

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
OCTOBER 1ST, 2009**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on October 1st, 2009, to conduct the business of the Township. President Wilkins called the meeting to order at 7:00 pm with the following Trustees in attendance: Mead Wilkins, Michael D. Todd and Michael D. Stopa. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Road Foreman, Asst. Road Foreman, Sports Field Manager, Zoning Inspector and the general public.

Roll Call

Mr. Wilkins asked for a roll call of all members present. Trustees present were Mr. Wilkins, Mr. Todd and Mr. Stopa.

Mr. Wilkins led the Pledge of Allegiance.

SITE PLANS

Allstate-Kirk Hirschfelder Agency – Site – 3443 Medina Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the change of use for Allstate-Kirk Hirschfelder Agency located at 3443 Medina Road, Suite 101, as presented. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

Allstate-Kirk Hirschfelder Agency – Wall sign – 3443 Medina Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the wall sign for Allstate-Kirk Hirschfelder Agency not to exceed 4.5 square feet as presented. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Allstate-Kirk Hirschfelder Agency – ID Panel – 3443 Medina Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the ID panel on the existing pylon sign for Allstate-Kirk Hirschfelder Agency not to exceed 1.84 square feet as presented. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

ProForma – ID Panel Sign – 3745 Medina Road, Suite E

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the ID panel on the existing pylon sign for ProForma not to exceed 4.44 square feet. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Drs. Benninger & Schween, DDS – Site – 5002 Medina Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the change of use for Drs. Benninger & Schween, DDS to be located at 5002 Medina Road as presented. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

Drs. Benninger & Schween, DDS – Wall Sign – 5002 Medina Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Drs. Benninger & Schween, DDS not to exceed 10.83 square feet as presented. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Drs. Benninger & Schween DDS – ID Panel – 5002 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve an ID Panel for Drs. Benninger & Schween, DDS to be placed on the existing ground sign not to exceed 9 square feet. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd, Mr. Stopa and Mr. Wilkins.

OTHER BUSINESS

Mark Herwick – Health Care Renewal for Employees

Mark Herwick, Homestead Insurance, presented the Trustees with the Group Major Medical, Dental, Vision and Life renewal for 2009/2010. He stated that due to a change in the demographics because of an employee turning 65, the township will save approximately \$8,200.00 a year. Because of this change the estimated total monthly difference in premium for the 2009/2010 Plan-Year is \$98.13 per month, or \$1,177.56 over the next 12-months. There was no increase in dental/vision/life.

Approval of Accounts Payable

Mr. Wilkins motioned to approve accounts payable warrant #20209 to warrant #20262 totaling \$80,424.65. Mr. Stopa seconded the motion. There was discussion regarding the LST bill. Mr. Todd asked why our LST bill was so high. Chief Crumley will check the dispatch records and bring the information back to the Trustees at the next meeting. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

Approval of Payroll

Mr. Wilkins motioned to approve payroll checks #13377 to #13392 totaling \$25,135.74 with \$3,861.38 in deductions. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Mr. Wilkins motioned to approve payroll checks #13396 to #13397 totaling \$1,874.83 with deductions of \$212.69. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

Approval of Minutes

Mr. Wilkins motioned to approve the minutes for the September 3, 2009, regular meeting and the September 13, 2009, regular meeting. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Workers Comp Group Enrollment Renewal

Mrs. George, Fiscal Officer, explained the rates for the Workers Compensation renewal. The billing amount for the whole Township is \$170,787.00. She showed a graph with the increase in claims from 2005 to 2009. There were large claims in 2007 and 2009 including lost time that employees were paid. Mrs. George will check with other companies regarding Workers Compensation.

Charles Harris Audit Firm

Mrs. George, Fiscal Officer, asked Trustees to approve the use of the Charles E. Harris & Associates auditing firm to do the 2008-2009 audit. Mrs. George said they did a good job with the 2006-2007 audits. The hourly rate was increased to \$55.00 per hour. Due to the number of hours spent on the 2006-2007 audits, they are proposing 225 hours at \$55.00 per hour with a total cost of \$12,375.00. They will only charge for actual hours worked.

Mr. Wilkins motioned to approve the 2008-2009 audit services with Charles E. Harris & Associates in the amount \$12,375.00, billed at the rate of \$55.00 per hour with the expectations of 225 hours total. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Approval of Purchase Order Requests

Mr. Stopa motioned to approve an Aerway aerator with a sportstine roller and coring tine roller for \$10,773.00 for use at Blakslee Park. Mr. Todd seconded the motion. Voting aye thereon: Mr. Stopa, Mr. Todd and Mr. Wilkins.

OTHER BUSINESS CON'T

Approval of Purchase Order Requests Con't

Mr. Wilkins motioned to approve a purchase order for Corbett and Company for mailing services in the amount of \$794.59 for the newsletter. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa

Mr. Todd motioned to appropriate \$2,406.04 for the intern for the Fire Department from June 8, 2009 to August 1, 2009. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mr. Stopa.

