

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MAY 13TH, 2010**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 13th, 2010, to conduct the business of the Township. President Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Michael D. Todd, Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were Therese George, Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Asst. Road Foreman, Sports Field Manager, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

OTHER BUSINESS

Approval of Accounts Payables

Mr. Todd motioned to approve warrants #20853 to #20898 totaling \$25,838.72. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Approval of Payroll

Mr. Todd motioned to approve payroll check #13992 to #14053 in the amount of \$53,977.27 with total deductions of \$3,884.20. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the April 29, 2010, Public Hearing. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

AT&T Easement/Tom James of the Park District

Mrs. Gardner spoke with Tom James of the Park District about the Holt Nature Preserve. She sent him copies of the letters the Township received regarding the AT&T easement going through the Holt Nature Preserve. She wanted to advise him that AT&T had already been over there and dug holes, pulled the cable thorough and refilled the holes.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the April 29, 2010, regular meeting. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Approval of Department Purchase Orders and Training Requests

Mr. Jarrett wanted to approve the application for Chief Arbogast to attend the Missing and Exploited Children CEO Seminar in Virginia on July 25 and 26, 2010, at no cost to the Township. Chief Arbogast said it is paid for by Federal tax dollars and he is paying for any other expense on his own.

Intech Computer Solutions

Mr. Jarrett motioned to approve PO requisition #2081-1595 made out to Intech Computer Solutions of N. Canton, Ohio for \$24,246.00. This is part of the JAG grant that was approved earlier this year. Grant money is 75% and Township pays 25% to upgrade the computer system. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

TM5/13/10

REPORTS

Service Department

Ed Kerr, Road Foreman, stated that for the month April 2010, the department maintained buildings, equipment and vehicles; installed repaired and replaced signs as needed; repaired snowplow damage; picked up 6 loads of limbs from ditches; took old records for destruction; prepped roadside mower; put topsoil, seed and straw on graves; set out soccer goals and trash cans; cold patched roads; fixed berms; cleaned off catch basins; set up for Pick-it-up Day.

Mr. Todd said our Service Department does an excellent job of picking up dead animals on the roadsides. Mrs. Gardner thanked Denny Miller for bringing the backhoe and removing the dead shrubs at the townhall. Mr. Miller said he talked to Don Grace regarding the partially dead tree in the front of the building and Mr. Grace said he will not replace it. Mr. Miller wanted it noted that Grace Brothers does not stand behind his product.

Fire Department

There was no report.

Police Department

Chief Arbogast reported that for the month of April 2010, the department responded to 1,000 calls for service (see attached). He also asked for permission to apply for the following JAG and JAG LE grants:

Battered Women/Domestic Violence	Sexual Abuse/Assault
Senior Outreach Program	Welcome Wagon Concept
Car Seat Safety/Co-op partnership w/area businesses	

The 25% match will be waived for this year only.

Upcoming events are Bike to Biker, Flag Day, Missing and Exploited C Kids Day at Amazone and Medina Meadows entitled ABC's of Safety. Laurie Shoemaker attended training in Columbus to learn how to apply for the JAG grants. It was suggested that someone attend a JAG evaluator training class. This class is given by the people that actually read the grants. Mrs. Gardner said she is working on a Welcome to Medina Township Letter for new residents. Chief Arbogast would also like to put together a senior database. Mr. Jarrett thanked Laurie Shoemaker for going to Columbus and attending the training.

Mr. Todd motioned to allow Chief Arbogast to proceed with those five (5) grants. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Zoning Department

Elaine Ridgley, Zoning Inspector, reported that for the month of April 2010, 31 permits were issued as follows:

Comm. Change of Use	3	Comm. Additions	1
Single Family	1	Residential Addition	3
Accessory Buildings	1	Pools	2
Signs	11	Decks	2
Hot Tub	1	Temp Tents	3
Turndown	1		

For a total value of permits issued of \$575,508.00. Fees collected \$2,592.20 (see attached).

