

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
MAY 12<sup>TH</sup>, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 12<sup>th</sup>, 2011, to conduct the business of the Township. Vice-President Gardner called the meeting to order at 7:07 pm with the following Trustees in attendance: Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were Linda DeHoff, Fiscal Officer, the Police Chief, Fire Chief, Sports Field Manager, Zoning Inspector and the general public.

**Roll Call**

Mrs. Gardner asked for a roll call of all members present. Trustees present were Mrs. Gardner and Mr. Jarrett. Mr. Todd was absent due to an illness in the family.

**Pledge of Allegiance**

Mrs. Gardner led the Pledge of Allegiance.

**Moment of Silence**

Mrs. Gardner asked for a moment of silence for our military personnel at home and overseas

**OTHER BUSINESS**

**Approval of Accounts Payables**

Mrs. Gardner motioned to pay warrants #21863 thru #21915 in the amount of \$41,500.05. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Payroll**

Mrs. Gardner motioned to approve payroll check #14975 thru #15026 in the amount of \$47,963.91 with a total of \$8,154.56 to go to OPERS, union dues etc. The total deductions are \$4,563.04. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Minutes**

The minutes were tabled until they are reviewed.

**Approval of Supplemental Appropriations**

Mr. Gardner motioned to approve the annual appropriation changes on the document dated 5/12/2011, the total amount of \$15,997.11. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Regular PO's, Blankets, Super Blankets and Then and Now's**

Mrs. Gardner motioned to approve purchase orders, blankets, super blankets for a total amount of \$34,009.07. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Purchase Orders and Training requests**

Mr. Jarrett motioned for a purchase order requisition made out to Wingfoot Community Fire for a total of \$1,375.88. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett and Mrs. Gardner.

Mr. Jarrett motioned for a second purchase order requisition for the Police Department made out to Foremost Promotions; these are for pencils, puzzles, ID kits and pencil toppers for programs the Chief and the department uses throughout the community, for the kids in the community. The total is \$1,173.30. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett and Mrs. Gardner. (This is Community Partners money)

TM5/12/11

**OTHER BUSINESS CON'T**

**Approval of Purchase Orders and Training Requests Con't**

Mr. Jarrett motioned for another purchase order made out to National Crime Prevention in the amount of \$1,083.25 for the National Crime Prevention material. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett and Mrs. Gardner. (This is Community Partners money)

**REPORTS**

**Police Department**

Chief Arbogast reported that for the month of April 2011 the department responded to 737 calls for service (see attached). The Chief thanked everyone for their help and participation with Community Pick-it-up-Day. 100 tons of trash was picked up and 4 cases of used drugs were turned in for the drug pick-up program. Bike to Biker will be held May 21 from 11am to 3pm at the Service Department building. Also the VFW Poker Run for Veterans will be held the same day.

**Fire Department**

Chief Crumley reported that for the month of April 2011, the department responded to 39 calls for service and 35 fire inspections (see attached). The Fire Department participated in Pick-it-up-Day, Family Affair and also the Fallen Firefighters fund raiser at Baskin Robbins on Route 18. The Department will be sending 1 tanker, 1 firefighter and 1 driver, to a water shuttle program exercise at Cleveland Hopkins Airport this Saturday. Fourteen other Departments will also participate in the exercise.

Mrs. Gardner asked for permission to take turn-out gear for her use on May 21 in Reynoldsburg, Ohio, for Feel the Heat Day for elected officials. Mr. Jarrett had no problem with that.

**Road Department**

Denny Miller, Road Foreman, reported that for the month of April 2011, the department fixed plow damage around townhall complex; cold patched roads; met with contractors to get quotes for Remsen Road culvert repair; did a road review with Fred Boreman and Richard Moore of the Engineer's Office; repaired sinkhole on Remsen Road; replaced stolen catch basin on Maggie Marie Blvd; hung 4 new shutters on townhall; prepared 1 burial; cleaned downed branches and tree limbs from ditches.

