

**RECORD OF PROCEEDINGS
MINUTES OF SPECIAL MEETING
MARCH 8TH, 2012**

The Medina Township Board of Trustees met in special session at the Medina Township Hall on March 8th, 2012, to conduct the business of the Township. Vice-Chairman Jarrett called the meeting to order at 7:05 pm with the following Trustees in attendance: Ray Jarrett and Ken DeMichael. Michael D. Todd was absent. The Steering Committee Members and the general public were also in attendance.

Roll Call

Mr. Jarrett asked for a roll call of all members present. Trustees present were Mr. Jarrett and Mr. DeMichael.

Pledge of Allegiance to the Flag

Mr. Jarrett led the Pledge of Allegiance to the Flag.

Moment of Silence

Mr. Jarrett asked for a moment of silence for our military personnel at home and overseas.

Mr. Jarrett explained that the purpose of this special meeting was to bring the Steering Committee together to update the draft of the 2009 plan that the previous Steering Committee prepared. There was a technicality with the first Steering Committee Meetings due to the meetings never being advertised as a public meeting and that is why we are revisiting that draft.

Mr. Jarrett presented the Committee with a few suggestions on the proper way to conduct the meetings as follows:

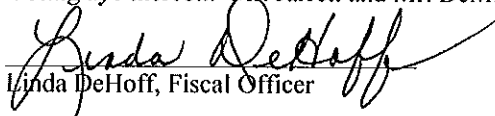
- 1) A President needs to be chosen within your committee.
- 2) The meetings need to be advertised as public meetings according to the Ohio Revised Code.
- 3) Meetings need to be scheduled with the time, date and location of all the meetings.
- 4) A sign in sheet must be provided and all members need to sign in.

Mr. Jarrett stated that basically, this committee is to give guidance to the Community, Trustees and the Zoning Board. If there are any changes that need to be made to the recommendations that were given in the 2009 draft, then the Committee will supply the Community, Trustees and Zoning Board with their recommendations. Within your meetings, you need to permit the public to understand by taking the minutes of your meetings so they can appreciate the rationale behind the public bodies' discussions and how you evaluated some of your decision making in your meetings.

Mr. Jarrett said the Board of Trustees will be responsible for advertising the meetings. The committee must inform the Trustees of the time, place and date so the meetings can be advertised in a timely manner.

Mr. Ostmann asked if any Trustees would be attending the meetings and Mr. Jarrett said it is a public meeting and Trustees are allowed to attend. Mr. Ostmann asked who would be taking the minutes and was told Celia Goe, Twp. Sec. would be handling the minutes and the meetings will be taped.

Mr. Jarrett motioned to adjourn the meeting at 7:10 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.


Linda DeHoff, Fiscal Officer


Ray Jarrett, Vice-Chairman


Ken DeMichael