

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
NOVEMBER 26<sup>TH</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on November 26<sup>th</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 6:03 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Zoning Inspector, Assistant Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #19154 to #19186 totaling \$61,527.38. Mr. Wilkins seconded the motion: Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #12543 to #12562 totaling \$17,309.23 with deductions totaling \$3,326.76. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

**Approval of Minutes**

Mr. Todd motioned to approve the minutes for the November 13<sup>th</sup>, 2008, regular meeting. Mr. Wilkins seconded the motion: Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**OLD BUSINESS**

**Cemetery Restoration**

Chief Arbogast stated that a letter was sent to Mr. Donald Miksch requesting funds for cemetery restoration from the Letha House Foundation.

**Sexually Oriented Business Resolution**

Mr. Todd is almost finished reviewing the Sexually Oriented Business Resolution. Mr. Wilkins said there is a Steering Committee meeting December 30, 2008, and if the resolution is finished by that date it can be worked into the Comprehensive Plan.

**Street Light at Granger and Lake Forest Trail**

Mr. Wilkins motioned to approve up to \$1,200.00 for the street light at Granger and Lake Forest Trail for the purpose of providing safety to people entering and exiting that intersection. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

**Scenic Byway**

Mr. Wilkins said we did not get approved for the Scenic Byway because we are not historical enough. Medina City did not get approved either because they do not have the required five miles of road.

**AT&T Property**

Mr. Wilkins said progress is being made with the deed for the AT&T Property and AT&T has other land available if the Township is interested. Mr. Wilkins will follow up on this project.

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## OLD BUSINESS CONT

### Cook Road

Mr. Todd requested that another letter be sent to Mr. Thorne regarding the status of the Cook Road damage claim and the time sensitive nature of this issue.

### Fire Alarm at Maintenance Building

Chief Crumley is following up on the fire alarm contract for the Maintenance Building.

### LST Response to Alarm Drops

Mr. Wilkins said the contract with the LST states they must respond to alarm drops. The township does not want them responding to alarm drops because of the cost. Mayor Leaver is looking into having the contract wording amended. Mr. Todd said the issue is LST responding to false alarm drops not commercial alarm drops.

### Fire Department Staffing

Chief Crumley is still working on a proposal for salary and longevity pay for Fire Department Staffing.

### Change of the December 11, 2008, Trustee Meeting

The Trustees meeting has been changed to December 10, 2008 at 6:30 pm.

### Executive Session

Mr. Todd motioned to enter into Executive Session, pursuant to Ohio Revised Code 121.22 D2, with the Medina Township Board of Trustees, the independent certified State Auditor who did our audit and the Fiscal Officer, for an audit conference. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt. The Board entered into Executive Session at 6:19 pm. The Board reconvened at 7:04 pm. No decisions were made during that meeting.

## NEW BUSINESS

### OTA and MCTA Dues

Mr. Todd motioned to approve the expenditure of \$200.00 for the renewal of the Ohio Township Association and the Medina County Township Association dues for the Medina Township board of Trustees and the Medina Township Fiscal Officer. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

### Decorations for the Townhall

Mr. Wilkins would like to do some modest decorating of the townhall building. Mrs. Holt suggested adding wreaths to the front doors. Mr. Wilkins suggested also adding garland around the doors.

### Firefighters Association Fund Raiser

Mr. Wilkins stated that there is a gentleman soliciting for the Medina Township Firefighters Association for a fund raiser. Mr. Wilkins understood the man to say they would be taking pictures of the residents with a fire truck. If the fire truck is to be used by the Firefighters Association then permission would have to be given by the Trustees. The President of the Association will be contacted for verification of the fund raiser and if any vehicles will be used.

### Uniform Allowance Balances

Chief Arbogast was asked by the Police Officers if they can have any remaining uniform allowance balances not spent by the end of the year given to them in a check. The Trustees said they are given a set amount of money to spend on uniforms for the year and they must spend it before the end of the year.

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**NEW BUSINESS CON'T**

**Recovery of Cost for Damage to Police Car**

Chief Arbogast said a young man backed into our police cruiser causing \$1,020.70 in damages. The Township has a \$1,000.00 deductible. Calls regarding this are not being returned. The Trustees asked that it be turned over to the Prosecutor's Office for further action.

**Truck Traffic on W. 130<sup>th</sup> Street**

Mr. Todd commented on the complaint received regarding the truck traffic on W. 130<sup>th</sup> Street. Mr. Todd stated that the police are doing enforcement out there and they have had trucks weighed. Letters have been sent to the truck companies but no response was received. The Township cannot stop trucks from using w. 130<sup>th</sup> Street.

**United Sports Apparel Purchase Order for Fire Department**

Mrs. Holt motioned to approve the purchase order for United Sports Apparel on Harding Street in the amount of \$1,224.00 for 57 long sleeve t-shirts, 6 long sleeve t-shirts size large and extra large and 6 sweat shirts and the setup charge. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Ohio Turf Grass Conference and Show**

Mr. Wilkins motioned to approve \$850.00 for Mr. Jeff Kessler to attend the Ohio Turf Grass Conference and Show at the Columbus Convention Center from December 9 to December 11, 2008. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

**Record Retention Policy**

The Trustees reviewed and made the changes suggested by the Medina County Prosecutor's Office for all departments except the Police Department. We hope to have the changes to the Police Department section soon.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mrs. Holt seconded the motion.

Eric McKenzie, C&M Towing, had questions regarding the new towing policy.

Kristen Cook (291 Guilford Blvd.) said she was here for her Civics class and she surprised how open the meeting was and how people were allowed to talk.

Jeffrey Kessler said the Maintenance Department is requesting a street light be installed at the entrance to the maintenance building

Mr. Wilkins motioned to close the floor for public comment. Mr. Todd seconded the motion.

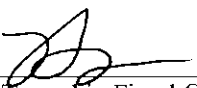
**Executive Session**


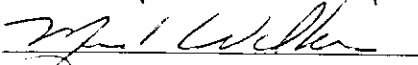
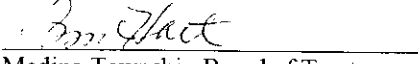
Mr. Todd motioned to enter into Executive Session to discuss employee personnel, personnel policies and compensation with the Medina Township Board of Trustees. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt. The Board entered into Executive Session at 8:13 pm. The Board reconvened at 8:24 pm. No decisions were made during that meeting.

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Mr. Todd motioned to adjourn the meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt. Mr. Todd adjourned the meeting at 8:25 pm.

There being no further business to come before the Board the meeting was adjourned at 8:25 pm.

  
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Medina Township Fiscal Officer

  
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Medina Township Board of Trustees