

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JUNE 25<sup>TH</sup>, 2009**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on June 25<sup>th</sup>, 2009, to conduct the business of the Township. President Wilkins called the meeting to order at 7:03 pm with the following Trustees in attendance: Mead Wilkins and Michael Todd. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Asst. Road Foreman, Sports Field Director, Zoning Inspector and the general public.

**Roll Call**

Mr. Wilkins asked for a roll call of all members present. Trustees present were Mr. Wilkins and Mr. Todd. Mrs. Holt was absent.

Mr. Wilkins led the Pledge of Allegiance.

**Debbie Drive Repair Bid Opening**

Mr. Wilkins explained that the Debbie Drive project has been 25 years in the making. Fred Boreman told him he remembers driving around Debbie Drive in the eighties fixing structural problems. The Debbie Drive residents are looking forward to finally having these problems solved. Mr. Wilkins read the bids as follows:

Perrin	\$168,350.00
Kokosing	\$174,517.50
Chagrin Valley Paving	\$195,960.00
Karvo	\$196,389.50
Barbicus	\$155,997.50

The awarding of the bids will be tabled until the Engineer's Office reviews all the bids.

**Discussion of a Multi-Use Bike Path**

Anthony Ratajczak discussed the possibility of a multi-use bike path that would link up the new elementary school on Reagan Parkway with the Stonegate Subdivision. The first step would be to have the City Council President, School Board, Trustees and the County Engineer discuss the funding for the project and how they would obtain needed property. Mr. Wilkins will contact Cindy Fuller, City Council President, Mike Salay, County Engineer and John Burkhart, Medina City School Board.

**Don Kessler Award**

Mr. Wilkins presented Donald Kessler with an award thanking him for his 30 years of service to the Township and the Medina Township Fire Department.

**Nettleton Road Culvert Appraisers and Title Search**

**Resolution No. 06252009-021**

Mr. Wilkins said to keep the Nettleton Road culvert project moving forward he makes a motion to put forth the following resolution authorizing the Highway Engineer to hire up to two state appraisers and a company to do a title search for the potential appropriation of the land at 4568 Nettleton Road, Medina Township. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

**Approval of Payroll**

Mr. Wilkins motioned to approve payroll in the amount of \$20,237.81 with \$3,829.28 in miscellaneous items. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

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**Approval of Accounts Payable**

Mr. Wilkins motioned to approve accounts payable checks in the amount of \$146,425.80 with \$20,720.00 for LST, \$78,537.50 for the Maintenance Garage driveway and \$21,805.56 for the final payment of the Remsen Road culvert. Mr. Todd seconded the motion. Mr. Wilkins said the Remsen Road culvert looks really good. Voting aye thereon: Mr. Wilkins and Mr. Todd.

**Approval of Minutes**

Mr. Wilkins motioned to approve the minutes for May 14<sup>th</sup>, 2009 as amended. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

**Approval of April Bank Reconciliation**

Mrs. George asked Trustees to approve the April primary bank reconciliation with a balance of \$1,649,393.35.

Mr. Todd motioned to accept the primary bank reconciliation dated April 30, 2009, as presented to the Board. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

**Approval of Supplemental Appropriation Changes**

Mrs. George explained that the supplemental appropriation changes were the various line item transfers, nothing was increased they were just moved from one line item to another. This is from the beginning of the year through May 26, 2009.

Mr. Wilkins motioned to approve the supplemental appropriation changes by reference "Supplemental Appropriations" dated 5/26/09. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

**Advance of Taxes Resolution**

**Resolution No. 06252009-020**

Mr. Wilkins motioned to put forth the following resolution requesting the Medina County Auditor to issue his warrant upon the County Treasurer of said County in favor of Therese George as Fiscal Officer of Medina Township in said County for all available dollars, of the current collection of taxes assessed and collected for and in behalf of said township which shall be held and treated as an advance payment on the current collection of taxes due said township at the ensuing settlement, 2009, as provided by law. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

**DEPARTMENT REPORTS**

**Zoning Department**

The Zoning Inspector reported that for the month of May 2009, 23 permits were issued as follows:

Comm. Change of Use	2	Accessory Building	5
Residential	1	Residential Addition	3
Decks	4	Pools	1
Signs	7		

For a total value of permits issued of \$945,800.00. Fees collected \$1,529.63.