**Zoning Department**

Elaine Ridgley, Zoning Inspector, reported that for the month of April 2011, 25 permits were issued as follows:

Comm. Change of Use	1	Temporary Structure	1
Temporary Sales Area	1	Signs	11
Residential Addition	3	Residential	1
Accessory Building	1	Decks	5
Pool	1		

Total value of permits issued of \$1,343,900.00. Total fees collected \$4,313.15. Total security deposits returned \$1,250.00. There were zoning violations issued to Bill Doraty KIA, Medina Auto Brokers and North Gateway Tire. The McAfee pool will be removed by May 30<sup>th</sup>. The office is working on the Panera Bread awning signs.

Mrs. Gardner motioned to accept the reports. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

TMS/12/11

**OLD BUSINESS**

Mrs. Gardner said the following items will be tabled until the May 17 Special Meeting: LST Contract, Comprehensive Plan, Township Newsletter, Auction, Health Department Off-Site Clinic Contract, Date for closing of Nettleton Road for culvert replacement, NOACA Clean Air Zone Signs, ODOT road salt for 2011/2012 season and Executive Session for employee compensation.

**Flag Day**

Chief Arbogast said everything is coming together for the Flag Day Ceremony June 11, 2011, at 3:00 pm.

**Exit Audit Conference Date**

The date for the Exit Audit Conference is May 17 at 4:40 pm and it is done in Executive Session.

**Voiding of Zoning Sign Permits from #1463 thru #1703 for Corrections**

Mrs. Gardner said the Zoning Sign Permits needed to be voided because of the incorrect phone number and they are missing some verbiage. Mrs. Gardner motioned to void Zoning Sign Permits from #1463 thru #1703. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**PUBLIC COMMENT**

Mrs. Gardner motioned to open the floor for public comment. Mr. Jarrett seconded the motion.

Don Kessler (5126 Baker Road) asked what happened at the Doraty trial. Mrs. Gardner said it is in the hands of the Judge. Mr. Jarrett said there is no public comment because it is not finalized by the Federal District Court. The Federal Court will hand down its decision sometime in mid to late June.

Robin Gray (4074 Remsen Road) asked what the Charles E. Harris warrant was for. Mrs. Gardner said it was for the 2008-2009, audit.

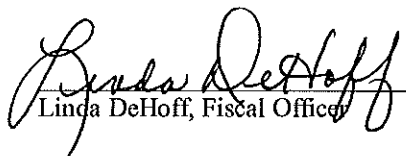
Mrs. Gardner motioned to close the floor for public comment. Mr. Jarrett seconded the motion.

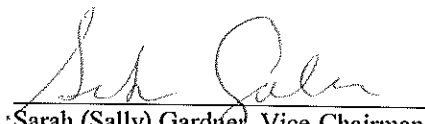
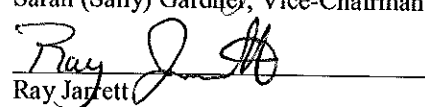
**OTHER BUSINESS**

**Liquor Board Hearing for Steve's Dakota Grill**

Mrs. Gardner asked Chief Arbogast if he had any problem with Steve's Dakota Grill liquor license renewal. He said there were no problems. The Trustees do not request a hearing.

Mrs. Gardner motioned to adjourn the meeting at 7:39 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

