RECORD OF PROCEEDINGS MINUTES OF REGULAR MEETING FEBRUARY 4TH, 2010

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on February 4th, 2010, to conduct the business of the Township. President Todd called the meeting to order at 7:07 pm with the following Trustees in attendance: Michel D. Todd, Sarah Gardner and Ray Jarrett. Also in attendance were Therese George, Fiscal Officer, Police Chief, Asst. Fire Chief, Road Foreman, Asst. Road Foreman, Sports Field Manager, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Pledge/Moment of Silence

Mr. Todd led the Pledge of Allegiance. Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

OTHER BUSINESS

SITE PLAN

Mattress Matters - Site and Signs - 3823 Pearl Road (Fenn Crossings)

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Mattress Matters to be located at 3823 Pearl Road (Fenn Crossings) as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the wall sign for Mattress Matters to be located at 3823 Pearl Road (Fenn Crossings) not to exceed 42.25 square feet as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the request for a second wall sign for Mattress Matters to be located at 3823 Pearl Road (Fenn Crossings) as it is not in compliance with Section 605 I. of the Medina Township Zoning Resolution. The motion was seconded by Mr. Jarrett. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Judith Cross, Representative for the SPCA

Mr. Todd and Judith Cross explained what the Society for the Prevention of Cruelty to Animals does. They have the authority to pick up and treat any injured, abandoned or neglected animal in Medina County. The organization has on call people who respond twenty-four hours a day. This is a volunteer organization with only the director and humane officer being paid. The SPCA took in 40 animals in 2009, in Medina Township.

Mr. Todd motioned to approve the expenditure of \$1,000.00 for the calendar year of 2010, for payment to the Society for the Prevention of Cruelty to Animals for their services to provide Medina Township as it relates to picking up abandoned, neglected, abused and injured animals, I do have a document here that is titled invoice and we'll put that in the record and put that in our files. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS

Final Lease Payment on Police Cars

Mr. Todd motioned to approve \$34,754.19 for the final lease payment on the Medina Township Police Cruisers for the lease program of Ford Motor Credit. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Additional Liability Insurance for AT&T Repeater Tower & Pesticide & Fertilizer Use

Mr. Todd motioned to approve the expenditure of \$3,839.00 for payment to OTARMA for the additional liability insurance for the AT&T Repeater Tower. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Health Insurance Reimbursement

Mr. Todd motioned to approve the expenditure of \$1,819.31 reimbursement to Celia Goe for health insurance premiums. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. This was done due to the fact that the insurance company inadvertently cancelled the hospitalization and township checks were not going to be cut again for 2 weeks. Employee paid so hospitalization would be reinstated.

Property Taxes

Mr. Todd motioned to approve the expenditure of \$5,944.00 to the Medina County Treasurer's Office for ditch maintenance fees. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Medina Heating & Cooling

Mrs. Gardner motioned to approve the purchase order requisition to Medina Heating and Cooling for the replacement of two heater units in the apparatus bay at Station 2 for \$6,000.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

CDW-G

Mrs. Gardner motioned to approve the purchase order requisition to CDW-G for a computer and accessories for the new smart board in the amount of \$1,500.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd.

Auto Tech Fire Systems

Mrs. Gardner motioned to approve the purchase order requisition to Auto Tech Fire Systems for the hydrostatic testing of the SCBA air cylinders in the amount of \$1,000.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Medina County Technical Rescue Team

Mrs. Gardner motioned to approve the purchase order requisition for Medina County Technical Rescue Team for the 2010, Technical Rescue Operations Team allocation in the amount of \$1,746.57. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Mr. Todd asked Asst. Chief Kasson to have Chief Crumley make a list of how much money has been spent for all the local technical support equipment for the last three years.

Board of Zoning Appeals Training

Mrs. Gardner motioned to appropriate \$620.00 as defined in the zoning training policy for a max of 16 people which would include the Zoning Inspector, Asst. Zoning Inspector, and members of the Zoning Commission and BZA to attend the Zoning Board of Appeals training presented by the CPC on February 24th at the Medina County Library. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS

Zoning Inspector and Asst. Zoning Inspector Computer Training

Mrs. Gardner motioned to appropriate \$30.00 as defined in the zoning training policy for the Zoning Inspector and Asst. Zoning Inspector to each spend 1 hour of pay time training on Microsoft Office and Microsoft Excel outside of regular office hours one on one. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd. This will be done 1 on 1 with Mrs. Gardner.