**Road Department**

The Assistant Road Foreman said the report was not available at this time. He did state that the Maintenance Building parking lot was paved. Mr. Wilkins wanted to commend the Service Department for taking the initiative to fix the berm alongside the Maintenance Building parking lot on their own. Their conscientiousness is greatly appreciated by all the Trustees.

## **REPORTS CONT**

### **Police Department**

Chief Arbogast did not have a report but he did state that the Blakslee Park Grand Opening was a fantastic event. He estimated there were approximately 1,000 people in attendance. Golden Corral donated and served the hamburgers and hot dogs. Chief Arbogast thanked the Trustees for allowing this event to take place. He also thanked the entire Service Department, Laurie Shoemaker, Lesley Trenkamp and all those who helped make it possible. It was a great honor having Dick Goddard sing the National Anthem.

Chief Arbogast also commented on the Flag Day ceremony. The National Guard, VFW Honor Guard, Boy Scouts, Dick Goddard, singing the National Anthem and Sherril Bing Rundle who sang "I'm Proud to be an American" made this a very moving ceremony. Chief Arbogast said plans are already being made for next years Flag Day.

### **Approval of Funding for the Hometown Heroes War Memorial**

Chief Arbogast said the dedication for the Hometown Heroes War Memorial is July 18, 2009, at 1:00 pm and there are some funding issues. The Trustees want to insure that the memorial is finished before the dedication and to do that they would have to help fund the project until the Boy Scouts, who are planning on paying for the fence etc, get the funding. Mr. Todd will contact the Prosecutors Office to be sure this is legal for the Township to do.

Mr. Todd motioned to approve the expenditure for the Medina Township Memorial not to exceed \$5,000.00. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

## **NEW BUSINESS**

### **Block Party on Red Maple Court**

Mr. Wilkins motioned to approve the block party on Red Maple Court which is a cul-de-sac to be held on Saturday July 11, 2009, from Noon to 10:00 pm with 2 road barricades. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

### **Fourth of July Parade in the Reserve**

Mr. Todd motioned to approve the Fire Department staffing for Saturday July 4<sup>th</sup>. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins. Chief Arbogast said the Police Department will be participating in Medina City's parade.

### **Fire Department Report**

Chief Crumley did not have a report. He stated that all but 1 firefighter has gone through level 2 firefighter training. The Department attended the Baskin Robbins fund raiser. The department responded to a house fire on Plum Creek Parkway and it was a 2.5 million dollar loss. He also stated that the homeowner across from the fire complained about the Class-A foam that was used. The concern was regarding 2 fish that died. The department rented a pump and helped re-circulate the pond system for them.

### **Shaved Ice Concession at Soccer Tournament**

Mr. Wilkins said someone had a complaint about the shaved ice concession at the soccer tournament. They wanted to know if a vendor's license was issued. No one approached the township office requesting a transient vendor's permit. Mrs. Ridgley, Zoning Inspector, said this was the first she had heard of a shaved ice concession being at the soccer tournament. Mr. Wilkins said Jeff and he will work on a policy to address this situation.

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## **NEW BUSINESS CON'T**

### **Windfall Cemetery Grant**

Mr. Todd and Mr. Wilkins said the cemetery gravestones in the Hamilton Road (Bunker Hill) Cemetery have been repaired. The township was able to get a \$5,000.00 grant from the Letha Foundation to help offset the cost for the much needed repairs. The cemetery was an embarrassment. The Trustees will redo each cemetery as the budget allows. The next cemetery to be repaired will be the Windfall Cemetery. The township is going to apply for a grant to help offset the cost of the repairs. These cemeteries have been deteriorating for at least 50 years.

