

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JUNE 23<sup>RD</sup>, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on June 23<sup>rd</sup>, 2011, to conduct the business of the Township. President Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Michel D. Todd, Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were the Fiscal Officer, Police Chief, Asst. Fire Chief, Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Pledge of Allegiance**

Mr. Todd led the Pledge of Allegiance.

**Moment of Silence**

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

**OTHER BUSINESS**

**Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #22016 to warrant #22058 excluding warrant #22053 (\$43,558.15). Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Jarrett motioned to approve warrant listing #22053 in the amount of \$295.00. Mrs. Gardner seconded the motion. Roll call vote: Mr. Jarrett aye, Mrs. Gardner aye and Mr. Todd abstain. Mr. Todd abstained because it was a reimbursement check for him.

Mrs. Gardner said LST is below budget for Medina Township.

**Approval of Payroll**

Mr. Todd motioned to approve payroll check #15107 thru #15126 in the total amount of \$23,429.14 with \$4,174.73 going to OPERS, Deferred Compensation, post tax health and union dues. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Approval of Minutes**

Mr. Todd motioned to approve the meetings for the regular meeting on May 26, 201, and June 9, 2011, regular meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd motioned to approve the emergency meeting minutes from June 15, 2011. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, Mr. Jarrett aye and Mrs. Gardner abstain because she was in downtown Cleveland.

**Department Purchase Orders and Training Requests**

Mrs. Gardner motioned for a purchase order requisition for the Fire Department to Shamrock Gear Restoration out of Hudson, Ohio. It's the turnout gear cleaning, inspection and repairs; it's for the amount of \$2,500.00. It was done already but that was because the Fire Department was under the impression there was a blanket purchase order for this and there was not. This is the purchase order for it now. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

TM6/23/11

**OTHER BUSINESS CON'T**

**Department Purchase Orders and Training Requests**

Mr. Todd said Denny and Ed repaired 2 culverts on Nettleton Road that had collapsed and are asking for approval to have it paved while the paving company is there.

Mr. Todd motioned for the purchase order to put \$3,150.00 aside for the asphalt and grinding of patches on Nettleton Road. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Frontier Communication**

Mrs. Gardner explained about the change order that was needed for the new phone system with Frontier. With this upgrade they would not have to rewire all the jacks and there would be less cabling to be done. They will be removing the original systems that are still in the buildings because of all the wires that gig to nowhere. The big item would be the auto attendant and it is movable. If the township decides to go to Voiceover IP then Fire Station #2 and the Service Department could be tied into the system. This was put on hold until later in the meeting.

**OLD BUSINESS**

**LST and the Health Department Off-Site Clinic Contracts**

Mr. Todd spoke with Mr. Thorne about the LST and the Health Department Off-site Clinic Contracts and was told they are working on them and it should be finished soon.

**Comprehensive Plan**

Mr. Todd said a letter was received from Mr. Thorne stating that the Trustees needed to redo the Comprehensive Plan to make sure that it's legitimate and we should reappoint a Board, start over with public notice, but that they could use the work from the previous board that was already done as long as everything was still open for discussion. In other words, they can take everything that already has been done but everything had to still be open for discussion and everything could be still subject to change by the new Board that we appoint. Mr. Thorne felt that would remedy the problem with the public meetings and the Comprehensive Plan. Mr. Jarrett asked who the mediator would be. Mr. Todd said the previous firm should still be the mediator. Mr. Todd will draft a letter, have Mr. Jarrett and Mrs. Gardner review it and then send it to the previous mediator.

**Township Newsletter**

Mr. Todd said that in the past the Post allowed the Trustees to write an article about happenings in the Township and the post would publish it for free. This will be looked into.

**Township Auction**

Mr. Todd will talk to Denny Miller, Road Foreman, when Denny returns from vacation about setting the auction date for either a weekday or a weekend, depending on the type of items to be auctioned. The lists of items will be given to Trustees to review to see if they are geared more toward commercial or residents. He said if anyone had names of auctioneers they were to give them to Denny because he will be handling the auction. It will be held at the Service Department at 3718 Weymouth Road.

