

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
NOVEMBER 12TH, 2009**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on November 12th, 2009, to conduct the business of the Township. Vice-President Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Michel D. Todd and Michael D. Stopa. Also in attendance were the Fiscal Officer, Fire Chief, Road Foreman, Sports Field Manager, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd and Mr. Stopa. Mr. Wilkins was absent.

Pledge

Mr. Todd led the Pledge of Allegiance.

Approval of Accounts Payable

Mr. Todd motioned to approve accounts payable warrants number #20342 to #20395 totaling \$78,204.223. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd and Mr. Stopa.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #13472 to #13536 totaling \$58,094.41 with \$4,460.04 in deductions. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd and Mr. Stopa.

REPORTS

Service Department

The Road Foreman reported that for the month of October 2009, the department maintained buildings, equipment and vehicles; installed repaired and replaced signs as needed; mowed roadsides; cleaned off catch basins; cleaned up leaves and tree limbs; bermed roads; cold patched roads; handled 1 burial; cleaned and put bermer away; had preventative maintenance done to plow trucks; put up temporary sign at Rita M. Holt Nature Preserve; serviced snow plows; picked up dead deer; received 152.89 tons of salt.

Mr. Kerr spoke with Dan Becker regarding the Nettleton Road Culvert project. The Trustees are still negotiating with one of the property owners.

Zoning Department

The Zoning Inspector reported that for the month of October 2009, 24 permits were issued as follows:

Comm. Change of Use	5	Accessory Building	4
Residential Additions	2	Decks	2
Signs	9	Turndown	2

For a total value of permits issued of \$687,550.00. Fees collected \$3,215.38.

Fire Department

Chief Crumley did not have a report due to the illness of his secretary.

Mr. Todd motioned to accept the Road Department and Zoning reports as read. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd and Mr. Stopa.

Approval of Minutes

Mr. Todd motioned to approve the October 29th, 2009, regular Trustee meeting minutes. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd and Mr. Stopa.

TM11/12/09

OLD BUSINESS

Medina LST Calls for August

Mr. Todd said a letter is being sent to Medina Hospital with a check covering 17.4% of the fee for the August calls totaling \$25,727.50. Mr. Todd said arrangements are being made to meet with the Hospital and LST Director to go over the August runs.

Parking Violation Policy

Mr. Todd stated that Chief Arbogast is working on this policy.

Job Descriptions

Mr. Stopa said the job descriptions are almost finished. The Police job descriptions are in the hands of the Union Reps and there are a few changes to be made to the Fire Department job descriptions.

False Alarms

Chief Crumley presented Trustees with the updated false alarm assessment fee for false alarms resulting from a malfunctioning commercial or residential security alarm system, pursuant to the Ohio Revised Code 505.391 and 505.511.

Truck Speed on Fenn and Marks Road

Mr. Todd read the response letter that was received from Osborne Trucking regarding the excessive speed by their trucks on Fenn and Marks Road. (See attached)

Approval of Purchase Orders and Training Requests

Mr. Stopa motioned to spend \$2,100.00 total for replacement parts for the salt spreader from Henderson Truck Equipment. They are auger motors, spinner motor, spinner assembly, nylon bushings and miscellaneous parts. Mr. Todd seconded the motion. Voting aye thereon: Mr. Stopa and Mr. Todd.

Mr. Stopa motioned to approve \$2,253.00 to Air Gas Great Lakes for a MIG Welder and a replacement bottle. Mr. Todd seconded the motion. Voting aye thereon: Mr. Stopa and Mr. Todd.

The Trustees questioned the need for this type of welder. Mr. Kerr told them it would enable them to do the welding instead of sending it out to be welded.

Mr. Stopa motioned to approve \$2,380.88 to Wingfoot Commercial Tire for new tires on truck #16 and new tires and alignment on truck #12. Mr. Todd seconded the motion. Voting aye thereon: Mr. Stopa and Mr. Todd.

The Trustees discussed Mr. Kerr's request to hire four backup drivers for snow plowing.

Mr. Todd motioned to appropriate \$350.00 for the training of Parker Browne at the Ohio State Fire Academy from October 30 to October 31, 2009. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd and Mr. Stopa. Mr. Todd told Chief Crumley that proper procedure must be followed and training requests and purchase orders are to be turned in for approval before the person attends or the item is purchased.

