina Township Board of Trustees