**NEW BUSINESS**

**Approval of Reserve's Annual July 4<sup>th</sup> Bike Parade**

Mr. Todd motioned to approve the Road Department and Fire Department blocking off the roads of Salems Way, Hunting Run Road, Hardwood Hollow and Old Hickory Lane for the July 4<sup>th</sup> parade for the Medina Reserve Homeowners Associations July 4<sup>th</sup> Bike Parade. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

TM6/23/11

**NEW BUSINESS CON'T**

**David Albaugh Letter of Resignation**

Mr. Todd read David Albaugh's letter of resignation as a motion. Chief Arbogast, I would like to thank everyone at Medina Township Police Department for giving me the opportunity to work in law enforcement for their city. Unfortunately, as much as I would like to stay on the department, I will not be able to due to my conflict of scheduling with my primary job. So, therefore, I am giving my 2 weeks notice of resignation. Thank you. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**County Planning Commission Comprehensive Plan Meeting June 28, 2011**

Mrs. Gardner said the County Planning Commission cancelled the Comprehensive Plan Meeting scheduled for June 28. She was told it would be rescheduled but they didn't know when. Mrs. Gardner informed all the employees that were going to attend about the cancellation.

**2012 Tax Budget**

Mrs. DeHoff, Fiscal Officer, said the 2012 tax budget is due July 20, and between now and the next meeting, July 7, she would need department heads budget requests.

**Additional Department Head Comments**

Assistant Chief Kasson said pursuant to the State Fire Marshall, it is illegal to discharge consumer and professional fireworks in the State of Ohio unless you have a permit and a licensed exhibitor. Novelty items like sparklers are permitted however, sparklers burn up to 1800 degrees so you should have a gallon of water available. A permit was issued to Weymouth Country Club for a fireworks display on the Fourth of July.

**Nettleton Road Culvert Project**

Mr. Todd said the Nettleton Road Project is moving along. Mr. Todd said the Township entered into an agreement with the Beckowitz family for 50% of the stones and Fabrizi removed some of the stones and we are not sure which stones or how many stones were removed. He called and spoke with the secretary for Fabrizi regarding this issue and he still has not heard back from them or Dave. Mr. Todd was told there is video of them gingerly removing the stones and tied down to the flatbeds. The Township wants the stones returned. The Trustees feel it would be appropriate for one of our Police Officers visit the site and look for the stones.

**Frontier Land Lines**

Mrs. Gardner motioned for a purchase order requisition to Frontier Communications for a change order to the new system to go from a Mytel 3000 to a Mytel 5000 in the amount of \$1,431.60. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd.

**Payroll for July 4<sup>th</sup>**

Mrs. DeHoff said all payroll is due July 4<sup>th</sup> at 9 a.m. so it can be processed.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

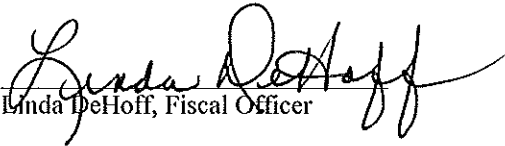
Don Rhodes (3303 Hamlin Road) presented Trustees with documents showing lawncare trucks parking on Hamlin Road.

TM6/23/11

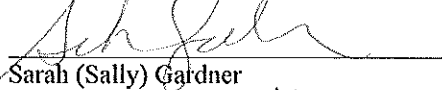
Mr. Todd motioned to close the floor for public comment. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd introduced the new Medina Gazette Reporter, Danielle Orr.

Mr. Todd motioned to adjourn the meeting at 7:52 p.m. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

  
Linda DeHoff, Fiscal Officer

  
Michael D. Todd, Chairman

  
Sarah (Sally) Gardner

  
Ray Jarrett