Mr. Jarrett motioned to approve PO requisition #1000-2322 for a total amount of \$1,650.00 to D&G Uniforms. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett, Mrs. Gardner and Mr. Todd. (This was for 2 bullet proof vests)

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Mr. Todd motioned to approve the departmental reports for the Road Department, Police Department and Zoning Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

OLD BUSINESS

Electric Aggregation

Mrs. Gardner said the electric aggregation passed and once the election is certified there will need to be 2 public hearings on the county aggregation plan, adoption by the County Commissioners, approval by the PUCO and Opt-out Notification Program conducted early this summer before the final enrollment lists are compiled and validated by First Energy Solutions.

Commissioners CDBG Grant

Mr. Todd asked about the status of the CDBG Grant. Chief Arbogast is waiting for some numbers from the Jeff Kessler.

Flag Day

Mr. Todd said Flag Day is still being worked on. George at Santosuosso's is donating all the food for up to 100 people and he will do this every year. The Flag Day 4th Grade Essay deadline is Friday. Already scheduled are the VFW and the Community Band. Representative Batchelder has been asked to speak. Mr. Todd would still like an apple pie eating contest. The ceremony will be June 14 at 6:30 pm.

New Copy Machine

Mrs. Gardner said the Prosecutors Office found that the contract from IKON states "litigation would be according to the laws of the Commonwealth of Pennsylvania". That has to be changed. She has spoken to the representative from Ikon and will have that changed.

Business Appreciation Month w/Medina Economic Development Corporation

Mrs. Gardner said May is Business Appreciation Month and she is the alternate. She visited Medina Hospital with Brian Russell and said it was very informative. Ron Stall informed them that they are meeting with the neighbors surrounding the hospital and keeping them informed of hospital activities.

NEW BUSINESS

Sunoco Liquor License

Mr. Todd said the request for a hearing on the renewal of the liquor license at the Sunoco Station located at 3980 Pearl Road was not necessary. Chief Arbogast had no objection to not requesting a hearing because there has been no trouble there.

AT&T Easement across Blakslee Park

Mr. Todd asked if Mrs. Gardner wouldn't mind contacting the gentleman regarding the AT& T easement and have him attend the May 27, 2010, Trustees Meeting. The discussion will have to be in Executive Session.

Township Newsletter

Mr. Todd asked if all Trustees are interested in a newsletter. The main thing would be to give residents the option of having the newsletter mailed to, e-mailed or opt out of receiving it totally. The newsletter will also be on the website. Mrs. Gardner asked if it was cheaper to have it printed on newsprint instead of the glossy paper. Mrs. Shoemaker said the Township did not have to pay for the glossy paper. Trustees will try to have the newsletter ready by August 2010. Mr. Todd asked Chief Arbogast and Laurie Shoemaker to get started on putting the newsletter together. He also asked the Fire, Service and Zoning Departments to put their articles for the newsletter together.

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NEW BUSINESS CON'T

Request for Burgundy Bay to be Snowplowed by the Township

Holly Holcomb, Vice-President of Woods at Lake Medina Condo Association, asked if the Township could plow the private streets in Burgundy Bay. Mr. Todd said the roads were not built to County Road Specifications and also the streets are not wide enough for our snowplows to get through. The trucks would tear up the roads. A suggestion was made to work with other homeowners associations throughout the township to try to contract for snow removal jointly. Ms. Holcomb said there are three homeowners associations in Burgundy Bay and there is an issue with the Lake. If they would join with the other two associations regarding snowplowing then they would have to get involved with the problems at Lake Medina.

C&M Towing

Mr. Todd said Ann Eisenhower of the Prosecutor's Office said he needed to ask if Eric of C&M Towing has an economic interest in the vehicle that was impounded. Chief Arbogast and Mrs. George said yes, he does have an economic interest. The title will be signed over to him.

Amended 9-1-1 Agreement with Medina City

Mr. Todd said the City wanted to change the agreement that was done in 2009 to expressly state what the amount was for 2010 and to update and clarify the 10% increases.

Resolution No. 05132010-009

Mr. Todd motioned to put forth a resolution to sign the contract with Medina City for the 9-1-1 Emergency Police Dispatch and Communications Services as amended and incorporated in the letter dated May 6, 2010. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Title for Equinox

Mrs. George said the title does not have the mileage on it. Mileage must be visibly seen before Mr. Todd will sign the title.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Gardner seconded the motion.

