

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 31st, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 31st, 2011, to conduct the business of the Township. President Todd called the meeting to order at 7:04 pm with the following Trustees in attendance: Michel D. Todd, Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were the Fiscal Officer, Mrs. George, Police Chief, Fire Chief, Road Foreman, Sports Field Manager, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Pledge of Allegiance

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

SITE PLANS

BW3 – Wall Sign – 5050 Eastpointe Drive

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign not to exceed 60.12 square feet for Buffalo Wild Wings located at 5050 Eastpointe Drive as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

BW3 – Wall Sign – 5050 Eastpointe Drive

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the request for a second wall sign for BW-3 located at 5050 Eastpointe Drive, as it would not be in compliance with the Medina Township Zoning Resolution Section 605 I.1 as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Synergy Worldwide, LLC - Site – 3267 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Synergy Worldwide, LLC, to be located at 3267 Pearl Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Synergy Worldwide, LLC – Ground Sign – 3267 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a ground sign not to exceed 12.91 square feet for Synergy Worldwide, LLC, located at 3267 Pearl Road as presented. It was so noted that landscaping would be placed around the base of the sign in the spring. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

EMERGENCY REPAIRS

Emergency Repair of Remsen Road Culvert #6

Dan Becker of the Medina County Engineer's Office explained the need for an emergency repair to Remsen Road Culvert #6. It is located just west of Huffinan Road. The south berm slope has slid away. Mr. Becker presented the Trustees with pictures of the culvert damage.

Resolution No. 03312011-011

Mr. Todd motioned to put forth a resolution to determine that the culvert on Remsen Road, this is culvert #6, is in need of emergency repairs. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

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Emergency Repair of Culvert #6 Con't

Resolution No. 03312011-012

Mr. Todd motioned to put forth a resolution to appropriate \$49,455.00 for emergency repair of culvert # 6 located on Remsen Road. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

OTHER BUSINESS

Nettleton Road Bid Opening

Mrs. George opened the bids and Mr. Todd read the amounts as follows:

Haynes Construction	\$387,428.50	Rietschlin Construction	\$433,235.50
N&N Construction	\$373,310.13	HsH Construction	\$353,490.50
Lockhart Concrete	\$395,205.00	K F Construction	\$359,563.95
Fabrizi Trucking	\$348,823.75		

Dan Becker of the Medina County Engineer's Office will review the bids and do a bid tabulation spreadsheet for the Trustees to review. The Trustees will hold a special meeting April 4, 2011, at 6:30 pm to accept and award the bids.

Approval of Accounts Payable

Mr. Todd motioned to approve warrant #21744 to warrant #21783 in the amount of \$21,986.40. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner

Approval of Payroll

Mr. Todd motioned to approve payroll check #14885 to payroll check #14905 in the total amount of \$24,357.50 with \$4,389.11 going to union dues, post tax health, OPERS, 457's and adjustments. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the regular meeting scheduled on March 3, 2011, and March 17, 2011. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Approval of Then & Now Purchase Order

Mr. Todd motioned to approve the Then and Now purchase order for \$960.00 for Oliver Signs. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Department Purchase Orders and Training Requests

Mrs. Gardner motioned to approve a purchase order requisition #1000-2258 to the Will-Burt Company in Orville, Ohio. It was a repair of a light tower on 208-1 in the amount of \$1,315.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd.

February Police Report

Chief Arbogast reported that for the month of February 2011, the department responded to 670 calls for service (see attached). Chief Arbogast warned residents not to leave purses or other valuables in your car and to also lock your car. Windows in cars are being smashed and purses or whatever is in sight is being stolen.

Mr. Todd motioned to approve the departmental report for February for the Medina Township Police Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

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OLD BUSINESS

LST Contract

Mr. Todd tabled the LST Contract.

Life Support Team Budget Approval

Mr. Todd said the LST budget had been resolved and explained that there was a 22% increase in the budget for 2011, and the township declined approving that budget. The LST reviewed their budget and was able to reduce it by \$75,000.00 by not replacing one vehicle plus the equipment for that vehicle. In 2010, the Township spent 20% more than the budgeted amount due to an increase in calls which equaled the increase in the budget. Gene Sulzener, Director of the LST, explained how they were able to reduce the budget.

Mr. Todd motioned to approve the revised LST 2011, Operating Budget with a revision date of March 22, 2011. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd motioned to approve the LST 2011, Capital Purchase Request with a revision date of March 22, 2011. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Comprehensive Plan and Newsletter

Mr. Todd motioned to table the Comprehensive Plan and Newsletter. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Township Auction

Mr. Todd will review the information received from the Prosecutor's Office regarding the auctioning or donating of fire equipment.

Community Pick-it-up-Day

Mr. Todd said Community Pick-it-up Day and the DEA's Unwanted Prescription Drug Drop Off will be April 30, 2011, 8:30 am to 1:30 pm at 3718 Weymouth Road (Service Department Bldg).

Flag Day

Flag Day preparations are progressing.

Frontier Land Lines Contract

Mrs. Gardner said the Frontier land lines contract has been forwarded to Bill Thorne.

