

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
MARCH 3<sup>rd</sup>, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 3<sup>rd</sup>, 2011, to conduct the business of the Township. President Todd called the meeting to order at 7:13 pm with the following Trustees in attendance: Michel D. Todd, Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were the Police Chief, Fire Chief, Road Foreman, Sports Field Manager, Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett. Mrs. George was absent.

**Pledge of Allegiance**

Mr. Todd led the Pledge of Allegiance.

**Moment of Silence**

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

**SITE PLANS**

**Champlins Cleaners – Site – 3848 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Champlins Cleaners located at 3848 Medina Road as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Asian Martial Arts – Sign – 3839 Pearl Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign not to exceed 76.22 square feet for Asian Martial Arts located at 3839 Pearl Road (Fenn Crossings) as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Edge Outdoors – Site – 4463 Weymouth Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Edge Outdoors to be located at 4463 Weymouth Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Edge Outdoors - Wall Sign – 4463 Weymouth Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign not to exceed 43.3 square feet for Edge Outdoors located at 4463 Weymouth Road as presented. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**OTHER BUSINESS**

**Approval of Minutes**

Mr. Todd motioned to approve the minutes for the February 17<sup>th</sup>, 2011, regular meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Approval of Temporary Budget Appropriation Changes**

Mr. Todd motioned to approve the 2011 Temporary Budget Appropriation Change dated March 3, 2011, total amount for the General Fund \$299,495.46, Road and Bridge Fund \$172,617.00 and the Fire Department \$138,374.57. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

TM3/3/11

## **OTHER BUSINESS CON'T**

### **Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #21656 to warrant #21692 in the amount of \$20,386.68. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner

### **Approval of Payroll**

Mr. Todd motioned to approve payroll check #14802 to payroll check #14857 in the total amount of \$50,935.61 with a total of \$4,829.20 going to union dues, post tax health, OPERS, garnishment fees, 457's and adjustments. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

### **Department Purchase Orders and Training Requests**

Mr. Todd said he had a purchase order request for Tree Masters to clear the back property line at Windfall Cemetery, we talked about it previously. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd motioned for requisition #2031-1552 for the amount of \$1,411.76 for repairs to truck #14, there is a work order that is attached. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd motioned for requisition #2181-1230 in the amount of \$1,755.00 for the Blakslee Park sidewalk grant; I believe that is for Illes Architects and that is our portion. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mrs. Gardner motioned for purchase order requisition #2181-1231 for the Fire Department. The purchase order is for Fallsway Equipment Company in Akron, Ohio, for 31 portable radio batteries in the amount of \$1,300.00. There were some issues with some radios at an incident recently and they discovered they needed some new batteries. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd.

### **Lawn Maintenance Quotes for 2011 Season**

Mr. Todd said the quotes received ranged from \$19,000.00 to \$53,782.75. He stated that four (4) of the bids would be in consideration. Southwind had a bid of \$40,985.00 and TruGreen had a bid of \$53,782.75. He asked Mr. Miller's opinion on the bids. Mr. Miller felt it would be best to go with the middle of the road bid because lowest is not always best. Mr. Todd asked Mr. Miller to get references from the remaining Lawncare Companies for review. References must be received in a week so they can be reviewed before the next meeting. A decision will then be made.

## **REPORTS**

### **Fire Department**

Fire Chief Crumley reported that for the month of February 2011, the department responded to 35 incidents and 8 fire inspections (see attached). The department installed 3 Knox boxes in senior citizen residences. The Police Department purchased several more from the COPS CARE Grant. A list of residences will be kept with pertinent resident information including information about pets. The department trained with the Life Support Team with the Lifepak 15's. They helped evacuate 4 residents on Granger Road and assisted the Police and Road Department in closing down some roads that were flooded. The chief spoke with Buck Adams of Emergency Management and was told that there was not enough damage to apply for assistance from the Government. The Chief also submitted an invoice for \$12,800.00, the cost for the Fire Department's assistance in dealing with the gas tanker spill on Fenn Road.

TM3/3/11

**REPORTS CON'T**

Mr. Todd motioned to approve the February 2011, Fire Department activity report. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Zoning Department**

Zoning Inspector Ridgley reported that for the month of February 2011, 8 permits were issued as follows: Signs 8

Total value of permits issued was zero because signs have no value. Total fees collected were \$1,450.00. Zoning Meeting fees collected for January and February was \$125.00. Security Deposits returned \$1,000.00. Items pending: Doraty Violations; McAfee pool will be removed by May 30<sup>th</sup>, 2011; Panera Bread awning signs; APPC building is down as required by BZA.