Approval of Rick Bromley to Attend Northern Ohio Arson Seminar

Mrs. Gardner motioned to appropriate \$160.00 to send Rick Bromley, Jr. to the Northern Ohio Arson Seminar at Ashland University. The course is \$80.00 and there would be mileage included in that. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd.

256-Hour Firefighter II Professional Certification

Mrs. Gardner motioned to appropriate \$6,200.00 for the Fire Department for 256-hour Firefighter II Professional Certification at the University of Akron. This is a requirement for the firefighter recruits, Gary Gubanich, Elaine Kruger and Steve Schulte. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Fire Department Instructors Conference

Mrs. Gardner motioned to approve the appropriation for \$4,353.00 for the Fire Department to send 6 people to the Fire Department Instructors Conference in Indianapolis, Indiana for Professional Training and Apparatus and Equipment Training for Browns, Kasson, Miller, Cugini, Mummert and Vargo.

Mr. Todd and Mr. Jarrett had questions regarding the necessity to send 6 people. Mr. Todd said there is only a temporary budget and he can't justify sending 6 people in these economic times. Mr. Jarrett asked if this has been done every year. Asst. Chief Kasson said yes and explained that there is a lot of territory to cover. Mr. Jarrett asked if it could be done with less people. Mr. Todd said he would have to vote no. Mr. Jarrett said he has mixed emotions and asked what information was brought back last year.

Mr. Todd motioned to table the motion made by Mrs. Gardner. Mr. Jarrett seconded the motion. The motion was tabled.

Gateway Tire

Mr. Jarrett motioned to approve a purchase order requisition made out to Gateway Tire for Car #6 which is a Dodge, for a water pump, oil cooler and condenser for a total of \$1,327.52. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

Excel Intermediate Training

Mr. Jarrett motioned for a total appropriation of \$200.00 for an Excel Intermediate Training located at the Career Center from April 13 to May 25, 2010, for Laurie Shoemaker. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett, Mrs. Gardner and Mr. Todd.

Ohio L-Tap Center

Mr. Todd motioned for the appropriation of \$45.00 for Denny Miller to attend the Construction, Inspection and Overview class in New Philadelphia, OH on April 27, 2010. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

OTHER BUSINESS

Approval of Accounts Payable

Mr. Todd motioned to approve warrant #20572 to #20617 in the amount of \$98,792.97. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. (The tax bill for Blakslee Park will not be paid because it is tax-exempt).

OTHER BUSINESS CON'T

Approval of Payroll

Mr. Todd motioned to approve payroll checks #13730 to #13798 totaling \$57,485.33 with total deductions of \$3,945.40. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett

Approval of Minutes

Mr. Todd motioned to approve the minutes for the January 21, 2010, regular meeting. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett

REPORTS

Service Department

Ed Kerr, Road Foreman, stated that for the month of January 2010, the department maintained buildings, equipment and vehicles; installed repaired and replaced signs as needed; plowed and salted roads: hauled donated office equipment for Police Department; took down Christmas decorations; updated inventory; worked on specs for new plow truck equipment; worked on cleaning shop and rearranged supplies; picked up dead deer; removed snow and ice blocking catch basins; knocked down ice buildup and made ice damage repairs; repaired mailboxes; temporarily patched bed cylinder on truck #15 (see attached).

Mr. Todd was given samples of "Welcome to Medina Township" signs. He passed them around to the audience for their review and opinions.

Fire Department

Asst. Chief Kasson reported that for the month of January 2010, there were 38 incidents (see attached). Mr. Todd asked for a breakdown of the types of fire calls. Mrs. Gardner asked if the report could be expanded to list this information.

Zoning Department

Elaine Ridgley, Zoning Inspector, reported that for the month of January 2010, 8 permits were issued as follows:

Comm. Change of Use1Comm. Temporary Trailer1Signs6For a total value of permits issued of \$13,000.00. Fees collected \$475.00 (see attached).

