

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
AUGUST 20TH, 2009**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 20th, 2009, to conduct the business of the Township. President Wilkins called the meeting to order at 7:02 pm with the following Trustees in attendance: Mead Wilkins, Michael Stopa and Michael D. Todd. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Road Foreman, Asst. Road Foreman, Sports Field Manager, Zoning Inspector and the general public.

Mr. Wilkins welcomed new Trustee, Michael Stopa to the Board.

Roll Call

Mr. Wilkins asked for a roll call of all members present. Trustees present were Mr. Wilkins, Mr. Stopa and Mr. Todd.

Mr. Wilkins led the Pledge of Allegiance.

Approval of Accounts Payable

Mr. Wilkins motioned to approve accounts payable warrants number #20077 to #20117 totaling \$37,792.38. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Approval of Payroll

Mr. Wilkins motioned to approve payroll checks #13282 to #13300 totaling \$24,604.12 with \$3,797.18 in deductions. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Approval of Minutes

Mr. Wilkins motioned to approve the minutes for the August 6, 2009, regular meeting. Mr. Todd seconded the motion. Roll call vote: Mr. Wilkins aye, Mr. Todd aye and Mr. Stopa abstain.

DEPARTMENT REPORTS

Fire Department

The Fire Chief stated there was nothing to report at this time.

Road Department

The Road Foreman reported that for the month of June and July 2009, the department maintained buildings, equipment and vehicles; installed repaired and replaced signs as needed; mowed roadsides; installed old mill stones by service garage; had service department lot paved; cleaned and set up before and after Blakslee open house; had new dump bed installed on truck #12; cleaned and set up before and after Flag Day ceremonies; brought in dirt to fill around paving in service department driveway; brush hogged high weeds at service department and Siman property; patched roads; cleaned and set up before and after for Hometown Heroes Memorial dedication; swaled ditch on Hamlin Road; swaled ditch in large retention basin in Forestview; set up and took down traffic cones for road runner race; leveled grindings from Debbie Drive around salt shed; put in gravel beds by split rail fence along service drive; moved diesel fuel tank to service department; trimmed trees; started Debbie Drive project; watered grass and trees; replaced culvert on Remsen Road; had new pressure washer installed at service department.

Mr. Todd motioned to accept the service department report. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd, Mr. Stopa and Mr. Wilkins.

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OLD BUSINESS

Grinding Bumps on Pearl Road

Mr. Wilkins said an answer was received from ODOT regarding the bumps on Pearl Road near Bob Evans and Applebees and was told they already have it on their list of projects. The work should begin the first week of September, weather permitting.

Training Requests Approval

Mr. Todd motioned to appropriate \$2,500.00 for training for Chief Mark Crumley and Asst. Chief Shawn Kasson to attend the Volunteer and Combination Officers Symposium in Clearwater, Florida from November 5 to November 8, 2009. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd aye, Mr. Wilkins aye, and Mr. Stopa abstain.

Mr. Todd motioned to appropriate \$75.00 for Captain Mark Roberts to attend the Ohio State Firefighters Conference in Mason, Ohio from Aug 13 to Aug 16; he paid for it in advance and is asking for reimbursement. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd aye, Mr. Wilkins aye and Mr. Stopa abstain.

Mr. Todd motioned to appropriate \$100.00 for Brian Draiss to attend the Basic Life Support Instructor class at Medina General Hospital on August 25, 2009 to gain BLS Instructor certification. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to appropriate \$100.00 for Scott Vargo to attend BLS training at Medina General Hospital on August 25, 2009. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd aye Mr. Wilkins aye and Mr. Stopa abstain.

Mr. Todd motioned to appropriate \$800.00 for Andy Pesorda to attend the Emergency Medical Technician Basic Course at Southwest General Hospital from September 7, to December 14, 2009. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd aye, Mr. Wilkins aye and Mr. Stopa abstain.

Mr. Wilkins motioned to approve \$216.00 for Jeff Kessler to attend the Medina County Career Center for Windows computer classes to help with the scheduling and the online applications for the fields. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

DEPARTMENT MISCELLANEOUS BUSINESS

War Memorial Fence

Mr. Wilkins said there was discussion about putting a wrought iron fence around the war memorial. There was some question as to whether the Boy Scouts were going to do it. They were told the Boy Scouts are not going to do it. The cost for the fence would be about \$3,500.00. The Trustees all agreed that the memorial looks fine without the fence.

Concrete Repairs of Culverts

Mr. Wilkins discussed the need for approximately 30 to 40 culvert and drain repairs throughout the Township. The Service Department would like to get these repaired before it becomes too costly to have them repaired. Denny Miller, Asst. Road Foreman, said he contacted three companies for quotes, one quote was higher then the one presented and the other company never turned in a quote.

Mr. Wilkins motioned to approve up to \$20,000.00 for Wells Enterprises to do concrete work in the township. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

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OLD BUSINESS CON'T

Debbie Drive Repair Project

Mr. Todd said that the Debbie Drive project was completed. Mr. Wilkins stated that Debbie Drive was a nightmare for decades and he commended Denny Miller for being there the whole time making sure everything was done right. It was the quality assurance that made the project go so well. He also stated that it was a tough job and Denny Miller and Hal Gerspacher made sure it was done right. The two houses on Beverly Drive were also taken care of.