NEW BUSINESS

Health Department Off-Site Clinic

Mrs. Gardner presented the Trustees with documents from the Health Department regarding the use of the Service Department for an off-site clinic in case of an emergency. The documents have been forwarded to the Prosecutors Office. Also, an approval process has to be done by the Trustees. This is a three-step process.

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PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion.

Erica Graffein, Medina County Auditor's Office, said they had 250 complaints against the value of property. The Memorial Day Essay contest for 6th, 7th and 8th graders has kicked off and the deadline for returning them to the Auditor's Office is Friday, May 6, 2011.

Ed Unaitis (4985 Fenn Road) asked if repairs would be done to the Pierce and Bagdad curve. Road Foreman Miller said it was just repaired. Mr. Unaitis suggested using concrete to repair it. Mr. Miller will look into it.

Don Kessler (5126 Baker Road) asked for an explanation of the Police Department fund balance. Mrs. George, Fiscal Officer, explained the process of the fund balance. He also asked what the levy money will be used for if it passes and was told it would be used to hire more Police Officers and free up money for road repairs.

Gene Sulzener, Medina Life Support Team Director, announced that on April 1st the hospital will be celebrating the 35th anniversary for the Life Support Team. There will be a community celebration later in the year when the weather is better. There will be an open house coinciding with the Cops n Kids function in June. There are four original members of the LST: Gene Sulzener, Mark Phillips, Denny Simpson and Mike Warner.

Chief Arbogast said April is Child Abuse Awareness month. On April 9th there will be an open house at the Children's Center on Highland Drive. The Police will be there with giveaways for kids.

Mr. Todd motioned to close the floor for public comment. Mrs. Gardner seconded the motion.

Farewell to Therese George, Fiscal Officer

Mr. Todd said that Terry George has been an asset to the Township and a friend, and he cannot express how grateful he is to have worked with her and for all she has done for the township. The township finances were in a mess and Terry came in and straightened things out. Mr. Jarrett said he will miss her. Mrs. Gardner also thanked her for all she has done for them and for helping her out as a new Trustee by answering her questions. Mrs. George thanked everyone especially the department heads for their help in answering her questions on items that they purchased. She will be missed!

Oath of Office for Linda DeHoff

Mrs. George swore in Linda DeHoff as the new Fiscal Officer.

Appointment of Terry George as Deputy Fiscal Officer

Mr. Todd motioned to approve the hiring of Terry George as Deputy Fiscal Officer of Medina Township at \$15.00 per hour. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Letter of Resignation from the Zoning Commission from Linda DeHoff

Mr. Todd read Linda DeHoff's letter of resignation from the Zoning Commission.

Mr. Todd motioned to accept the resignation of Linda DeHoff from the Medina Township Zoning Board. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Letter of Intent for Position on one of the Zoning Boards Mr. Todd read a letter of intent from Don Kuenzer regarding his interest in being appointed to one of the Zoning Boards. Because he has attended all of the Trustees, Zoning Commission and Zoning Board of Appeals meetings and Zoning workshops for the last 4 years, the Trustees feel comfortable appointing him to fill the open position on the Zoning Commission as an alternate.

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Appointment of Don Kuenzer as Alternate to Zoning Commission

Mr. Todd motioned to appoint Don Kuenzer as the second alternate to the Medina Township Zoning Board. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Executive Session

Mr. Todd motioned to enter into Executive Session to discuss personnel discipline, employee discipline, with the Board of Trustees and Fire Chief, Mark Crumley. The Board entered into executive at 8:30 pm. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett. Mr. Todd motioned to reconvene from executive Session at 8:45 pm where the Board of Trustees were present with Medina Township Fire Chief Mark Crumley to discuss employee discipline. No decisions were made during that meeting.


Mr. Todd motioned to adjourn the meeting at 8:47. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.



Therese George, Fiscal Officer



Michael D. Todd, Chairman



Sarah (Sally) Gardner

Ray Jarrett

SUMMARY REPORT FOR THE MONTH OF FEBRUARY, 2011

Medina Township Police Department

Criminal Offenses:	34
Arrests	22
Alarm Drops	31
Suspicious Activity	28
Traffic Enforcement	220
Traffic Crashes	67
Misc. Reports or actions	52
Total Calls for Service	670



The police department wishes you well and thanks for all your service to the community.

Respectfully,

Chief David L. Arbogast



Medina Hospital
 a Cleveland Clinic hospital
 Life Support Team

March 30, 2011

To: Mayor Dennis Hanwell; Sally Gardner; John Coyne; and Jeff Brandon

Subject: Request for Revised Budget Approval

On March 22, 2011 copies of the revised 2011 LST operating budget were sent to Board Members for review.

The 2011 Capital Purchase request has been revised to reflect the result of the proposed reduction in the depreciation account. This revision also reflects the elimination of the proposal to purchase one replacement ambulance vehicle.

Both the Revised 2011 Capital request and the Revised Five Year rolling capital projection plan are attached for your review.

Please review the revised documents. If you have questions please call or e-mail me.

The request is to:

1. Approve the revised LST 2011 Operating Budget (*revision date 3/22/2011*)
 Yes or No

2. Approve the revised LST 2011 Capital Purchase Request (*revision date 3/22/2011*)
 Yes or No

Sincerely,

Gene Sulzener
 Director, Life Support Team

Enclosures (2)