Police Department

Chief Arbogast reported that for the month of January 2010, the department responded to 915 calls for service (see attached). Chief said they were officially notified that they received the grant for the computer upgrade. He also stated that February is "Teen Dating Violence" month. There has been a change in the law that requires every school district to put in their curriculum units on teen dating and violence. Chief stated the Police Policy manual is almost finished. Mr. Todd said that adult abusers begin the abuse at the age of 14. Chief Arbogast said 1 in 4 teens are involved in domestic violence.

Mr. Todd motioned to approve the department reports. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

OLD BUSINESS

Parking Violation Policy

The parking violation policy was tabled.

OLD BUSINESS CON'T

Fire Chief Job Description

The Fire Chief job description was tabled until Chief Crumley is present.

NEW BUSINESS

Proposed Zoning Text Amendment Change

Mr. Todd motioned to set March 4, 2010, as the first public hearing for the proposed zoning text amendment for holiday inflatables by Mr. Doraty. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Purchase Order Approval for Fire Department Trip to Indianapolis

Mr. Todd motioned to recall the tabled vote on the Fire Department trip to Indianapolis. Mrs. Gardner seconded the motion.

Mrs. Gardner motioned the appropriation for four firefighters, to be determined at a later date, to attend the Fire Department Instructors Conference in Indianapolis, Indiana, Professional Training and Apparatus Equipment Training. It will be less than \$4000.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Enlarging the Police/Fire Foyer

Mrs. Gardner said the estimates for changing the wall and moving the door to enlarge the foyer in the Police/Fire Department are as follows: R. H. Renovation Homes \$2,863.00 and Goe's Remodeling \$1,500.00 to \$2,000.00 not to go over \$2000 due to not knowing what is in wall when it is cut open.

Mr. Todd motioned to approve the expenditure of \$2,000.00 for the remodeling of the Fire Department area for an exercise room to be paid to Goe's Remodeling pursuant to the quote we have dated January 31, 2010. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Jarrett asked who owns the pop machine in the foyer. Asst. Chief Kasson said it is owned by the Firefighters Association and they do receive revenue from it.

Medina County Health District Advisory Council

Mr. Todd said the Medina County Health District Advisory Council is meeting March 1, 201, at 5:30 pm. He said he is able to attend the meeting unless Mr. Jarrett or Mrs. Gardner would like to attend. Mrs. Gardner and Mr. Jarrett said they would like Mr. Todd to attend.

Comment on Work at Fire/Police Department

Mrs. Gardner said because of the change in the wall in the foyer painting will need to be done. She also said there were three chairs put in the foyer to replace the old couch that was there and it made a great improvement in the way it looks.

Map of Streetlights Township Pays For

Mr. Jarrett asked for a map showing where the streetlights are that the Township pays for. The Secretary will contact Ohio Edison for an updated map.

Life Support Team Meeting

Mr. Todd discussed the meeting he and Mrs. Gardner attended regarding the Life Support Team. The budget was discussed and our budget is \$280,000.00. Both he and Mrs. Gardner said the Hospital was very open and willing to give them all the information they ask for.

NEW BUSINESS CON'T

Approval of Life Support Team Budget

Mr. Todd motioned to approve the expenditure of \$290,000.00 for Medina Township for our annual budget, if we can put that in there and amend our annual budget accordingly, for payment to LST for contract services. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd said there are issues with York Township continuing with LST and Montville Township is building a new Emergency Station that will also house an LST Unit. There will be more information provided in the future.

Armstrong Rate Adjustment

Mr. Jarrett received a letter from Armstrong Cable stating there will be rate increase. Basic cable will be \$53.95. PVR service and HD Advantage tier will increase \$1.00. Letters will be going out to all cable customers (see attached).

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Gardner seconded the motion.

Erica Graffein, Auditor's Office, said the first half tax bills were mailed out and are due February 12, 2010. Complaints against the value of your property can be filed by close of business March 31, 2010. Dog tags that were not renewed by January 31 will now cost \$20.00. Erica also explained that to get a refund for a tax-exempt property can take years.