Mr. Todd motioned to grant the Township permission to apply for the Windfall Cemetery Grant with the Letha Foundation. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

### **Complaints of Tall Grass on Foreclosed Properties**

Mr. Wilkins said there are at least 50 homes in the township that have been foreclosed or abandoned and complaints are coming in from neighbors regarding the homeowner or bank not maintaining the property (high grass, pools etc). The Prosecutors Office gave the Trustee a packet with an in-depth process they can follow to address this situation. The Trustees and Zoning Inspector will review the packet and make a decision at the next Trustees meeting.

### **Complaint about Speeders and Width of Hamilton Road**

A complaint was received from Jan Alaburda regarding speeders and the width of Hamilton Road. A speed study was done March 30, 2009, by the Highway Engineer's Office. The results will be sent to Ms. Alaburda. It was also suggested that she write the Engineer's Office and state her concerns because this is a county road. She is also going to ask the State Highway Patrol if they can set up radar.

## **OTHER BUSINESS**

### **Cook Road Recoup of Damages**

Mr. Wilkins inquired about the Cook Road recouping of damages status. Tom Karas is handling this and he will be called.

## **PURCHASE ORDER APPROVALS**

### **Approval of Purchase Order for Nettleton/Wildwood Cross Culvert**

Mr. Wilkins motioned to approve \$1,500.00 for materials for the cross culvert at Wildwood and Nettleton. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

### **Approval of Electric & Controls for Diesel Fuel Tank & Welder Receptacle at Service Department**

Mr. Wilkins motioned to approve \$2,915.00 to install electric and controls for the diesel fuel pump at the service department and install the welder receptacle at the service department. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

### **Approval of OFCA Annual Conference**

Mr. Todd motioned to approve the expenditure of \$1,356.60 for a conference from July 18 to July 22, 2009, in Sandusky, Ohio for Mark Crumley, Shawn Kasson and Parker Browne. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

### **Approval of Firehouse Expo**

Mr. Todd motioned to approve the expenditure of \$1,500.00 for the Firehouse Expo at the Baltimore, Maryland Convention Center from July 23 to July 26, 2009, for leadership and officer development for Mark Roberts and Brian Draiss. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

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**PURCHASE ORDER APPROVALS CON'T**

**Approval of Repair of 202-1**

Mr. Todd motioned to approve the expenditure of \$1,843.50 for the fixing of 202-1. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

**Approval of Annual Service on Apparatus**

Mr. Todd motioned to approve the expenditure of \$8,000.00 for annual service on the apparatus for the Fire Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

**Approval of Four AED's for the Fire Department**

Mr. Todd motioned to approve the expenditure of \$10,942.49 for the purchase of four AED pieces of equipment and one lot of EMS equipment for the Fire Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

**Approval of EMS Equipment**

Mr. Todd motioned to approve the expenditure of \$11,312.05 for the purchase of two airway bags with equipment, two jump bags, one lot of EMS training equipment and one lot of EMS supplies. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

**Approval of Four Air Bottles**

Mr. Todd motioned to approve the expenditure of \$3,100.00 for four air cylinders for Medina Township Fire Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

**Approval of Foam**

Mr. Todd motioned to approve the expenditure of \$1,360.00 for twenty pails of Ansul Silver Plus foam concentrate. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

**Approval of MCRC Memberships for the Fire Department**

Mr. Todd motioned to approve the expenditure of \$3,470.00 for seventeen recreation center memberships for the Medina Township Fire Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

**Eagle Scout Project**

Chief Crumley showed the Trustees a drawing that was submitted by Robert Coleman, Jr. for doing landscaping and incorporating picnic tables at Fire Station 2. The young man is doing this for his Eagle Scout badge. He is in the process of getting donations.

**Inflatable Parrot**

Mr. Todd said there is an inflatable parrot at National Fire and Battery on Route 18. It is right on the road. Mrs. Ridgley said she just got him to remove his sandwich boards and banners. It has been clear for a few weeks. Trustees asked Mrs. Ridgley to go and look at it.