Mr. Todd motioned to appropriate \$2,000.00 for the purchase of the annual SCBA bench testing. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mr. Stopa.

Mr. Todd motioned to appropriate \$4,278.00 for the purchase of a manikin for Manikin Life Support Trainer Stat 300. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd, Mr. Stopa and Mr. Wilkins.

OLD BUSINESS

Job Descriptions

Mr. Stopa said that the job descriptions are now finished and are at the Prosecutor's Office for review. He hopes to have them back from the Prosecutor's Office and ready for approval by the October 29, 2009, meeting.

Zoning Personnel Training Policy

Mr. Wilkins said he will finish making the revisions to the training policy but the policy won't take effect until January 1, 2010. He read the suggestion made by Steve Euse, Zoning Board of Appeals Member, regarding holding a semi-annual meeting of just the Zoning Commission and Zoning Board of Appeals, "the purpose being to establish long term goals of zoning in general in the Township so that we, as members, are all on the same page as to our overall direction. We all must be clear in what we are trying to accomplish".

Overhead Street Light at Deer Lake & Fenn Intersection

Mr. Wilkins said the Township is waiting to hear from Ohio Edison with the quotes for Street lights at Deer Lake & Fenn Intersection and 3 street lights in Windfall Heights. We hope to have the answers before the next meeting. A letter will be sent to the President of the Homeowners Association.

Parking Violation Policy

Mr. Todd said the easiest way to resolve the parking issue raised by two township residents is, so there is no ambiguity, to adopt a parking policy. There are guidelines to be followed. The Ohio Revised Code allows the Trustees to legislate, by way of resolution, on how we do parking in the township. Chief Arbogast will give the Trustees a draft of a parking policy to review and also be sure it is legal.

NEW BUSINESS

Liquor Board Hearing Request Re: Release the Hounds dba Cowboy Roy's Rockin Ranch

Mr. Wilkins motioned that the Medina Township Trustees do not request a hearing for Release the Hounds dba Cowboy Roy's Rockin Ranch located at 2743-2745 Medina Road. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

TM10/1/09

NEW BUSINESS CON'T

Trick or Treat Night

Mr. Wilkins motioned that Trick or Treat night will be held October 31, 2009, from 6:00 pm to 8:00 pm IN Medina Township. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

Candidates Night

Mr. Wilkins said there have been inquiries asking if there would be a candidate's night. There have been a couple of offers and he will notify the other candidates if anything gets formalized.

Commendation to Officer Michael Oyler

Chief Arbogast commended Officer Michael Oyler for his quick action in pushing a burning 1964 ½ classic Mustang convertible (with flat front tires) out of the garage, saving the house from catching on fire. He also responded to an alarm where a pan was left cooking on the stove. He was able to gain access to the home, turn off the stove and take the smoking pan outside. Ten minutes longer and the house would have started on fire. He secured the home until the Fire Department and owners arrived.

Mr. Todd said when the last union contract was redone the goal was to prevent turnover and increase training for the Officers. He said the officers have done a lot of heroic things and goes to show the quality of individuals on our department. He is really proud of the department and he hopes the township knows the quality of officers we have. Chief Arbogast said that several trainings were cancelled this year due to the courses not having enough attendees. These courses will need to be in the budget for next year.

Wal-Mart Grand Opening

Chief Arbogast said the grand opening of Wal-Mart was very nice and the store is beautiful and well designed.

PUBLIC COMMENT

Mr. Wilkins motioned to open the floor for public comment. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

There was no public comment.

Mr. Wilkins motioned to close the floor for public comment. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Chief Arbogast said there will be a car seat safety inspection at Home Depot this Saturday from 9am to 2 pm. He will also be involved with an event in cooperation with the Battered Women's Shelter and the Rape Crisis Center the same day. Mr. Wilkins said he will be attending the "Walk with your Best Friend against Abuse" on Saturday at Medina Public Square. Chief Arbogast said the Medina Meadows event was a success.

OTHER BUSINESS

Purchase Order Requisition for Fallsway Equipment

Mr. Todd asked Chief Crumley for a spread sheet showing how much money has been spent on the maintenance of the fire vehicles for the year. Mr. Todd motioned to appropriate \$16,000.00 for lights and electrical refurbishment on engine 201-1. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd, Mr. Stopa and Mr. Wilkins.

TM10/1/09

OTHER BUSINESS CON'T

Grinding of Bumps on Route 42

Denny Miller, Asst. Road Foreman, spoke to ODOT and they promised they will have the bumps on Route 42 ground down by the end of October. There is only one Bobcat machine in the State of Ohio and they get it the third week of the month.

Ohioans for Livestock Care – Issue 2

Mr. Todd said he spoke with the Ohio Farm Bureau about Issue 2 and stated it had to do with regulations of how to keep animal livestock in the State and to make regulations for standard practices in the State. Mr. Todd had literature from the Ohio Farm Bureau regarding Issue 2 that he made available for the public to review.

Mr. Wilkins motioned to adjourn the meeting at 8:07 pm. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Medina Township Fiscal Officer

Medina Township Board of Trustees