

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JULY 21<sup>ST</sup>, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 21<sup>st</sup>, 2011, to conduct the business of the Township. Vice-President Gardner called the meeting to order at 7:04 pm with the following Trustees in attendance: Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were Fiscal Officer Linda DeHoff, Fire Chief Mark Crumley, Road Foreman Denny Miller, Police Chief David Arbogast, Zoning Inspector Elaine Ridgley and the general public.

**Roll Call**

Mrs. Gardner asked for a roll call of all members present. Trustees present were Mrs. Gardner and Mr. Jarrett. Mr. Todd was absent due to a medical emergency.

**Pledge of Allegiance**

Mrs. Gardner led the Pledge of Allegiance.

**Moment of Silence**

Mrs. Gardner asked for a moment of silence for our military personnel at home and overseas.

**OTHER BUSINESS**

**Approval of Accounts Payable**

Mrs. Gardner motioned to approve warrant #22108 to warrant #22147 in the amount of \$21,272.10. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Payroll**

Mrs. Gardner motioned to approve payroll check #15185 thru #15207 in the total amount of \$25,192.50 with \$4,446.78 going to employee deductions; OPERS, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Auditor's Report by Erica Graffain**

Erica Graffain, Auditor's Office, said 2<sup>nd</sup> half tax bills were due July 8, 2011. If there are any problems with the payment of the tax bills please call the Auditor's Office (330-725-9767). Any seniors that are turning 65 can apply for the Homestead Program when they turn 65, they do not have to wait. The Farmers Market on the square will be open from 9am to 1pm until October 15.

**DEPARTMENT PURCHASE ORDERS AND TRAINING REQUESTS**

**A.R.L. – Service Department**

Mrs. Gardner motioned to approve a purchase order requisition for A.R.L. out of Akron, Ohio, to restripe Nettleton Road from Wildwood to where the concrete stops on the south end; it would be the yellow and the white lines, in the amount of \$2,500.00. This is for the Road Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett. (Cost 32 cents a foot for the double yellow and 12 cents a foot for the white).

**Perrin Asphalt**

Mrs. Gardner motioned for the purchase order requisition for the Road Department for Perrin Asphalt out of Akron, Ohio. It is asphalt lateral ditch over replaced culvert on Remsen Road in the amount of \$4,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

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**DEPARTMENT PURCHASE ORDERS AND TRAINING REQUESTS CON'T.**

**W. W. Williams Truck Repairs**

Mrs. Gardner motioned to put forth a purchase order requisition for the Fire Department for W. W. Williams out of Brunswick, Ohio, for the repair and maintenance of 208-1, 204-1 annual and also any other repairs as needed for \$8,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**VCOS Symposium In The Sun for Fire Chief Crumley**

Mrs. Gardner motioned for an appropriation for Chief Mark Crumley to attend the Synopsis in the Sun, the VCOS Synopsis in the Sun, on November 10 through the 13 in Clearwater Florida. It is the leadership development to meet the needs of leading a volunteer Fire Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Brunacini's Hazard Zone Management Conference**

Mrs. Gardner made a motion for an appropriation in the amount of \$1,600.00 for Hazard Zone Management Conference for 3 days and it covers all of their expenses, registration, hotel and everything. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Ohio State Firefighters Conference – Wilmington, Ohio**

Mrs. Gardner motioned for another appropriation to attend a conference, the Ohio State Firefighters conference in Wilmington, Ohio, in the amount of \$450.00. It's for Rick Bromley, Jr. It's the Inspectors Updates Class and to represent Medina Township Fire Department at the State. The \$450.00 is the class registration and hotel only. Mr. Jarrett seconds the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**REPORTS**

**Fire Department**

Chief Crumley reported that for the month of June 2011, the department responded to 34 calls for service and 67 fire inspections (see attached). The department participated in 6 public relations activities. Mr. Jarrett asked what type of training the Firefighters receive for fire hydrant maintenance. Chief Crumley said the county does not have a written policy but Firefighter Mike Stopa created a policy.

**Police Department**

Chief Arbogast reported that for the month of June 2011, the department responded to 735 calls for service with 19 arrests (see attached). On August 2 they will have another National Night Out. They will again be partnering with Wal-Mart.