**Approval of the Rocky River Upper West Branch Watershed Balanced Growth Plan -2009**

Mr. Wilkins said that Jeff Van Loon was pleased to announce to the Commissioners that the Rocky River Upper West Branch Watershed Balanced Growth Plan for 2009 was approved. Mr. Todd said the criteria was changed so the plan could be approved.

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## **PUBLIC COMMENT**

Mr. Wilkins motioned to open the floor for public comment. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins and Mr. Todd.

Sally Gardner (3303 Foskett Road) said an applicant at the Zoning Commission meeting complimented Elaine Ridgley on her professionalism in helping her with her zoning submittal. She also asked about the potential multi-use bike path.

Erica Graffain, Auditors' Office said real estate property taxes are due July 10 and she left copies of the June 2009 newsletter.

Ray Jarrett (3757 Foskett Road) asked what ever happened with the plans for the Scenic Byway.

Don Rhodes (3303 Hamlin Road) discussed the problem of landscaping vehicles parking on the street.

## **OTHER BUSINESS**

### **Police to Check Park Gates**

Jeff Kessler, Parks Department, asked if the Police Department could check the gates to the park to be sure they are locked due to unauthorized people entering after hours. A mattress was found in the middle of the parking lot.

### **Approval to Have DC Landscaping do Grading at Blakslee Park**

Jeff Kessler wants approval to hire DC Landscaping to do the grading and seeding around the ballfields. Mr. Todd and Mr. Wilkins asked for a set price before they approve it and asked Mr. Kessler to give them that information.

### **Approval of Asphalt Walks and Concession Stand at Blakslee Park**

Mr. Kessler asked if he can get approval for asphalt walks around the ballfields. The Trustees asked Mr. Kessler and Mr. Miller to get an architectural design showing where the sidewalks, restrooms and concession stand will be. Mr. Wilkins said they also have to be handicap accessible.

### **Road Salt 2009/2010 Season**

Mr. Miller said he received the state price for road salt for the 2009/2010 season and the cost will be \$46.49 per ton with a minimum purchase of 2000 tons for the season. The previous cost was \$42.26 per ton. Mr. Wilkins said the county just issued their striping contract and the Township can still get on the list. Mr. Miller will look into this.

### **Tax Budget**

Mrs. George will be working on the tax budget for the July 9, 2009, meeting. She asked if there were any major projects that the Trustees will be doing. Mr. Wilkins said there will be some road paving. Mr. Todd said there may be possible land acquisition.

### **Siman Park**

Mr. Wilkins said the Siman Park Conservation Easement contract should be finished for the July 9, 2009, meeting.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

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**OTHER BUSINESS CON'T**


**Seasonal Help for Parks/Service Department**

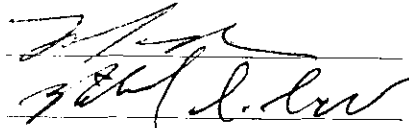
Mr. Todd motioned to amend the motion passed on May 14<sup>th</sup> 2009, for two seasonal employees for the Road Department to state that part-time employees no more than forty hours a week at \$10.00 an hour up until September 1 and exclude the specific number of part-time employees. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd no, Mr. Wilkins no.

Mr. Todd motioned to amend the May 14, 2009, motion for seasonal employees to permit the Township to employ seasonal employees to work a total amount of hours up until September 1<sup>st</sup> not to exceed 1500 hours and in an amount not to exceed \$10.00 per hour. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

Mr. Wilkins motioned to adjourn the meeting at 8:56 pm. Mr. Todd seconded the motion. Voting aye thereon: Mr. Todd and Mr. Wilkins.

There being no further business to come before the Board the meeting was adjourned at 8:56 pm.