Ralph Holt (4420 Nettleton Road) commented on the sign that was passed around and he also complimented the Trustees on working together to accomplish things for the Township.

Linda DeHoff (4591 Marks Road) asked if the Nettleton Road easement money could be put in an escrow account. Mr. Todd said no because it is a property acquisition.

Matt Galla (3503 Hamilton Road) said the Board of Health has closed down the concession stand at Lafayette Park.

Mr. Todd motioned to close the floor for public comment. Mr. Jarrett seconded the motion.

OTHER BUSINESS

Executive Session

Mr. Todd motioned to enter into Executive Session to discuss pending land transactions and land acquisition by the Medina Township Board of Trustees with the Medina Township Board of Trustees and the Fiscal Officer. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett. The Board entered into Executive Session at 8:48 pm. The Board reconvened at 9:11 pm. No decisions were made during that meeting.

Nettleton Road Easement & Agreement-Beckowitz/Tilton

Mr. Todd said the Nettleton Road easement agreement was received from the Prosecutors Office. Although the land acquisition and purchase is a confidential affair and the negotiation procedure is exempt from public record, the final approval for payment is done in public session. The Trustees are approving the agreement only. The project is state funded through grant money and part of the total money is set aside to purchase easements. Medina Township will pay 1/3 of the project and the grant money pays 2/3 of the project.

OTHER BUSINESS CON'T

Nettleton Road Easement & Agreement-Beckowitz/Tilton

Mr. Todd motioned to approve the Easement for Highway Purposes for Carol Beckowitz and Barbara Tilton as encompassed in a three page document that was reviewed by the Prosecutor's Office and relates to Medina County Recorders Document No. 2005OR044831 as defined in the easement itself. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd said there is an accompanying agreement that is part of the easement stating that when the construction project happens there is a keystone and salvageable sandstone blocks that go to Beckowitz and Tilton and Medina Township will be able to keep a certain number of stones. The keystone will ultimately be held by the Township and it may be 50 years before it reverts back to the Township. It will still be held and preserved and be part of the heritage of Medina Township and that is essentially what the agreement has to deal with.

Mr. Todd motioned to approve the agreement that was summarized and the document that was reviewed by the Prosecutor's Office and incorporate it by reference in the easement for the highway. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd said this is still not a done deal because the owners have to sign off on it also.

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion.

Mr. Jarrett asked if there have been any zoning violations for 2010. Mrs. Ridgley said yes, there were inflatables at Medina Auto Mart and Bill Doraty-Kia. The Trustees told her to proceed with giving them violations. Mrs. Ridgley stated that Mr. Thorne asked for a letter from the current Board of Trustees stating they want him to take action regarding the zoning violations. Mrs. Gardner said her interpretation of the meeting with Mr. Thorne was that he would let the Trustees know where he was at in pursuing action against the zoning violations. A letter will be sent to Mr. Thorne asking him to proceed with taking action against the zoning violations.

Matt Galla (3503 Hamilton Road) suggested sending the letter to the Prosecutor's Office certified.

Mr. Todd motioned to close the floor for public comment. Mrs. Gardner seconded the motion.

Mr. Todd motioned to adjourn the meeting at 9:25 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. Mr. Todd informed those in attendance that there would be no meeting on February 18, 2010. The next meeting will be March 4, 2010.

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ROAD DEPT. REPORT JANUARY 2010

CLEANED AND MAINTAINED BUILDINGS, EQUIPMENT AND VEHICLES

INSTALLED, REPAIRED AND REPLACED SIGNS AS NEEDED

PLOWED AND SALTED ROADS

HAULED DONATED OFFICE EQUIPMENT FOR P.D.