  
Linda DeHoff, Fiscal Officer

  
Sarah (Sally) Gardner, Vice-Chairman  
  
Ray Jarrett

# MEDINA TWP. POLICE

## CALLS RECEIVED SUMMARY

For the Period from 04/01/2011 To 04/30/2011

DATE: 5/12/2011

PAGE: 1 OF 2

NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
		3	3
ACCIDENT NO INJURY	02	20	20
ACCIDENT PRIVATE PROPERTY	03	5	5
ACCIDENT INJURY	04	5	5
ASSIST	10	19	19
ASSIST CITIZEN	10A	23	23
BURGLARY	12	2	2
BURGLARY IN PROGRESS	12A	1	1
ALARM RESPONSE	12B	30	30
FRAUD / BAD CHECKS	14	5	5
WARRANT ARREST	15	7	7
ANIMAL COMPLAINT	18	10	10
DOMESTIC DISPUTE	20A	1	1
CPO / TPO VIOLATION	20B	1	1
CIVIL MATTER	20C	3	3
DISTURBANCE	20D	9	9
NOISE COMPLAINT	20N	1	1
PRISONER TRANSPORT	21	1	1
DRUNK	24	1	1
DRUG ACTIVITY	24A	2	2
FIRE / FIRE ALARM	28	7	7
RESCUE SQUAD	29	42	42
JUVENILE RELATED	34	1	1
THEFT	36	9	9
FOUND PROPERTY	36A	3	3
COMMUNITY POLICING ACTIVITY	55	89	89
COP - BUILDING CHECK	55B	81	80
COP - TRAFFIC ENFORCEMENT	55T	18	18
VACATION WATCH	55V	57	57
STOLEN VEHICLE	56	1	1
SUICIDAL SUBJECT	58	1	1
SUSPICIOUS PERSON	60	16	16
SUSPICIOUS AUTO	60A	14	14
SUSPICIOUS ACTIVITY	60B	13	13
VANDALISM	64	7	7
CRIMINAL DAMAGE	64A	1	1
LOCKOUT	72	17	17
TRAFFIC COMPLAINT	86	34	34
PAKING OFFENSE	86A	8	8
TRAFFIC STOP CITATION	86C	25	25
TRAFFIC STOP DUS	86S	14	14
TRAFFIC STOP WARNING	86W	107	107
DISABLED VEHICLE	87	14	14
911 HANG UP	91	10	10

**MEDINA TWP. POLICE**

**CALLS RECEIVED SUMMARY**

For the Period from 04/01/2011 To 04/30/2011

DATE: 5/12/2011

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# MEDINA TWP. POLICE

## REPORTS RECEIVED SUMMARY

DATE: 5/12/2011

For the Period from 04/01/2011 To 04/30/2011

PAGE: 1 OF 1

OFFENSE/INCIDENT TYPE	OFFENSE CODE	REPORTED			CLEARED		
		TOTAL	UN-FOUNDED	ACTUAL	BY ARREST	EXCEPTIONALLY	PERCENT
ASSIST CITIZEN	10A	1		1			
ALARM RESPONSE	12B	1		1			
FRAUD / BAD CHECKS	14	1		1			
CIVIL MATTER	20C	1		1			
DISTURBANCE	20D	1		1			
Unruly Juvenile Offenses	2151.022	1		1	1		100
Criminal damaging/endangering - knowingly, any	2909.06A1	2		2			
Criminal mischief	2909.07	3		3			
Criminal mischief - move, deface, tamper property	2909.07A1	1		1			
Burglary	2911.12	1		1			
Burglary - purpose to commit theft offense or felon	2911.12A1	2		2			
Burglary - purpose to commit crime	2911.12A3	1		1			
Theft	2913.02	6		6	2	1	50
Theft - beyond express / implied consent	2913.02A2	3		3	2		67
Misuse of credit card	2913.21	1		1			
Misuse of credit card - expired, revoked	2913.21B2	1		1			
Disorderly conduct - intoxicated annoy or alarm (PI	2917.11B1	2		2	2		100
Endangering children	2919.22	1		1			
Violate protection order or consent agreement	2919.27	1		1			
Attempt - use for ORC arrest offense code only	2923.02	1		1			
Possession of drugs	2925.11	3		3	3		100
Marijuana; Possession of Marijuana	2925.11A	1		1	1		100
Drug paraphernalia	2925.14	2		2	2		100
Illegal use or possession of drug paraphernalia	2925.14C1	1		1	1		100
Open container liquor - operator or passenger of ve	4301.62B4	1		1	1		100
Offenses involving underage persons - minor consu	4301.69E	2		2	2		100
Persons under the influence of alcohol, drugs, or a	4511.19A1A	2		2	2		100
DUI - breath-concentration > .08 of 1 gram and < .	4511.19A1D	2		2	2		100
SUICIDAL SUBJECT	58	1	1				
SUSPICIOUS ACTIVITY	60B	1		1			
TRAFFIC COMPLAINT	86	1		1			
TRAFFIC STOP DUS	86S	13		13	12		92
		<u>62</u>	<u>1</u>	<u>61</u>	<u>33</u>	<u>1</u>	<u>55</u>