  
Medina Township Fiscal Officer

  
Medina Township Board of Trustees

**DEBBIE DRIVE BIDDERS**  
**6/25/09**

<b>PERRIN ASPHALT</b>	<b>\$168,350.00</b>
<b>CHAGRIN VALLEY PAVING</b>	<b>\$195,560.00</b>
<b>KARVO PAVING</b>	<b>\$196,389.50</b>
<b>KOKOSING CONSTRUCTION</b>	<b>\$174,517.50</b>
<b>BARBICAS CONSTRUCTION</b>	<b>\$155,97.50</b>



22 May 2009

**To:** Director of Business Affairs, Medina City Schools, Jon Burkhart  
Medina City Council President, Cindy Fuller  
Medina Township Trustees  
Medina County Engineer, Michael Salay

**From:** Bike/Ped Transportation Planner, Anthony Ratajczak *ARR*

**Subject:** ~~Proposed Multi-use Path from Stonegate Development in Medina Township to Reagan Blvd. In The City of Medina~~  
Township to Reagan Blvd. In The City of Medina

**Background:**

The Medina City School policy on student busing is to bus K-12 from beyond 1 mile actual walking distance from the respective school. Ohio State busing policy is to bus K-8 from beyond 2 miles actual walking distance and to not bus high school at all.

As a result of two new elementary schools coming on line this year, the Medina City School District has reconfigured its elementary schools districts. The new school on Reagan Parkway will service the Stonegate Development in Medina Township.

Almost all of that development is within 1 mile radius of the new Eliza Northrop Elementary School on Reagan Parkway. However, the actual maximum walking distance from the northeast corner of that development to the new school via the present system of sidewalks on N. Jefferson St. and Reagan Parkway is between 1.9 and 2.13 miles depending on the streets students use in Stonegate to access Reagan Parkway. The distance to the school from the intersection of Ledgewood and N. Jefferson is 1.26 miles. Therefore, under present District policy, elementary students from the Stonegate development will be bused to school.

Were the District to in the future encounter funding restrictions that would force it to retreat to State minimum busing requirements at least within urban areas, then the Stonegate area would be within walking or bicycling distance to the Eliza Northrop Elementary school AND the high school and middle school, IF there were a shorter path to those schools.

Aside from State minimum busing requirements, two other factors argue against busing from the Stonegate area: the cost of busing and the incidence of obesity among school children and the concomitant benefits of walking or cycling to school.

A multiuse path (MUP) is therefore proposed to connect the Stonegate Development in Medina Township to Reagan Parkway to lessen the walking/cycling distances to schools. Such MUP would also serve the residents on the south side of Reagan Parkway by facilitating bicycle access to the commercial areas along N. Jefferson and on N. Court St. via Ledgewood Drive.

**Proposed Multiuse Path Route:**

The route for a proposed path that would most conveniently serve all three schools is from Sequoia Drive in Medina Township directly north to Reagan Parkway. This route puts an MUP directly across Reagan Parkway from the present terminus of the MUP along Reagan Parkway and directly opposite Larken Way, which provides low traffic on street routes to both the high school and middle school. This MUP would reduce the distance from the northeast corner of Stonegate development to the Eliza Northrop Elementary school to 1.66 miles. It would also put the high school and middle school within the State 2 mile limit

**Design:**

The ODOT recommended MUP width is 10' with 2' shoulders. The right-of-way for the preferred MUP would therefore be 14' wide. It is recommended that this MUP be lighted.

**Issues:**

The portion of the preferred route in Medina Township passes through property owned by the Bohaty family and an easement or direct purchase would have to be negotiated with them.

The portion of the preferred route in the City involves 2 issues:

- ❑ Securing either easements or direct land purchases from the Jefferson Pointe and Forest Meadows condo developments, and
- ❑ Either bridging the length of the creek that runs under the route of the path or containing the creek in a box culvert.

**Maintenance:** The Township and City would each be responsible for maintenance within its respective jurisdiction. Snow removal, however, would be better accomplished by an agreement tasking one jurisdiction with this responsibility.

**Funding:**

The proposed path is approximately 0.32 miles long and is approximately evenly divided between City and Township. Cost estimates for the project are not available at this time. However, the approximate construction cost for an MUP is \$500K/mile excluding bridges/culverts. Engineering would be additional but may be provided directly by the County and City.

Funding sources include the ODOT Safe Routes to School program, Medina Township, Medina City and the Medina City School District.