**Zoning Department**

Elaine Ridgley, Zoning Inspector, reported that for the month of June 2011, 27 permits were issued as follows:

Comm. Change of Use	3	Residential Additions	2
Signs	16	Accessory Building	2
Pools	4		

Total value of permits issued of \$342,000.00 total fees collected \$4,772.92. There were violations issued to Medina Auto Brokers and Bill Doraty KIA. There was \$1,500.00 returned in security deposit fees.

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## REPORTS CON'T

### Service Department

Denny Miller, Road Foreman, reported that for the month of June 2011, the department changed 2 cross culverts on Nettleton Road; prepared Service Department Building for flag day; bermed roads from wash outs due to storms; 1 burial; 1 headstone footer; place dirt along new pathways at park; contacted auctioneers for auction; inspect & oversee Nettleton Road project; mowed berms & ditches and other everyday business.

Mrs. Gardner motioned to accept the department reports Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

## OLD BUSINESS

### LST Contract

Mrs. Gardner said Mr. Thorne is working on the LST contract but they have had no word from him.

### Comprehensive Plan and Township Newsletter

The Trustees tabled these items until Mr. Todd is back.

### Health Department Off-site Clinic Contract

Mrs. Gardner said Mr. Thorne is working on the Health Department Contract but they have had no word from him.

### Land Lines

Mrs. Gardner said Frontier will be in next week Tuesday and Wednesday working on it again. They are waiting for 2 wall mounts for the units that should be here by then.

### CR Architects

Mrs. Gardner said CR Architects should have the project that they are working on for us by the end of the month.

## NEW BUSINESS

### Wheel Chair Ramp – Granger Road

Mrs. Gardner said there is a request to put a ramp in front of a house on Granger Road that will require a variance. It has become a medical emergency. Currently, the gentleman that lives there can only get out the back door and 2 people are needed to help. They cannot build a ramp on the back of the house because it would block the basement steps and they would need to put in a new door. The Medina Lions Club is building this for them. Mrs. Gardner would like to waive the variance fee.

Mrs. Gardner motioned to waive the BZA fee of \$275.00 for the Lions Club in order to do this for the family. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

### Jerry Boyd of Capital Equipment of South Carolina

Mrs. Gardner said Jerry Boyd of Capital Equipment has 5 pieces of 2010 models of equipment they are trying to sell. The value is \$18,110.00 and they will sell them for \$6,240.00. They consist of 1 7500 watt diesel powered generator, 1 8500 gas powered industrial generator, a TAC 2 T gas powered contractor compressor, 2800 PSI gas powered pressure washer and a trash pump for dumping water out of a ditches plus 2 wheel kits for the generators. The Trustees thanked him for coming but both the Road Foreman and Fire Chief said they don't need those items at this time.

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Additional Department Head Comments

Denny Miller, Road Foreman, said Nettleton Road will be open Monday or Tuesday. He also stated that a man came around the barricades and went over the grass so the grass has to be repaired. They were able to get his license plate number so an officer presented him with a ticket.


Mrs. Gardner motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

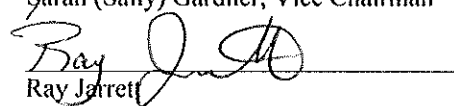
There were no comments.

Mrs. Gardner motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Mrs. Gardner motioned to adjourn the meeting at 7:45 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

  
Linda DelHoff, Fiscal Officer

  
Sarah (Sally) Gardner, Vice Chairman

  
Ray Jarrett



# Medina Township

from the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

## ZONING REPORT – JUNE, 2011

### MONTHLY TOTALS

3	Commercial Change of Use			
2	Residential Additions			
2	Accessory Buildings			
4	Pools			
16	Signs			
<b>27</b>	<b>TOTAL PERMITS</b>	<b>TOTAL VALUE:</b>	<b>\$ 342,000</b>	
	Fees collected on permits total excluding signs	\$ 1,272.92		
	Fees collected on sign permits:	\$ 3,500.00		
	<b>TOTAL PERMIT FEES COLLECTED:</b>	<b>\$ 4,772.92</b>		<b>\$4,772.92</b>
	Fees collected in May & June for Zoning Comm. Agenda	\$ 250.00		
	Fees collected in May & June for BZA Agenda	- 0 -		
	<b>TOTAL FEES COLLECTED:</b>	<b>\$ 250.00</b>		<b>250.00</b>
	<b>GRAND TOTAL:</b>			<b>\$ 5,022.92</b>