# Medina Township Fire Department

## April 2011 Activity Report

Type of Alarms		Count	Percentage		
<b>A</b>	<b>Alarm Drop</b>	<b>8</b>	<b>20.51%</b>		
	6 Commercial				
	5- Western Reserve Masonic - 4 - burnt food 1- drywall dust				
	1- Smith Brothers - unknown cause possible popcorn in microwave				
<b>E</b>	<b>Assist EMS (LST)</b>	<b>19</b>	<b>48.72%</b>		
	5- Fall				
	2- possible stroke				
	2- Shortness of Breath				
	1- Unresponsive still breathing				
	1- Chest Pain				
	1- full arrest				
	1- possible allergic reaction				
	1- Lethargic not responding to commands				
	1- heart problems				
	1- intoxicated vomitting blood				
	1- low blood sugar and low blood pressure				
	1- vomitting				
	1- medical alarm activation				
<b>F</b>	<b>Fire Call</b>	<b>8</b>	<b>20.51%</b>		
	2- odor of Natural Gas				
	1- open burn with heavy black smoke				
	1- Power lines down				
	1- Structure Fire - Mutual aid to Medina City				
	1- brush fire spread to woods				
	1- electrical pole on fire				
	1- Deep fryer on fire at Golden Corral				
<b>M</b>	<b>Motor Vehicle Accident</b>	<b>3</b>	<b>7.70%</b>		<i>1-MUTUAL AID MEDINA CITY</i>
<b>CO</b>	<b>Carbon Monoxide</b>	<b>1</b>	<b>2.56%</b>		
<b>HZ</b>	<b>Haz Mat</b>	<b>0</b>	<b>0.00%</b>		
<b>Total Incident Count</b>		<b>39</b>	<b>*Mutual aid given=2 Medina City</b>		
			<b>*Mutual aid received=0</b>		
<b>Total Calls During Staffing Hours</b>		<b>29</b>			
Mon. Thru Fri. 7am-3pm					
<b>Inspections conducted</b>					
	Annual Fire Safety Inspections	<b>21</b>			
	Re-Inspections	<b>10</b>			
	Annual Fire Alarm Tests	<b>1</b>			
	Annual Sprinkler Tests	<b>1</b>			<b>*Note: numbers subject to change</b>
	Semi Annual Hood tests	<b>2</b>			<b>after receipt of run times from</b>
<b>Total Inspections</b>		<b>35</b>			<b>dispatch</b>
<b>Public Relation Activities</b>					
	Western Reserve Masonic bingo				

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BASKIN ROBIN  
FAMILY AFFAIR*

# Medina Township Service Dept. April 2011 Report

Fixed plow damage around Townhall complex

Cold patch roads

Met with contractors on Remsen Rd. culvert to get quotes

Did a road review with Fred Boreman and Richard Moore from M.C.E.

Repair sink hole on Remsen Rd.

Replaced catch basin grate on Maggie-Marie Blvd. that was stolen

Hung 4 new shutters on East side of Townhall

1 Burial

Helped with pick it up day

Clean-up downed branches and tree limbs from ditches

Other everyday business

Report Submitted By : Denny Miller Road Foreman





# Medina Township

from the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

## ZONING REPORT -APRIL, 2011

### MONTHLY TOTALS

- 1 Commercial Change of Use
- 1 Temporary Structure
- 1 Temporary Sales Areas
- 1 Single Family
- 3 Residential Additons
- 1 Accessory Buildings
- 5 Decks
- 1 Pool
- 11 Signs
- 1 Turndown

**25 TOTAL PERMITS**      **TOTAL VALUE: \$ 1,343,900**

Respectfully Submitted,  
Mary Ann Heiss  
Assistant Zoning Inspector  
May 12, 2011

Fees collected on permits total excluding signs      \$ 2,013.15  
 Fees collected on sign permits:      \$ 2,300.00  
**TOTAL PERMIT FEES COLLECTED: \$ 4,313.15**      **4,313.15**  
 Fees collected in Feb. & March for Zoning Comm. Agenda \$ 50.00  
 Fees collected in Feb. & March for BZA Agenda      550.00  
**TOTAL FEES COLLECTED: \$ 600.00**      **600.00**  
**GRAND TOTAL: \$ 4,913.15**

Violations 2011 - #006 Doraty KIA, #007 Medina Auto Brokers, #008 North Gateway  
McAfee pool will be removed by May 30th  
Working on Panera Bread Awning/Signs  
Deposits returned in April \$1250.