

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
AUGUST 19TH, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 19th, 2011, to conduct the business of the Township. Vice-President Gardner called the meeting to order at 6:01 pm with the following Trustees in attendance: Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were Linda DeHoff, Fiscal Officer, Police Chief Arbogast, Fire Chief Crumley, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

Roll Call

Mrs. Gardner asked for a roll call of all members present. Trustees present were Mrs. Gardner and Mr. Jarrett. Mr. Todd was absent due to illness.

Pledge of Allegiance

Mrs. Gardner led the Pledge of Allegiance.

Moment of Silence

Mrs. Gardner asked for a moment of silence for our military personnel at home and overseas

OTHER BUSINESS

Approval of Accounts Payables

Mrs. Gardner motioned to pay warrants #22197 thru #22241 in the amount of \$103,465.32. Mr. Jarrett seconded the motion. Mr. Jarrett said the warrants are higher because the Nettleton Road Project was paid off. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Approval of Payroll

Mrs. Gardner motioned to approve payroll check #15263 thru #15282 in the amount of \$21,215.01 with \$4,035.29 going to other compensation OPERS, union dues, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Approval of Minutes

Approval of minutes was tabled until Mr. Todd returns.

DEPARTMENT PURCHASE ORDERS AND TRAINING REQUESTS

Ohio Crime Prevention Block Watch

Mr. Jarrett motioned for \$40.00 for the Ohio Crime Prevention Block Watch. It is a development block watch program that I think is very beneficial and I like to make a motion to approve it. It is for Chief Arbogast on the date of October 14, 2011. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett and Mrs. Gardner.

State Homeland Region 5 Planning

Mr. Jarrett motioned to approve \$0 dollars for Chief Arbogast to attend the State Homeland Region 5 Planning in Oregon, Ohio on the date of October 6 through the 7, 2011, he actually serves on the Board. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett and Mrs. Gardner.

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DEPARTMENT PURCHASE ORDERS & TRAINING REQUESTS CON'T

Lake Ridge Refrigeration – Air Conditioning Repair at the Police Department

Mr. Jarrett motioned for a Purchase Order Requisition for the Police Department. The vendor is Lake Ridge Refrigeration, Inc. also known as Medina Heating and Cooling. I have a proposal date of August 10, again, this is down at the Police Department. They are sealing up all the duct work, shortening some of the runs in the duct work, making a filter cap for the filter, cleaning the coil and charging the air conditioner. They gave us a proposal of \$800.00. They did make a comment of they need to have additional insulation blowing into the attic to give us a little bit better insulation but, this proposal is an amount for \$800.00 for that proposal from Lake Ridge Refrigeration. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett and Mrs. Gardner.

Traffic Sign Retroreflectivity Inspection

Mrs. Gardner motioned for an appropriation to attend a class, conference or seminar on September 21 at the ODOT District 4 Office in the amount of \$50.00. It's for Traffic Sign Reflectivity Inspection. It's a training course for Denny Miller and Ed Kerr regarding the fact that the state is requiring that all the street signs, not the names of the street signs, but the speed limit signs and all of those to be replaced with ones that have better reflectivity on them, and there is a deadline for them and they are hoping to find out more about that at this workshop or training. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

2011 Dispatch Service with the City of Medina

Mrs. Gardner motioned for a purchase order requisition to the City of Medina for, the department is admin, and it's for the 2011 dispatch services. The total dollar amount was \$68,670.38 that's less then \$1000.00 more than it was last year. There was 1.50% increase because of labor contract. 1/3 will be charged to the Fire Department, 1/3 to the Police and 1/3 to the LST account. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett. Mr. Jarrett asked if due the labor contract the increase of 1.5% was only \$1,000.00 and Mrs. Gardner said yes, it was approximately \$600.00 plus.

REPORTS

Police Department

Chief Arbogast reported that for the month of July 2011 the department responded to 785 calls for service (see attached). He said the Medina County DUI Task Force will be out in full force in Medina Township on August 20. There will be 10 officers from different jurisdictions saturating Route 18 and 71. Mr. Jarrett asked what time would this be and was told it would be from 7:00 pm to 3:00 am.

Mrs. Gardner motioned to accept the Police Report as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

OLD BUSINESS

LST Contract, Comprehensive Plan and Newsletter

Mrs. Gardner tabled the LST Contract, Comprehensive Plan and Newsletter until Mr. Todd returns.

Weymouth Days

Mrs. Gardner said Mr. Todd was interested in coordinating some type of event with Weymouth Days and she cannot find any information on who is in charge of Weymouth Days. She will continue trying to get information on this event. The Township may not be able to participate until next year.

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NEW BUSINESS

Request for New Liquor License at the Previous Dirty Cowboys

Mrs. Ridgley said someone was interested in the old Dirty Cowboys site in Plaza 71 and said they requested a liquor license. She said no one has come before the Zoning Commission as of this time.

Mrs. Gardner motioned that the township does not have any objection to this liquor license and are not requiring a hearing on it. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

New Phone System - Fire and Administration

Mrs. Gardner proposes having Chad Riffle handle the administrative work that may need to be done when someone forgets their password, etc. Mr. Jarrett asked what the cost would be and Mrs. Gardner said it would be his regular rate.