Respectfully Submitted,  
Mary Ann Heiss  
Assistant Zoning Inspector  
July 7, 2011

Violations Issued: 2011 - #014 Medina Auto Brokers, #015 Doraty KIA  
Deposits returned in June: \$ 1,500

# Medina Township Fire Department

## June 2011 Activity Report

Type of Alarms		Count	Percentage		
<b>A</b>	<b>Alarm Drop</b>	6	18.00%		
	4 Commercial				
	1- North Gateway tire - water flowing from riser in mens bathroom				
	1- Tractor Supply Company - Child opened fire exit door				
	2- Western Reserve Masonic - alarm malfunction & attic heat detector				
<b>E</b>	<b>Assist EMS (LST)</b>	14	41.00%		
	3- Heart problem				
	2- Falls				
	2- Seizure/Convulsions				
	1- Unconscious				
	1- Uncontrolled bloody nose				
	1- Suicidal male subject				
	1- Assist LST with combative female patient				
	1- MVA with injuries				
	1- Difficulty breathing				
	1- General weakness and low blood sugar				
<b>F</b>	<b>Fire Call</b>	7	21.00%		
	1- Structure Fire - mutual aid to Brunswick				
	1- Fire in industrial Hopper - mutual aid to Medina City				
	1- Fully involved motorhome on I-71 - mutual aid to Medina City				
	1- Power line down				
	2- Open burn complaint				
	1- Odor of smoke/electrical inside home				
<b>M</b>	<b>Motor Vehicle Accident</b>	6	18.00%		
<b>CO</b>	<b>Carbon Monoxide</b>	1	2.00%		
<b>HZ</b>	<b>Haz Mat</b>	0	0.00%		
<b>Total Incident Count</b>		34		*Mutual aid given=3	
				*Mutual aid received=0	
<b>Total Calls During Staffing Hours</b>		15			
Mon. Thru Fri. 7am-3pm					
<b>Inspections conducted</b>					
	Annual Fire Safety Inspections	36			
	Re-Inspections	26			
	Annual Fire Alarm Tests	0			
	Annual Sprinkler Tests	0			
	Semi Annual Hood tests	5			
<b>Total Inspections</b>		67			
<b>Public Relation Activities</b>					
	Western Reserve Masonic bingo				
	Medina Hospital Safety Day				
	Flag Day ceremonies				
	Jo Jo's Hope ride				
	Several truck tours while in township neighborhoods flushing hydrants				
	Smoothie King - truck tour for several customers				

## Medina Township Service Dept. June 2011 Report

- Change 2 cross culverts Nettelton Rd
- Get shop ready for Flag Day
- Berm roads from wash-outs due to storms
- 1 Burial
- 1 headstone footer
- Place dirt along new pathways at park
- Contact Auctioneers for auction
- Inspect and oversee Nettelton road project
- Mow berms and ditches
- Other everyday business

Report submitted By : Denny Miller Road Foreman

MEDINA TOWNSHIP  
 BOARD OF TRUSTEES  
 Meeting held 7-21-11

NAME

ADDRESS

<del>Jersey Boyd</del>	Capital Equipment
CANTER BERRY <del>John E. Bue</del>	3872 DARTFORD HWY.
Don Kuenzer	4591 Marks Rd.
Robert M. Gray	4074 Remsen Rd.
Allison Stoeckl	Stuyvesant
Carl Scarsin	4606 FENN R.
Eric Druffin	Medina Co. Auditors Ofc
JEFF KESLER	PARKS DIST
DIANNA HUFFMAN	4025 REMSEN RD
William Clark	3670 Hamilton Rd.
Quinn Kishner	177#