Mr. Todd motioned to approve the Zoning Report for February 2011. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Road Department**

Road Foreman Miller reported that for the month of February 2011, the department plowed and salted roads; ordered 697.88 tons of salt with the total for the year being 1812.29 tons.; cold patched roads; prepared 2011 mowing quote packet; cleaned and maintained vehicles; used a total of 1146.0 gallons of fuel and put up and took down high water signs due to flooding.

Mr. Todd motioned to approve the 2011, February, Road Department report. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Police Department**

Chief Arbogast did not have his report, but he demonstrated the biometric device the department received with a grant, at no cost. If an officer encounters a suspicious person or a person with no ID he will have the person place their thumb in the device and within a minute it will show if the person is wanted or not. It goes through the FBI and the BCI.

**OLD BUSINESS**

**Tabled Items**

Mr. Todd tabled the following items: Land Lines, LST Contract, Comprehensive Plan and the Township Newsletter.

**SPCA Services Invoice for 2011**

Mrs. Gardner said \$1,500.00 was appropriated in the 2011 budget. Mr. Todd motioned to approve a check for \$500.00 to the Medina County Society for the Prevention of Cruelty to Animals. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, Mr. Jarrett aye, and Mrs. Gardner nay because she feels the amount should be higher.

**NEW BUSINESS**

**Appointment of Fiscal Officer**

The Trustees had individually reviewed the 3 applicants' resumes prior to the meeting and felt comfortable making a decision today.

Mr. Todd motioned to appoint, beginning today (3/3/11), as Deputy Fiscal Officer, Linda DeHoff. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

TM3/3/11

**NEW BUSINESS CON'T**

**Appointment of Fiscal Officer Con't**

Mr. Todd noted that the Trustees did not talk about this issue before coming into this meeting. It was just very clear what they wanted to do after reviewing the resumes. Also, Mrs. DeHoff has been very dedicated to the Township these last few years by attending Trustees meetings and serving as an alternate on the Zoning Commission.

Mr. Todd motioned to approve the expenditure of \$14.50 per hour for the Deputy Fiscal Officer beginning March 3, 2011, for Medina Township until further consideration or action is taken by the Board. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**LST Budget**

The Trustees had a discussion regarding the Life Support Team Budget for 2011. Mrs. Gardner said the 2011 LST budget has been increased 3.4% over last year. Mrs. George reported to Mr. Todd that the cost for LST went over by \$55,000.00 last year. The Trustees will notify the Life Support Team that the Township budget will be \$320,000.00.

Mr. Todd motioned to approve the 2011 budget for LST to be fixed at an amount not to exceed \$320,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Auction**

Mr. Miller asked if the Trustees wanted to have an auction this year. Mr. Todd said to go ahead and put a list together. Chief Crumley said he had some items he would like to donate to the Career Center and other departments. Chief Crumley will e-mail Mr. Thorne and get the answer in writing.

**Community Pick-it-up-Day**

Chief Arbogast and the Trustees said Community Pick-it-up-Day will be April 30, 2011.

**Flag Day**

Trustees discussed holding Flag Day on Saturday, June 11, 2011. They will also have fourth graders write essays like last year.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Jim Traynor (4004 Remsen Road) asked Trustees if they could pass a resolution against SB5 in support of public employees.

**Resolution Against Senate Bill 5**

**Resolution No. 03032011-009**

Mr. Todd motioned to put forth a resolution to support public employees and ask that both the State House and State Senate not pass Senate Bill 5 as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Matt Galla (3503 Hamilton Road) asked if there was any progress made on where to put the Police Department. He also suggested tearing down the salt shed and adding on to the back of the townhall.

Robin Gray (4074 Remsen Road) asked if the Trustees went to court regarding Bill Doraty. She asked where it would be held and if the public could attend.

TM3/3/11

**PUBLIC COMMENT CON'T**

Denny Miller, Road Foreman, asked the Trustees if the 30 year old hot water tank could be replaced with an energy efficient tank.

Mr. Todd motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**OTHER BUSINESS**

**Health Department**

Mrs. Gardner discussed the e-mail Mr. Miller received from the Health Department asking if they could come up with a contract stating they would be able to use the Road Department in case an emergency arises. Mrs. Gardner and Mr. Miller will meet with them on March 28 to review everything at the Road Department.

**2011 Budget**

Mr. Todd spoke with Mrs. George about the budget. Mr. Todd only had one item he felt needed to be increased in the Road Department budget. He feels fund 2011-760-730 should be increased to \$75,000.00 for road improvements.

**Resolution No. 03032011-010**

Mr. Todd motioned to approve the 2011 annual budget and incorporate this document dated March 3, 2011, with a total amended grand total of \$2, 910,777.15. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Executive Session**


Mr. Todd motioned to enter into Executive Session with the Board of Trustees to discuss employee compensation at 8:28 pm. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett. The Board reconvened from Executive Session at 8:39 pm. The Board was present to discuss employee compensation and no decisions were made during that meeting.