Mrs. Gardner motioned to make Chad Riffle the new phone system administrator. He will be instructed and given the software etc., he needs by Chuck Mader of Frontier and Chad will be paid as he normally is, as an employee. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Computer Upgrades

Mrs. Gardner presented Mr. Jarrett with the network review and recommendation from Chad Riffle for the Zoning Office and the Administration computer upgrade. Mr. Jarrett asked if he could come to the next meeting to discuss this. Mrs. Gardner will contact him and set this up.

Auction Results

Mrs. Gardner said the total auction results for the townships involved were \$18,300.00. Medina Township Administration made \$259.82, Fire \$3,957.25, Police \$4,255.27 and Service Department \$1,991.53.

Health Department Flu Clinic

Mrs. Gardner said the Health Department would like to hold a flu clinic at the Service Department on September 23, 2011, from 8:00 am to 11:30 am. Mr. Miller will contact the Health Department.

Mrs. Gardner motioned to allow the Health Department to have a flu clinic at the road department the same as they did last year. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Mr. Jarrett said he found out that there were 80 stations around the county that tested positive for West Nile Virus.

Transcription of the August 17, 2011, Board of Zoning Appeals Meeting

Mr. Jarrett wanted the input from the other Trustees as to how to proceed with the minutes for the BZA August 17, 2011, meeting. He stated that there was a court reporter at the July 20, 2011, BZA meeting and the tape was transcribed word for word. Mrs. Gardner feels they should be consistent and have the minutes transcribed word for word. Mr. Jarrett said the cost would be around \$250.00 to \$300.00 for a 50 page document and \$5.00 a page after 50 pages.

Mr. Jarrett motioned to enter in an agreement with Dearborn Reporting for transcribing the minutes to the BZA meeting that was held on August 17, 2011, the price is going to be between \$250.00 to \$300.00. Again, the company felt comfortable that it should not exceed \$300.00 and if it does it won't be all that much. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett and Mrs. Gardner.

Authorization of Fiscal Officer to Sign Vehicle Titles for the Township

Resolution No. 08192011-022

Mrs. Gardner motioned to put forth a resolution authorizing the Fiscal Officer to sign vehicle titles for the Township until this authorization is rescinded by the Board of Trustees. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

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PUBLIC COMMENT

Mrs. Gardner motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Robin Gray (4074 Remsen Road) asked what the Knox boxes were that would be used for senior citizens. Chief Arbogast and Chief Crumley explained that they would be used on senior citizen houses in case of an emergency. It prevents emergency personnel from having to break in, and do damage to the home. She asked how safe that was and was told the boxes are hidden.

Mrs. Gardner closed the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

ADDITIONAL DEPARTMENT HEAD COMMENTS

Four Way Stop Request for Hunting Run and Lake Forest Trail

Denny Miller, Road Foreman, received a call from a lady who lives on Hunting Run and she requested Hunting Run and Lake Forest Trail be made a four way stop because of speeders. He is doing a speed study of the area. A stop sign cannot be used to control speed. Chief Arbogast said he put up additional traffic surveillance and only ticketed one vehicle. Mr. Miller will have a report at the next meeting.

Traffic Light at Grande Blvd

Denny is checking into the ownership of the traffic light at Grande Blvd. He will try to have that information at the next meeting.


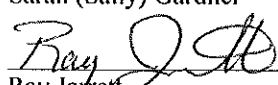
Executive Session for Collective Bargaining Matters

Mrs. Gardner motioned to enter into Executive Session with the Medina Township Board of Trustees, the Fiscal Officer and Chief Arbogast to discuss collective bargaining matters at 6:54 pm on August 19. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

The Medina Township Trustees came back from Executive Session at 7:43 pm where the Board of Trustees, Fiscal Officer and Chief Arbogast discussed collective bargaining matters. No decisions were made during that meeting. Mrs. Gardner motioned to go back into our regular meeting at 7:43 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Mrs. Gardner motioned to adjourn the meeting at 7:44 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Sarah (Sally) Gardner

