

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JUNE 9<sup>th</sup>, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on June 9<sup>th</sup>, 2011, to conduct the business of the Township. President Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Michel D. Todd, Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Pledge of Allegiance**

Mr. Todd led the Pledge of Allegiance.

**Moment of Silence**

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

**OTHER BUSINESS**

**Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #21956 to warrant #22015 in the amount of \$104,815.35. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #15048 to #15104 in the amount of \$54,593.52 with a total of \$4,781.86 going to union dues, post tax health, OPERS, 457 and 2010 OPERS adjustment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Approval of Payroll**

Mr. Todd motioned to approve payroll check #15106 for the return of \$204.39 to Medina Township with \$26.39 being returned for OPERS. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. (Check #15105 was voided)

**Approval of Advance of Taxes**

**Resolution No. 06092011-016**

Mr. Todd motioned to put forth a resolution that requests the warrant upon the County Treasurer of Medina County in favor of Linda DeHoff as Fiscal Officer of Medina Township, in Medina County, for all available dollars of the current collection of taxes assessed and collected for and in behalf of said township which shall be held and treated as an advance payment on the current collection of taxes due said township at the ensuing settlement, 2011, as provided by law. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Department Purchase Orders and Training Requests**

Mr. Jarrett motioned to approve Chief Arbogast to attend the Finley Park Illinois Conference for the development of our senior citizen program, October 3 to October 6, 2011, total cost \$570.00. He is making all arrangements and paying for his own meals. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

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**OTHER BUSINESS CON'T**

**Department Purchase Orders and Training Requests Con't**

Mrs. Gardner motioned for the appropriation for 3 people to attend the Ohio Fire Chief's Conference for a dollar amount of \$1,421.84; it's in Columbus, Ohio, July 14, 15 and 16. It's officer education and state fire updates that would be for Chief Mark Crumley, Asst. Chief Shawn Kasson and Staff Support Chief Parker Browne. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Mrs. Gardner motioned for an appropriation for the amount of \$200.00 for Staff Chief Parker Browne to attend Ohio Weekend at the National Fire Academy in Maryland on July 29 through 31 and it's Executive Skill Series: Managing and Leading Change. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett. Mr. Todd asked if any junior leaders would be attending these trainings. Chief Crumley said because of the time of year, it is hard for the men to attend.

Mrs. Gardner motioned for an appropriation to attend meetings in the amount of \$560.00 and that's to cover up to 16 people to attend the CPC meeting on June 28 at the Medina Library for Comprehensive Planning for Your Community. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett. Mr. Todd said the people who sat on the Comprehensive Plan Committee should be invited to attend. Letters will be sent to them.

Mrs. Gardner motioned for a purchase order requisition for the Zoning Department in the amount of \$229.81 for Zoning Permit Applications. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Mrs. Gardner motioned for a purchase order requisition for Frontier Communications in the amount of \$8,773.55. This is for the equipment that we already approved to replace the phone system. This is just a purchase order for that. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd.

Mr. Todd put forth a motion for a purchase order. It's a change order for an increase of \$1,159.00 for the emergency repair on the Remsen Road Culvert; it is for additional work that was needed. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. Mr. Todd said the one concern was that it stays under \$50,000.00 for the emergency repair and it does stay under that amount, the total cost is \$49,154.00.

Mr. Todd motioned for a purchase order requisition for \$110,000.00 for the Nettleton Road Culvert #8 Project for Fabrizi Trucking & Paving. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. Mrs. Gardner asked how far along the project was. Mr. Miller said they set the box culvert today and Columbia Gas has been out. Mr. Jarrett said if Columbia Gas was slow in responding he had a phone number for him.

**DEPARTMENT REPORTS**

**Zoning Department**

Elaine Ridgley, Zoning Inspector, reported that for the month of May 2011, 18 permits were issued as follows:

Comm. Change of Use	1	Temporary Sales Area	1
Signs	6	Accessory Buildings	4
Deck	1	Residential Additions	2
Pools	3		

Total value of permits issued of \$158,650.00. Total fees collected \$2,249.10. Violations sent out to Medina Auto Brokers and Bill Doraty KIA. There was \$1,750.00 returned in security deposit fees.

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## DEPARTMENT REPORTS CON'T

Mr. Todd said the final opinion came back for the Bill Doraty lawsuit and the Judge affirms the advisory opinion of the jury that the township and Elaine Ridgley was not liable. At this point that suit is over and the township has prevailed.