Mr. Todd motioned to approve \$150.00 for the Medina Township 2010 renewal of the Ohio Terminal Distributor of Dangerous Drugs License. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd and Mr. Stopa.

Mr. Todd motioned to approve the appropriation of \$3,929.55 for the purchase of 10 uniforms for the new firefighters.

TM11/12/09

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Stopa seconded the motion.

Sally Gardner (3333 Foskett Road) thanked candidates for taking their political signs down so quickly.

Erica Graffain, Medina County Auditor's Office, stated that there is no renewal required for the Homestead Exemption for seniors and disabled persons. Applications for dog licenses will be mailed soon. The cost is \$12.00 per dog and the deadline is the end of January 2010. Meetings are still being held for Aesop. The tax bills will be coming out at the end of December. The Auditor's phone number is 330- 725-9767.

Kathleen Goodwin (4626 Nettleton Road) said someone broke into her home and stole her car keys. A police report was made.

Matt Galla (3503 Hamilton Road) commented on Ms. Goodwin's problem.


Therese George, Fiscal Officer, said the independent auditor's are here doing the 2008-2009 audit.

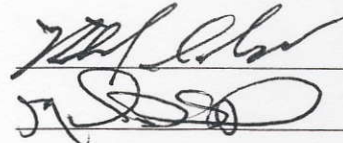
Mr. Todd motioned to close the floor for public comment. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd and Mr. Stopa.

H1N1 Update

Mr. Todd received a CD from the Health Department with updated information regarding H1N1. The information will be put on the website.

Mr. Todd motioned to adjourn the meeting at 7:40 pm. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd and Mr. Stopa.


Medina Township Fiscal Officer



ROAD DEPT. REPORT OCTOBER 2009

*CLEANED AND MAINTAINED BUILDINGS, EQUIPMENT AND
VEHICLES*

INSTALLED, REPAIRED AND REPLACED SIGNS AS NEEDED

MOWED ROADSIDES

CLEANED OFF CATCH BASINS

CLEANED UP LEAVES

CLEANED UP TREE LIMBS

BERMED ROADS

COLD PATCHED ROADS

TOOK CARE OF 1 BURIAL

CLEANED UP AND PUT AWAY BERMER

INSTALLED PARKING LOT BASE DRAINS BY FIELD 1 AND CEMETARY

*TOOK PLOW TRUCKS TO TOTAL PERFORMANCE FOR PREVENTIVE
MAINTAINANCE*

PUT UP TEMPORARY SIGNS AT HOLT NATURE PRESERVE

SERVICED SNOW PLOWS

BLEW WATER OUT OF IRRIGATION SYSTEM

PICKED UP DEAD DEER

RECEIVED SALT DELIVERY OF 152.89 TONS



Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT – OCTOBER, 2009

MONTHLY TOTALS

5	Commercial Change of Use	
2	Residential Additions	
4	Accessory Buildings	
2	Decks	
2	Turndown	
9	Signs	
24	TOTAL PERMITS	<u>TOTAL VALUE:</u> \$687,550

Respectfully Submitted,
Mary Ann Heiss
Assistant Zoning Inspector
November 12, 2009

Fees collected on permits total excluding signs	\$ 1,690.38
Fees collected on sign permits:	<u>\$ 525.00</u>
TOTAL PERMIT FEES COLLECTED:	\$ 2,215.38
Fees collected in Oct. for Oct.& Nov. Zoning Comm. Agenda	425.00
Fees collected in Oct. for Oct.& Nov. BZA Agenda	550.00
Fee for Lot Split for River Trace Subdivision	<u>25.00</u>
TOTAL FEES COLLECTED:	\$ 3,215.38

Lot Split for lots in River Trace Subdivision

505.391 Assessment of charge for false alarm from an automatic fire alarm system at a commercial establishment.

(A) If, after the fire department of a township, township fire district, or joint fire district, or a private fire company with which the fire department of a township, township fire district, or joint fire district contracts for fire protection, responds to a false alarm from an automatic fire alarm system at a commercial establishment or residential building, the board of township trustees gives written notice by certified mail that it may assess a charge of up to three hundred dollars for each subsequent false alarm occurring after three false alarms by that system within the same calendar year, the board of township trustees may assess that charge. This notice shall be mailed to the owner and the lessee, if any, of the building in which the system is installed. After the board gives this notice, the board need not give any additional written notices before assessing a charge for a false alarm as provided by this section.