Ray Jarrett

MEDINA TWP. POLICE

CALLS RECEIVED SUMMARY

DATE: 8/18/2011

For the Period from 07/01/2011 To 07/31/2011

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NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
ACCIDENT NO INJURY	02	22	22
ACCIDENT PRIVATE PROPERTY	03	3	3
ACCIDENT INJURY	04	8	8
ASSAULT	08	2	2
ASSIST	10	27	26
ASSIST CITIZEN	10A	34	34
BURGLARY	12	2	2
ALARM RESPONSE	12B	67	67
FRAUD / OTHER	14A	1	1
WARRANT ARREST	15	1	1
ANIMAL COMPLAINT	18	14	14
DOMESTIC VIOLENCE	20	1	1
CIVIL MATTER	20C	1	1
DISTURBANCE	20D	6	6
NOISE COMPLAINT	20N	7	7
PRISONER TRANSPORT	21	1	1
DRUNK	24	1	1
DRUG ACTIVITY	24A	1	1
FIRE / FIRE ALARM	28	7	7
RESCUE SQUAD	29	41	41
JUVENILE RELATED	34	2	2
THEFT	36	17	17
FOUND PROPERTY	36A	2	2
COMMUNITY POLICING ACTIVITY	55	63	63
COP - BUILDING CHECK	55B	91	91
COP - TRAFFIC ENFORCEMENT	55T	15	15
VACATION WATCH	55V	61	61
SUSPICIOUS PERSON	60	16	16
SUSPICIOUS AUTO	60A	11	11
SUSPICIOUS ACTIVITY	60B	15	15
TRAFFIC CONTROL	62	1	1
VANDALISM	64	7	7
CRIMINAL DAMAGE	64A	4	4
HARASSMENT / PHONE CALLS	70	3	3
LOCKOUT	72	11	11
TRAFFIC COMPLAINT	86	28	28
PAKING OFFENSE	86A	2	2
TRAFFIC STOP CITATION	86C	31	31
TRAFFIC STOP DUS	86S	6	6
TRAFFIC STOP WARNING	86W	127	127
DISABLED VEHICLE	87	20	20
WELFARE CHECK	88	1	1
911 HANG UP	91	5	5

786

785

MEDINA TWP. POLICE

ARREST REPORT

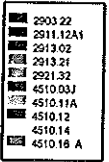
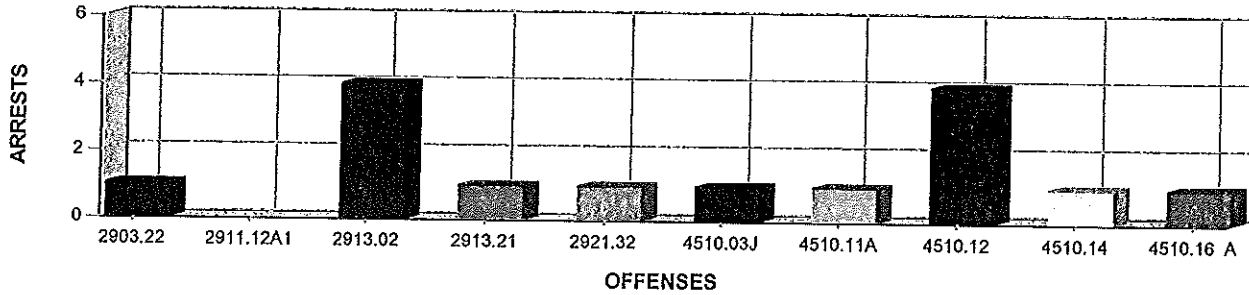
DATE: 8/18/2011

(NOTE: The Report indicates the Start Time of the Incidents)

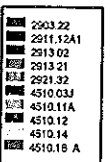
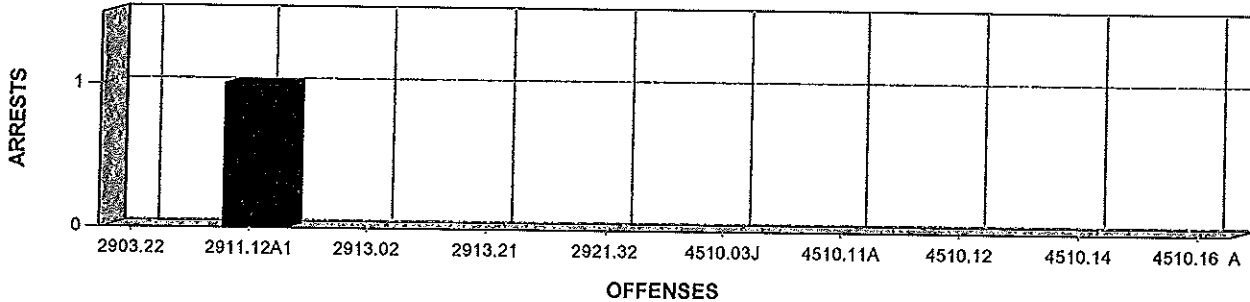
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For the Period from 07/01/2011 To 07/31/2011

Arrests - Adults



Arrests - Juveniles



OFFENSE CODE AND DESCRIPTION		TYPE OF ARREST	ARREST	
			ADULTS	JUVENILE
2903.22	Menacing	CRIME IN PROGRESS	1	
2911.12A1	Burglary - purpose to commit theft offense or felony	CRIME IN PROGRESS		1
2913.02	Theft	COURT SUMMONS/CIT	4	
2913.21	Misuse of credit card	COMPLAINT	1	
2921.32	Obstructing justice	WARRANT	1	
4510.03J	DUS Twelve Point Suspension	COURT SUMMONS/CIT	1	
4510.11A	DUS License Forfeiture / Administrative	COURT SUMMONS/CIT	1	
4510.12	No OL	COURT SUMMONS/CIT	4	
4510.14	Driving under OVI suspension	COURT SUMMONS/CIT	1	
4510.16 A	Other Suspension(s)	COURT SUMMONS/CIT	1	
			15	1