TOOK DOWN CHRISTMAS DECORATIONS

UPDATED INVENTORY

WORKED ON SPECS FOR NEW PLOW TRUCK EQUIPMENT

STARTED CLEANING SHOP AND REARRANGING SUPPLIES

PICKED UP DEAD DEER

REMOVED SNOW AND ICE BLOCKING CATCH BASINS

KNOCKED DOWN ICE BUILDUP AND WORKED ON DAMAGE REPAIRS

REPAIRED MAILBOXES

TEMPORARILY PATCHED BED CYLINDER ON TRUCK 15

Medina Township Fire Department January 2010 Activity Report

Type of Alarms

		Count	Percentage
Α	Alarm Drop	7	18.43%
С	Carbon Monoxide	2	5.26%
E	Assist EMS (LST)	13	34.22%
F	Fire Call	11	28.94%
Μ	Motor Vehicle Accident	5	13.15%
Total Incident Count		38	2

Breakdown of Location of Calls

Medina Twp	38
Mutual Aid Given	0
Total Calls for Month	38

Total Calls During Staffing Hours20Mon. Thru Fri. 7am-3pm

Inspections conducted

Annual Fire Safety Inspections	7
Re-Inspections	4
Annual Fire Alarm Tests	3
Annual Sprinkler Tests	0
Semi Annual Hood Tests	1
Total Inspections	15

Public Education Activities

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Medina Township

from the Office of Zoning Inspector Medina Township Hall 3799 Huffman Road Medina, OH 44256

ZONING REPORT – JANUARY, 2010

MONTHLY TOTALS

- 1 Commercial Change of Use
- 1 Commercial Temporary Trailer
- 6 Signs

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8 TOTAL PERMITS <u>TOTAL VALUE:</u> \$ 13,000

Fees collected on permits total excluding signs	\$	125.0	0
Fees collected on sign permits:	<u>\$</u>	350.0	<u>0</u>
TOTAL PERMIT FEES COLLECTED:	\$	475.0	0
Fees collected in Dec. & Jan. for Jan. Zoning Comm	1. Ag	genda	50.00
Fees collected In Dec. & Jan. for Jan. BZA Agenda			- 0 -
TOTAL FEES COLLECTED:		\$	525.00

Respectfully Submitted, Mary Ann Heiss Assistant Zoning Inspector February 4, 2010

MEDINA TOWNSHIP POLICE JAN. 1, 2010 to JAN. 31 2010 **COMPARE TO** JAN. 1, 2009 to JAN. 31. 2009

INCIDENT

<u>1-1-2010 to 1-31-2010</u> <u>1-1-2009 to 1-31-2009</u>

Accidents	32	68
Assault	0	1
Assists	48	42
Alarm Response	38	70
Special Detail	0	1
Fraud/Bad Checks	1	2
Fraud/Other	1	1
Warrant Arrest	12	8
Animal Complaint	6	4
CPO/TPO Violation	4	11
Prisoner Transport	0	2
Drunk	3	3
Drug Activity	1	0
Fire/Fire Alarm	8	8
Rescue Squad	15	24
Juvenile Related	0	2
Theft	11	6
Found Property	1	2
Missing Person	0	1
Sex Offense	1	1
Mental Illness	0	2
Community Policing Activity	420	439
Stolen Vehicle	2	3
Suicidal Subject	0	1
Suspicious Activity	48	22
Traffic Control	0	1
Vandalism	2	2
Harassment	3	3
Lockout	10	5
Traffic	209	284
Disabled Vehicle	29	20
Welfare Check	4	10
911 Hang up	6	16
TOTALS	915	1065

Medina Township

- ZONING COMMISSION -



February 4, 2010

RE: Proposed Text Amendment regarding Article VI Sign Regulations to add a new Section to Article VI. Sign Regulations entitled Section 605 1. HOLIDAY INFLATABLE DISPLAYS.

Dear Honorable Trustees:

On January 19, 2010, the Medina Township Zoning Commission held a public hearing on the above proposed text amendment application by Mr. Bill Doraty to add a new Section to Article VI. Sign Regulations, entitled Section 605 1 Holiday Inflatable Displays. A motion was made and carried to deny the proposed text amendment application as submitted.

Please accept this letter as certification of the recommendation of the Zoning Commission. The Township Trustees are required to hold a public hearing in accordance with the provisions of the Ohio Revised Code.

If you have any questions please contact the zoning office at (330) 721-1997.

Sincerely, Kim Ferencz-Zoning Secretary

cc Trustees (3) Zoning Inspector (2) Chairman (1)