Erica Graffein, Auditor's Office, said the second half tax bills will be sent out in June with the due date in July. New value change notices will be mailed in July. It will show your current and your new value. If you do not agree with this you can have a public hearing in the Auditor's Office. Bring evidence of sales in your neighborhood, not other districts, from 2009, 2008 and 2007. Due to employee cuts they will not be able to do field work.

Jim Traynor, (4007 Remsen Road) said there is stimulus money for cadet training for the Police and Fire Departments.

Don, Medina High Student, said he learned the Police Department is getting bullet proof vests through a grant and the department is applying for five more grants.

Mr. Todd motioned to close the floor for public comment. Mr. Jarrett seconded the motion.

5/13/10

OTHER BUSINESS

Medina Youth Baseball

Mr. Todd met with Mayor Dennis Hanwell and Todd Maxwell of the Medina Youth Baseball Association. Mr. Todd spoke with them regarding Montville Townships SAP fees. Medina City collected 305 (\$10,675.00) SAP fees from Medina Youth Baseball Association for Montville Townships' use of the ballfields. About 17% of that money belongs to Medina Township for maintenance of our baseball fields. An agreement was made stating if MYBA wants to schedule games for the rest of the season they can have 15 slots per week for a total of \$600.00. A \$20.00 cancellation fee will be assessed for teams that don't show up for their scheduled game. Mrs. Gardner agreed with the cancellation fees and asked how often teams did not show up. Mr. Kessler said MYBA did not show up for games scheduled two or three times. Mr. Jarrett asked what fields the general public will have access to. Mayor Hanwell, Trustees and MYBA hope to come up with a plan so we don't have this fee problem next year. If there is going to be a change for the fees MYBA must know by November. Mrs. Gardner said Lafayette and York Townships are also involved in the use of the ballfields.


Mr. Todd motioned to put forth an agreement with Medina Youth Baseball for the remainder of the 2010 baseball season to permit them to use up to 15 slots on the Medina Township baseball fields, per week, for the remainder of the baseball season at a price of \$600.00 as a flat fee with the understanding that there will be a \$20.00 cancellation fee that will be applicable to all the fields for all participants that we need to send out notices to. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

The \$20.00 cancellation fee will take effect 5/13/10.


Colin and Russell Architectural Services

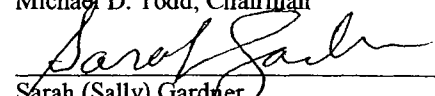
Mr. Jarrett asked how many copies were Colin and Russell going to provide to us, what format and the total cost of the hours to produce the documents. Mrs. Gardner will ask the gentleman she is dealing with.

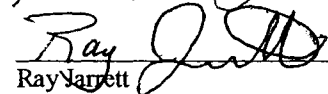
Mr. Todd motioned to adjourn the meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.