(B) If payment of the bill assessing a charge for a false alarm is not received within thirty days, the township fiscal officer shall send a notice by certified mail to the manager and to the owner, if different, of the real estate of which the commercial establishment is a part, or to the occupant, lessee, agent, or tenant and to the owner, if different, of the real estate of which the residential building is a part, indicating that failure to pay the bill within thirty days, or to show just cause why the bill should not be paid within thirty days, will result in the assessment of a lien upon the real estate in the amount of the bill. If payment is not received or just cause for nonpayment is not shown within those thirty days, the amount of the bill shall be entered upon the tax duplicate, shall be a lien upon the real estate from the date of the entry, and shall be collected as other taxes and returned to the township treasury to be earmarked for use for fire services.

(C) As used in this section, "commercial establishment" means a building or buildings in an area used primarily for nonresidential, commercial purposes.

Effective Date: 09-17-1986; 08-17-2006

505.511 Fee for false alarms resulting from malfunction of same commercial or residential security alarm system.

(A) A board of township trustees that operates a township police department or the board of township trustees of a township police district may, after police constables, the township police, a law enforcement agency with which the township contracts for police services, and the county sheriff or the sheriff's deputy have answered a combined total of three false alarms from the same commercial or residential security alarm system within the township in the same calendar year, cause the township fiscal officer to mail the manager of the commercial establishment or the occupant, lessee, agent, or tenant of the residence a bill for each subsequent false alarm from the same alarm system during that year, to defray the costs incurred. The bill's amount shall be as follows:

- (1) For the fourth false alarm of that year\$50.00;
- (2) For the fifth false alarm of that year\$100.00;
- (3) For all false alarms in that year occurring after the fifth false alarm\$150.00.

If payment of the bill is not received within thirty days, the township fiscal officer shall send a notice by certified mail to the manager and to the owner, if different, of the real estate of which the commercial establishment is a part, or to the occupant, lessee, agent, or tenant and to the owner, if different, of the real estate of which the residence is a part, indicating that failure to pay the bill within thirty days, or to show just cause why the bill should not be paid, will result in the assessment of a lien upon the real estate in the amount of the bill. If payment is not received within those thirty days or if just cause is not shown, the amount of the bill shall be entered upon the tax duplicate, shall be a lien upon the real estate from the date of the entry, and shall be collected as other taxes and returned to the township treasury to be earmarked for use for police services.

The board of township trustees shall not cause the township fiscal officer to send a bill pursuant to this division if a bill has already been sent pursuant to division (B) of this section for the same false alarm.

(B) The county sheriff may, after the county sheriff or the sheriff's deputy, police constables, the township police, and a law enforcement agency with which the township contracts for police services have answered a combined total of three false alarms from the same commercial or residential security alarm system within the unincorporated area of the county in the same calendar year, mail the manager of the commercial establishment or the occupant, lessee, agent, or tenant of the residence a bill for each subsequent false alarm from the same alarm system during that year, to defray the costs incurred. The bill's amount shall be as follows:

- (1) For the fourth false alarm of that year\$50.00;
- (2) For the fifth false alarm of that year\$100.00;
- (3) For all false alarms in that year occurring after the fifth false alarm\$150.00.

If payment of the bill is not received within thirty days, the sheriff shall send a notice by certified mail to the manager and to the owner, if different, of the real estate of which the commercial establishment is a part, or to the occupant, lessee, agent, or tenant and to the owner, if different, of the real estate of which the residence is a part, indicating that failure to pay the bill within thirty days, or to show just cause why the bill should not be paid, will result in the assessment of a lien upon the real estate in the amount of the bill. If payment is not received within those thirty days or if just cause is not shown, the amount of the bill shall be entered upon the tax duplicate, shall be a lien upon the real estate from the date of the entry, and shall be collected as other taxes and returned to the county treasury.

The sheriff shall not send a bill pursuant to this division if a bill has already been sent pursuant to division (A) of this section for the same false alarm.

(C) As used in this section, "commercial establishment" has the same meaning as in section 505.391 of the Revised Code.

Effective Date: 12-18-1997; 03-31-2005; 12-20-2005