### Police Department

Chief Arbogast reported that for the month of May 2011, the department responded to 848 calls for service (see attached). Chief Arbogast said there have been several burglaries in the township and warned residents that if they see someone who doesn't seem to belong to please notify the police (Dispatch # is 330-723-5191). The perpetrators knock on the door and if noone answers the door they break in. There was a break in at Tractor Supply and Officer Nicholson was able to catch the suspects with the help of Circle K employees. The department participated in Bike to Biker and Medina Meadows. They will be participating in Cops & Kids. Wal-Mart will sponsor National Night Out on August 2. There was a meeting with the Senior Collaboration Board and Western Reserve Bank and Cornerstone Church are each going to donate \$500.00. June 15 is World Elder Abuse Awareness Day.

Mr. Todd said everything is ready for the Township Flag Day event June 11. Mrs. Gardner and Mrs. Shoemaker went to the schools to present the certificates to all the participants in the Flag Day Essay contest and to Madison Vedda, first place winner and Maggie Selva second place winner. John Lerch from Home Depot mulched the War Memorial. The Trustees purchased the bonds for the winners with their own personal money not township money.

### Fire Department

Chief Crumley reported that for the month of May 2011, the department responded to 45 calls for service and 18 fire inspections (see attached). The department had 3 mulch fires and he would like to remind people not to throw their cigarette butts in the mulch as they enter businesses, but to put them in containers. He and Mrs. Gardner attended the Countywide Mitigation Meeting that covers different emergencies. It was suggested that Zoning check their retention and detention basins. They suggested that pictures be taken of homes that have flooded and keep them on file for potential home buyers. The County is working on a Code Red program that would allow residents to be notified, (by phone or iPod, etc) when there is an emergency. The Chief will find out about the status of the Fire District. Mrs. Gardner will e-mail Mayor Hanwell and let him know Trustees are interested in going out for the quotes again.

### Service Department

Denny Miller, Road Foreman, reported that for the month of May, 2011, the department finished Remsen Road project except for paving; cleaned up storm damage; bermed roads from storm damage; started Nettleton Road project; started roadside mowing; fixed storm sewer on Foskett Road; installed new air compressor at Fire Station #2; fixed and replaced signs as needed and other everyday business.

Mr. Todd spoke with Carol Beckowitz regarding the stones from Nettleton Road. He asked her to meet with Mr. Miller to look at the stones.

Mr. Todd motioned to approve the departmental reports for May 2011. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

## OLD BUSINESS

### LST Contract

This was tabled.

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**OLD BUSINESS CON'T**

**Comprehensive Plan**

The Trustees are waiting for an opinion from Mr. Thorne regarding how to proceed with the Comprehensive Plan.

**Newsletter**

Mrs. Gardner suggested putting the newsletter in the free Tuesday Gazette instead of mailing it. Mr. Todd talked to the Post and they were willing to put articles written by the Trustees in the Post as long as they weren't political. Mr. Todd will talk to the Post regarding this.

**Auction**

Mr. Miller will inform the other Township's that want to participate in the auction that a list is needed by June 22, 2011. The lists are needed before an auctioneer can be hired.

**Health Department Off-Site Clinic Contract**

Mr. Todd said Mr. Thorne is still reviewing the Health Department Off-Site Clinic contract.

**NEW BUSINESS**

**Resolution for Depository Contracts**

**Resolution No. 06092011-017**

Mr. Todd moved the adoption of the following resolution:

**WHEREAS**, the contract(s) with this Board for deposit(s) expires (s) on the 22<sup>nd</sup> day of August, 2011,

**THEREFORE, BE IT RESOLVED** that the estimated aggregate maximum amount of public funds subject to the control of said Board be awarded within the new period of designation and be on deposit as **ACTIVE** deposits is **SIX MILLION DOLLARS (\$6,000,000.00)**, and as **INTERIM** deposits is **TWO MILLION DOLLARS (\$2,000,000.00)**, that the Fiscal Officer notify banks of the passage of this Resolution and request their application to become a depository.

**AND BE IT FURTHER RESOLVED**, that the applications will be received from eligible financial institutions at the Medina Township Administration Building, located at 3799 Huffman Road, Medina, Ohio 44256, Medina County, Ohio until one o'clock p.m. E.D.S.T./E.S.T., on the 7th day of July, 2011, at which time the applications will be examined and the designation of depository shall be made on the 21<sup>st</sup> day of July, 2011, at 7:00 pm for a period of five (5) years commencing on the 23<sup>rd</sup> day of August 2011.