# MEDINA TWP. POLICE

## CALLS RECEIVED SUMMARY

For the Period from 01/01/2011 To 06/30/2011

DATE: 7/4/2011

PAGE: 1 OF 2

NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
		6	5
ACCIDENT NO INJURY	02	179	179
ACCIDENT PRIVATE PROPERTY	03	35	35
ACCIDENT INJURY	04	42	42
AIRCRAFT CRASH	06	1	1
ASSAULT	08	3	3
ASSIST	10	116	116
ASSIST CITIZEN	10A	138	138
BURGLARY	12	7	7
BURGLARY IN PROGRESS	12A	2	2
ALARM RESPONSE	12B	256	256
BREAKING AND ENTERING	12C	1	1
FRAUD / BAD CHECKS	14	19	19
WARRANT ARREST	15	41	41
SUDDEN DEATH	16	1	1
ANIMAL COMPLAINT	18	57	57
DOMESTIC VIOLENCE	20	7	7
DOMESTIC DISPUTE	20A	3	3
CPO / TPO VIOLATION	20B	3	3
CIVIL MATTER	20C	5	5
DISTURBANCE	20D	34	34
NEIGHBOR DISPUTE	20E	1	1
NOISE COMPLAINT	20N	12	12
PRISONER TRANSPORT	21	10	10
DRUNK	24	12	12
DRUG ACTIVITY	24A	9	9
FIGHT	26	5	5
DISORDERLY CONDUCT	26A	3	3
FIRE / FIRE ALARM	28	39	39
RESCUE SQUAD	29	175	175
JUVENILE RELATED	34	24	24
THEFT	36	76	76
FOUND PROPERTY	36A	14	14
MISSING PERSON	38	1	1
SHOOTING	52	2	2
COMMUNITY POLICING ACTIVITY	55	641	641
COP - BUILDING CHECK	55B	324	323
COP - TRAFFIC ENFORCEMENT	55T	100	100
VACATION WATCH	55V	339	339
STOLEN VEHICLE	56	2	2
SUICIDAL SUBJECT	58	10	10
SUSPICIOUS PERSON	60	89	89
SUSPICIOUS AUTO	60A	69	69
SUSPICIOUS ACTIVITY	60B	60	60

# MEDINA TWP. POLICE

## REPORTS RECEIVED SUMMARY

For the Period from 06/01/2011 To 06/30/2011

DATE: 7/4/2011

PAGE: 1 OF 1

OFFENSE / INCIDENT TYPE	OFFENSE CODE	REPORTED			CLEARED		
		TOTAL	UN-FOUNDED	ACTUAL	BY ARREST	EXCEPTIONALLY PERCENT	
ASSIST CITIZEN	10A	3		3			
WARRANT ARREST	15	1		1	1	100	
DISTURBANCE	20D	1		1			
Unruly Juvenile Offenses	2151.022	1		1			
Criminal mischief	2909.07	2		2			
Burglary - purpose to commit crime	2911.12A3	1		1			
Breaking and entering	2911.13	1		1			
Theft	2913.02	11		11	1	9	
Theft - beyond express / implied consent	2913.02A2	1		1	1	100	
Passing bad checks	2913.11	2		2			
Misuse of credit card	2913.21	2		2			
Receiving stolen property	2913.51	1		1			
Disorderly conduct - intoxicated annoy or alarm (PI	2917.11B1	1		1	1	100	
Endangering children - corporal punishment	2919.22B3	1		1			
Domestic violence - knowingly cause physical har	2919.25A	2		2	1	50	
Obstructing official business	2921.31	1		1	1	100	
Obstructing justice	2921.32	1		1			
Resisting arrest	2921.33	1		1	1	100	
Possessing criminal tools	2923.24	1		1			
Possession of drugs	2925.11	2		2	1	50	
Possession of drugs - schedule I or II substance	2925.11C1	1		1			
Possession of drugs - schedule III, IV, or V substan	2925.11C2	1		1			
Possession of drugs - marijuana	2925.11C3	1		1			
Drug paraphernalia	2925.14	1		1	1	100	
Illegal use or possession of drug paraphernalia	2925.14C1	2		2	1	50	
Deception to obtain a dangerous drug	2925.22	1		1			
Offenses involving underage persons - sell to / purc	4301.69A	1		1	1	100	
Offenses involving underage persons - minor consu	4301.69E	1		1	1	100	
No OL	4510.12	1		1	1	100	
Driving under OVI suspension	4510.14	1		1	1	100	
DUI - blood-concentration >.08 but < .17 of 1%	4511.19A1B	1		1	1	100	
TRAFFIC STOP DUS	86S	5		5	4	80	
		54		54	19	0	35

# MEDINA TWP. POLICE

## CALLS RECEIVED SUMMARY

For the Period from 06/01/2011 To 06/30/2011

DATE: 7/4/2011

PAGE: 2 OF 2

NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
TRAFFIC STOP WARNING	86W	107	107
DISABLED VEHICLE	87	19	19
911 HANG UP	91	15	15
		<u>735</u>	<u>735</u>