

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
DECEMBER 26<sup>th</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on December 26<sup>th</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 12:10 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Road Foreman, Fire Captain and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Carolyn Unaitis (4985 Fenn Road) asked who was responsible for clearing debris from accidents.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

**Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #19256 to warrant #19295 totaling \$117,141.67. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #12623 to #12643 totaling \$25,861.87 with \$3,616.39 in deductions. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Approval of Minutes**

Mr. Todd motioned to approve the minutes for the November 26 regular meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

Mr. Todd motioned to approve the minutes for the December 3 workshop meeting. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd aye, Mr. Wilkins aye, Mrs. Holt abstain.

Mr. Todd motioned to approve the minutes for the December 10 regular meeting. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd abstain, Mr. Wilkins aye, Mrs. Holt aye.

**Purchase Order Approval**

Mr. Todd motioned to approve the Purchase Order Approvals as contained in the document dated December 26, 2008, and incorporate this document by reference. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Appropriations Changes**

Mr. Todd motioned to approve the 2008 Annual Budget - Appropriation Changes document dated December 26, 2008, and incorporate this document and all the changes in this document to be reflected in this motion. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

TM12/26/08

## REPORTS

### Road Department

Mr. Kerr reported that for the months of November and December 2008, the road department cleaned and maintained equipment and vehicles; installed, repaired and replaced signs as needed; had fence and gates finished at Blakslee Park and Service Garage; salt shed was built; cold patched roads; landscaping was installed at Service Garage; trees were planted by Smalley's house; mounted plows and spreaders, installed air lines in Service Garage; moved to new building; cleaned off catch basins and opened culverts; plowed and salted roads; decorated townhall; had street light installed at Lake Forest Trail intersection; replaced cutting edges on #1 and #14 snowplows; installed pipe in front yard of service garage for use of detention pond for irrigation.

Mrs. Holt asked about the angling of the light at Lake Forest Trail and Granger Road. Denny Miller will see if the angle can be changed. Mr. Wilkins asked about the request for guard rails on Timber Creek. Denny Miller has spoken to someone about this problem and is getting prices for posts.

Mr. Todd motioned to accept the Road Department report as read. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

## OLD BUSINESS

### Cemetery Restoration

Mr. Todd asked that Kurt Lehey be contacted and asked the status of the cemetery evaluations. The township is waiting for a response to the grant letter because Mr. Lehey is anxious to get started with the repairs.

### Sexually Oriented Businesses

Mr. Todd said he will be finished reviewing the Sexually Oriented Businesses resolution next week. He will then review it with the Police Chief.

### AT&T Property

Mr. Wilkins has not heard anything back. It is in the hands of the AT&T lawyers.

### Fire Alarm at Service Garage

Mr. Wilkins said the owner/manager of FBN would not sign the contract with the deletions requested by the Trustees. Mr. Kerr was told to look into other alarm companies and get quotes.

### Fire Department Staffing

Captain Mark Roberts said he did not have that information.

### Debbie Drive Improvements Resolution

#### **Resolution No. 12262008-021**

Mrs. Holt motioned to offer the following resolution accepting the recommendation of Hal Gerspacher from the Medina County Engineer for the repairs on Debbie Drive at a cost of \$155,736.00 to mill and resurface the existing road and, in addition, \$33,000.00 for the construction of 2 drive aprons and 18 storm inlet castings and install storm inlet manhole. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Wilkins and Mr. Todd.

### Lot Combination for Health Center Lake Medina

Item was tabled for lack of representation.

TM12/26/08

**NEW BUSINESS**

**Date and Time of Organizational Meeting**

The Trustees set their Organizational Meeting for January 5<sup>th</sup>, 2009, at 6:30 pm.

**Resolution for Speed Study on Hamilton Road**

**Resolution No. 12262008-022**

Mrs. Holt motioned to offer the following resolution for a speed study on Hamilton Road by the Medina County Highway Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Wilkins and Mr. Todd.

**Ohio Township Winter Conference**

Mrs. Holt explained, that at this time, with the economic situation the way it is, the township will not be paying for any overnight conferences for anyone in the township, herself included, within the Zoning Departments. These issues will be taken care of at the Organizational Meeting.

**Scheduling of Sports Fields**

Mr. Wilkins said he and Jeff Kessler will meet with Tim Swanson and the Association and coordinate scheduling with the City. If the City can coordinate the scheduling then they will let them do it and if not we will schedule it, it will be done either way.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Mark Roberts, Fire Department Captain, asked if a letter could be sent to the owners of the property where a pine tree has snapped 30 feet up and is hanging. It presents a hazard.

Carolyn Unaitis (4985 Fenn Road) commended Ed Kerr, Denny Miller and Mead Wilkins on the decorating of the townhall.

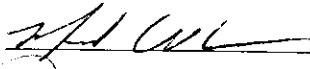
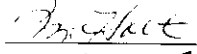

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

**Executive Session**

Mr. Todd motioned to enter into Executive Session with the full Board and the Fiscal Officer to discuss employee compensation. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt. The Board and Fiscal Officer entered into Executive Session at 12:41 pm. The Board reconvened at 12:59 pm. No decisions were made during this meeting.

Mr. Wilkins motioned to adjourn the meeting. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt. There being no further business to come before the Board the meeting was adjourned at 12:59 pm.

  
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Medina Township Fiscal Officer

  
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Medina Township Board of Trustees