Therese George, Fiscal Officer



Michael D. Todd, Chairman


Sarah (Sally) Gardner


Ray Jarrett

**ROAD DEPT. REPORT
APRIL 2010**

CLEANED AND MAINTAINED BUILDINGS, EQUIPMENT AND VEHICLES

INSTALLED, REPAIRED AND REPLACED SIGNS AS NEEDED

REPAIRED SNOW PLOW DAMAGE

INSTALLED NEW HANDRAILS FOR BACK ENTRANCE TO TWP. HALL

PICKED UP 6 LOADS OF LIMBS FROM DITCHES

HAULED OLD RECORDS TO MEDINA PAPER RECYCLING AND WATCHED THEM BE DESTROYED

PREPPED THE ROADSIDE MOWER FOR THE SEASON

TOPSOILED, SEEDED AND STRAWED GRAVES

SET OUT SOCCER GOALS AND TRASH CANS

COLD PATCHED ROADS

FIXED BERMS

CLEANED OFF CATCH BASINS

SET UP FOR PICK IT UP DAY

Medina Township Police
April 1, 2010 Trustee Report

INCIDENT

	<u>Jan. 2010</u>	<u>Feb. 2010</u>	<u>Mar-10</u>	<u>Apr-10</u>	<u>TYD 2010</u>
Accidents	32	45	21	33	131
Assault	0	1	1	0	2
Assists	48	31	29	65	173
Burglary	0	2	2	1	5
Alarm Response	38	26	46	48	158
Breaking and Entering	0	0	0	0	0
Special Detail	0	0	0	0	0
Fraud/Bad Checks	1	3	3	3	10
Fraud/Other	1	2	3	0	6
Warrant Arrest	12	5	8	5	30
Sudden Death	0	1	1	0	2
Animal Complaint	6	15	13	11	45
CPO/TPO Violation/DV	4	10	12	2	28
Prisoner Transport	0	2	3	5	10
Drunk	3	1	2	2	8
Drug Activity	1	1	1	4	7
Fight	0	0	1	0	1
Fire/Fire Alarm	8	6	11	8	33
Rescue Squad	15	24	25	26	90
Juvenile Related	0	3	4	1	8
Theft	11	7	9	18	45
Found Property	1	1	1	1	4
Missing Person	0	0	1	0	1
Sex Offense	1	0	0	0	1
Mental Illness	0	0	0	1	1
Community Policing Activity	420	317	409	365	1511
Stolen Vehicle	2	1	0	0	3
Suicidal Subject	0	0	1	0	1
Suspicious Activity	48	28	48	40	164
Traffic Control	0	0	0	0	0
Vandalism/Criminal Damage	2	3	6	3	14
Harassment	3	11	4	8	26
Lockout	10	18	12	17	57
Traffic	209	198	327	279	1013
Disabled Vehicle	29	21	31	30	111
Welfare Check	4	4	0	2	10
911 Hang up	6	13	6	22	47

TOTALS 915 800 1041 1000 **3756** YTD



Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT – APRIL, 2010

MONTHLY TOTALS

- 3 Commercial Change of Use
- 1 Commercial Addition
- 1 Single Family
- 3 Residential Additions
- 2 Pools
- 11 Signs
- 2 Decks
- 2 Ponds
- 1 Hot Tub
- 1 Accessory Building
- 3 Temp. Tents
- 1 Turndown

31 TOTAL PERMITS TOTAL VALUE: \$ 575,508

respectfully Submitted,
Aimee Ridgley
Zoning Inspector
May 13, 2010

Fees collected on permits total excluding signs	\$ 1867.20	
Fees collected on sign permits:	<u>\$ 725.00</u>	
TOTAL PERMIT FEES COLLECTED:	\$ 2592.20	2592.20
Fees collected March & April for Zoning Comm. Agenda	300.00	
Fees collected in March & April for BZA Agenda	275.00	
Lot combination fee	<u>50.00</u>	
TOTAL FEES COLLECTED:	\$ 625.00	<u>625.00</u>
Grand Total		\$ 3217.20

Violation: 2010 - #005 issued for an Inflatable Device to Doraty KIA 4/1/2010
Lot Combination: #026-06A-27-004, -005, & -006 = 10.8 acres/Property Owner: Joseph Alberino

Dear Task Force members,

Thank you all so much for getting the voters in your respective townships to vote in favor of electric aggregation.

As you all probably know, unofficial election results show that the aggregation issue passed in every township except Harrisville.

I know many of you were doing your best to educate voters on a rather complicated issue and it paid off for the customers, as well as the township and county. LMRE certainly did their part in educating the customers in their service area, which no doubt helped those township significantly.

I will keep you all advised on the process that needs to be followed, once the election results are certified. There will have to be two public hearings on the county aggregation plan, adoption by the county commissioners, approval by the PUCO, and an opt-out notification program conducted early this summer before the final enrollment lists are compiled and validated by First Energy Solutions. As I understand it, that is when the townships and the county will receive the proceeds from the Powering Our Communities one-time grant. As I said, our office will keep you informed as we complete this process.

Lastly, my thanks to all of you for your help in making this initiative to lower electric costs to our residents a reality!

Best regards,

Steve