**Compensation to Alliss Strogin for Being Subpoenaed in the Bill Doraty Case**

The Trustees feel that Mrs. Strogin should receive fair and adequate compensation based on an hourly rate for the time that she has to attend trials and any other hearings related to the Bill Doraty case.

Mr. Todd motioned to compensate Mrs. Strogin \$15.00 an hour for her time that she is under subpoena for the Bill Doraty case. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd motioned to adjourn the meeting at 8:41 pm. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

  
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Therese George, Fiscal Officer

  
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Michael D. Todd, Chairman

  
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Sarah (Sally) Gardner

  
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Ray Jarrett

# Medina Township Fire Department February 2011 Activity Report

Type of Alarms		Count	Percentage
<b>A</b>	<b>Alarm Drop</b>	4	11.43%
	3 Commercial		
	2- Western Reserve Masonic - burnt toast		
	1- Rodeway Inn		
<b>E</b>	<b>Assist EMS (LST)</b>	11	31.43%
	1- Sudden Illness		
	1- Chest Pain with swelling of feet		
	1- Coughing up blood		
	1- Seizure		
	1- Suicidal thoughts		
	1- General weakness		
	1- Chest Pain		
	1- Choking		
	1- Unresponsive		
	1- Fall		
	1- Fall with possible head injury		
<b>F</b>	<b>Fire Call</b>	13	37.14%
	1- Structure Fire mutual aid to Medina City		
	2- odor of Natural Gas inside building/home		
	2- Odor of Gasoline inside home both calls same residence same day		
	2- Power line down		
	1- Odor of Gasoline inside home on Fenn Rd		
	1- dumpster fire at GFS		
	1- Natural Gas leak outside Townhall		
	1- Cooking fire inside oven		
	1- Space heater fire		
	1- request by homeowner to investigate lightning strike		
	1- Flood watch - victim evacuation Granger Rd		
<b>M</b>	<b>Motor Vehicle Accident</b>	5	14.30%
<b>CO</b>	<b>Carbon Monoxide</b>	2	5.70%
<b>HZ</b>	<b>Haz Mat</b>	0	0.00%
<b>Total Incident Count</b>		35	*Mutual aid given=1 Medina City
			*Mutual aid received=0
<b>Total Calls During Staffing Hours</b>		19	
Mon. Thru Fri. 7am-3pm			
<b>Inspections conducted</b>			
	Annual Fire Safety Inspections	0	
	Re-Inspections	2	
	Annual Fire Alarm Tests	3	
	Annual Sprinkler Tests	3	
	Semi Annual Hood tests	0	
	Bldg Final/Remodel	0	
<b>Total Inspections</b>		8	
<b>Public Relation Activities</b>			
	Western Reserve Masonic bingo		
*Please note: still waiting for run times from dispatch these numbers are subject to change			



# Medina Township

from the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

## ZONING REPORT – FEBRUARY, 2011

### MONTHLY TOTALS

0	Commercial		
0	Residential		
8	Signs		
8	<b>TOTAL PERMITS</b>	<b>TOTAL VALUE:</b>	<b>\$ - 0 -</b>

Respectfully Submitted,  
Mary Ann Heiss  
Assistant Zoning Inspector  
March 3, 2011

Fees collected on permits total excluding signs	\$ - 0 -
Fees collected on sign permits:	\$ 1,450.00
<b>TOTAL PERMIT FEES COLLECTED:</b>	<b>\$ 1,450.00</b>
Fees collected in Jan. & Feb. for Zoning Comm. Agenda	\$ 125.00
Fees collected in Jan. & Feb. for BZA Agenda	0.00
<b>TOTAL FEES COLLECTED:</b>	<b>\$ 125.00</b>
<b>GRAND TOTAL:</b>	<b>\$ 1,575.00</b>

Violations 2011 - #002 & #003 Doraty KIA of Medina  
2/7 APPC Plumbing building is down as required by BZA  
McAfee court date was February 4<sup>th</sup>  
McAfee pool will be removed by May 30th  
Working on Panera Bread Awning/Signs  
Deposits returned in February: \$1000.

## Medina Township Service Dept. February 2011 Report

- Plowed and Salted roads
- Ordered a total of 697.88 ton of salt bringing us up to 1812.29 ton for the season
- Cold patch roads
- Put together mowing quote packet for 2011 mowing of township properties
- Clean and maintain vehicles
- Used a total of 1146.0 Gallons of fuel for the month of February
- Put up and take down high water signs due to flooding from the recent snow thaw and rain

Report Submitted By : Denny Miller Road Foreman