Mrs. Gardner seconded the resolution and the roll being called upon its adoption the vote resulted as follows: Mr. Todd aye, Mrs. Gardner aye and Mr. Jarrett aye.

**Approval of Block Party on Red Maple Court**

Mr. Todd read a letter requesting permission to hold a block party on Red Maple Court and to use 2 barricades on July 16 from noon to 10:00 p.m. No tents or tables, etc. are allowed in the street.

Mr. Todd motioned to close the cul-de-sac on Red Maple Court Saturday, July 16, 2011, from Noon to 10 p.m. and to allow the Township Road Department or Fire Department to drop off 2 barricades at the end of the street for that period of time. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

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**NEW BUSINESS CON'T**

**Destruction of Bank Deposit Stamp – Old Account Number**

Mr. Todd motioned to allow for the destruction of the bank deposit stamp that has the old account number for Medina Township. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**ADDITIONAL DEPARTMENT HEAD COMMENTS**

**Creative Housing Parade**

Chief Arbogast said Creative Housing will be having a parade July 3.

**Shared Detectives**

Mr. Todd said he spoke with Chief Beraducci, Medina City Police Chief, about the possibility of some kind of agreement to share detectives in the near future. Chief Arbogast will contact him.

**Straightening of Headstones**

Mr. Miller asked if the Trustees wanted him to start getting headstones straightened in the Medina Cemetery. This will be looked into.

**Bill Scott – Medina Youth Baseball**

Mr. Todd received an e-mail from Bill Scott of Medina Youth Baseball asking to rent the fields for \$25.00 per time slot for the rest of the year. The Trustees want to keep the fee at \$35.00 for anyone who uses the fields.

**Asphalt Walkways at Park**

Mr. Miller said the asphalt walkways have been installed at the park and they are very nice.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Daniel Moran (3812 Foskett Road) asked why we didn't have tornado sirens. He also asked why Route 3, heading south, has a right turn lane instead of a straight and right turn and a left turn lane. Mr. Todd it is a state route and we have no authority to do anything on a state route. The Trustees have sent letters asking for them to upgrade the intersection.

Robin Gray (4074 Remsen Road) thanked the Road Department for digging out her ditch.

Mr. Miller asked that a letter be sent to Mr. Eady regarding his ditch. He also said he had a culvert almost collapse on Nettleton that he had to repair.

Russ Stevens (4597 Foote Road) said if you drop the free Gazette they will not restart it. He also commented on the drivers that go around vehicles waiting to turn left on Route 3. He is concerned about the Comprehensive Plan not being completed. Mr. Todd said it the Township's intention to move forward as soon as they hear from the Prosecutor's Office.

Mr. Todd motioned to close the floor for public comment. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

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Executive Session

Mr. Todd motioned to enter into Executive Session to discuss compensation for township employees with the Board of Trustees present and the township Fiscal Officer. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. The Board went into Executive session at 8:30 pm.

Mr. Todd motioned for the Medina Township Board of Trustees to reconvene from Executive Session at 10:06 pm where the Board of Trustees were present with the Fiscal Officer discussing employee compensation. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett. No decisions were made during that meeting.

World Elder Abuse Awareness Day Proclamation

Resolution #06092011-018

Whereas: Medina Township's seniors are valued members of society and it is our collective responsibility to ensure they live safely and with dignity.

Whereas: Abuse of older people is a tragedy inflicted on vulnerable seniors and an ever-increasing problem in today's society that crosses all socio-economic boundaries.

Whereas: Combating abuse of older people will help improve the quality of life for all seniors across this country and will allow seniors to continue to live as independently as possible and contribute to the life and vibrancy of Medina Township.

Whereas: Medina Township's seniors are guaranteed that they will be treated with respect and dignity to enable them to continue to serve as leaders, mentors, volunteers and important and active members of this community.

Whereas: We are all responsible for building safe communities for all seniors.

Whereas: The well-being of Medina Township's seniors is in the interest of all and further adds to the well-being of Medina County communities.

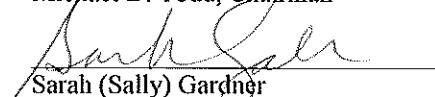
We, The Trustees of Medina Township, do hereby proclaim June 15, 2011, as "Elder Abuse Awareness Day" and encourage all citizens to recognize and celebrate the accomplishments of all seniors.

Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd motioned to adjourn the meeting at 10:10 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

  
Linda DeHoff, Fiscal Officer

  
Michael D. Todd, Chairman

  
Sarah (Sally) Gardner

  
Ray Jarrett