Job Descriptions

Mr. Wilkins said the job descriptions have been put together and he has asked Mike Stopa to review them. Mr. Stopa said he has asked Chief Crumley to create Crew Chief and Staff Support Officer descriptions to be added to the Fire Department portion.

Zoning Personnel Training Policy

Mr. Wilkins said the Zoning Personnel Training Policy that Rita Holt had begun is being reviewed and Trustees hope to adopt it shortly.

Nettleton Road Easement Approval

Mr. Wilkins said the last easement agreement for the Nettleton Road Culvert repair has finally been accepted. The township was able to get Issue I money to pay for three-fourths of the project because it was deemed the most dangerous road area in three counties.

Mr. Wilkins motioned that Carol Beckowitz and Barbara A. Tilton, agree to the following compensation for the easement on the property located at 4568 Nettleton Road as follows:

1. A total of \$16,500.00
2. The keystone, or the parts thereof, with the Commissioners names for as long as the immediate family owns the property at 4568 Nettleton Road at which time, if the property is no longer owned by the immediate family, the stone would be made available to Medina Township.
3. Up to one half of the salvageable, intact, external stones of the current arch, to be placed on the side lawn adjacent to the creek at 4568 Nettleton Road.

Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

NEW BUSINESS

Amendment to the Organizational Minutes

Mr. Wilkins said that each year Trustees are assigned to head the different departments. Mrs. Holt was the Fire Commissioner. To enable Mr. Stopa to remain on the Fire Department he will not be able to be Fire Commissioner. Mr. Stopa said he would like to be Road Superintendent.

Mr. Todd made a motion to amend the organizational minutes that, effective August 20, 2009, the Fire Commissioner be Michael Todd, the Police Commissioner be Mead Wilkins and the Road Superintendent be Michael Stopa. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mr. Stopa.

Mr. Todd motioned to amend the organizational minutes to state, effective August 20, 2009, all the other positions, besides the Fire Commissioner, held by Rita Holt be held by Mike Stopa. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mr. Stopa.

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NEW BUSINESS CON'T

Relocation of Voting Precincts

Mr. Wilkins said, due to overcrowding at the townhall voting precincts had to be moved. Complaints were received by individuals who did not like the fact that a church would be used although several churches were already being used. Since there is a large facility available at the new maintenance building it was suggested the voting precincts be moved there. There is more parking and easy accessibility for handicapped use, etc. Mr. Bill Thorne and the Board of Elections will be contacted to see if this is feasible.

Request for Permission for Voter Registration Trailer in Blakslee Park

Mr. Wilkins said Doug Eastwood asked for permission to have a voter registration trailer set up in the parking lot of Blakslee Park to register voters. Mr. Thorne of the Prosecutors Office will be called and asked if this is allowable.

Cook Road Closing for Bridge Repair

Mr. Wilkins read a notice from the Engineer's Office stating they were closing Cook Road between Tompkins and S. Weymouth Roads beginning August 24 through August 25, 2009, for bridge repair.

Resignation of Peter Ziegler

Mr. Wilkins read Peter Ziegler's letter of resignation due to medical issues. Mr. Wilkins said Lesley Trenkamp wants to offer a proposal to do her internship at the township.

Purchase Order-Breathing Air Compressor

Mr. Todd motioned to appropriate \$1,041.02 for the purchase of the breathing air compressor preventative maintenance program to "O" Ring & Associates for the Medina Township Fire Department. Mr. Wilkins seconded the motion. Roll call vote: Mr. Wilkins aye, Mr. Todd aye and Mr. Stopa abstain.

PUBLIC COMMENT

Mr. Wilkins motioned to open the floor for public comment. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Sally Gardner (3333 Foskett Road) commented on the proposed relocation of the voting precincts and stated a clerical error was made by the Board of Elections for her candidacy for Trustee.

Erica Graffein, Medina County Auditor's Office, commented that the Hometown Heroes Ceremony was perfect and Trustees can be proud of themselves. Formal Board of Revisions claim forms can be filed between January 1, and Mar 31, 201. EASOP is still being offered. Next years tax bills will be calculated between Christmas and New Years. Voter Registration is also available at the Auditor's Office. Price reduced sign does not mean owner is giving house away. If anyone has questions please feel free to call her at 330-725-9767.

Mr. Wilkins motioned to close the floor for public comment. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

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OTHER BUSINESS

Diversified Employee Solutions

Chief Crumley spoke to Trustees about Diversified Employee Solutions regarding getting better packets for health, dental and vision. The company takes over payroll and the employees become their employees. The company has requested information that Mrs. George has. Mr. Todd said they would need to submit their proposal to the Trustees, it will be reviewed and then a decision would be made.

Commendation for Officer Matt Ventura

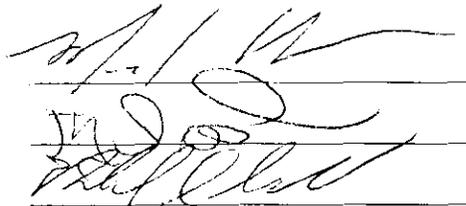
Chief Arbogast wanted to commend Officer Matt Ventura for his testimony in getting a conviction against a Cuyahoga County pedophile for his involvement with a minor in Medina Township.

Chief Arbogast said Officer Jason Watts had a baby girl.

Mr. Wilkins motioned to adjourn the meeting at 7:47 pm. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.



Medina Township Fiscal Officer



Medina Township Board of Trustees