

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
NOVEMBER 13TH, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on November 13th, 2008, to conduct the business of the Township. President Todd called the meeting to order at 6:30 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fire Chief, Police Chief, Road Foreman, Assistant Road Foreman, Zoning Inspector, Assistant Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

Donation from Target for the Police Department

Kirk Pavkov, Jenny Peacock and Daniel Groseclose of Target presented Michael Todd, Police Commissioner, with a check for \$700.00 from a safety equipment grant for the Medina Township Police Department. Mr. Pavkov said the Township Police Department has helped Target with fraud cases and they want to show their appreciation. Mr. Todd said the money will be used to purchase an automatic defibrillator.

Debbie Drive

Hal Gerspacher of the Medina County Engineer's Office talked to the residents of Debbie Drive about the proposals for the repair of Debbie Drive. The Trustees said there is a drainage issue that has to be resolved along with the repair of Debbie Drive. Proposal one (1) would be a resurfacing that would last approximately 10 years at a cost of \$155,000.00. Proposal two (2) would be a complete tear out and rebuild of the street at a cost of \$741,000.00. Residents may be assessed because of the high cost. Mr. Wilkins explained the Road Department yearly budget and what that budget covers. Resident complaints were that the flow of water causes flooding of their property. They also had concerns regarding the curbs and driveway aprons and the fact that the road is no longer concrete. The Trustees will send a survey letter to all Debbie Drive residents asking if there are any other issues that were not addressed.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

There was no public comment.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

Approval of Accounts Payable

Mr. Todd motioned to approve warrant #19104 to warrant #19153 totaling \$83,236.29. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #12483 to number #12542 totaling \$41,817.11 with \$3,599.36 in deductions. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

TM11/13/08

Approval of Account Balances

Mr. Todd motioned to approve the audited fund balances for Medina Township as of December 31, 2007, incorporating the document that is in hand by reference. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

Approval of Minutes

Mr. Todd motioned to approve the minutes for October 16 and the October 30 regular meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

REPORTS

Road Department

Mr. Kerr reported that for the months of September and October 2008, the road department cleaned and maintained equipment and vehicles; installed, repaired and replaced signs as needed; mowed roadsides; picked up dead deer; picked up yard waste in River Trace; installed headstone foundations; cleared, chipped and hauled away trees and limbs from roads after storm; spread topsoil, seed and straw at complex and cemetery; had road restriping repainted; installed drainage at Remsen and Hamlin; started move to new building; cold patched roads; had Hood and Cook repaved; driveway at new garage was paved; salt shed started; watered ballfields and blew out irrigation system.

Approval of Back-up Generator AT Maintenance Department

Mr. Kerr said that Clifford Construction is unable to provide the Township with a generator. Topa Electric can provide the generator but before an approval can be made the original motion will have to be reviewed.

Cemetery

Mrs. Holt and Mr. Wilkins said the Medina Center Cemetery (Fenn Road) looks very good now.

Fire Department

Chief Crumley said that for the month of October 2008, the department responded to 34 calls as follows:

Alarm drops	5	LST Assists	20
Fire calls	5	Motor vehicle accident	4

Mr. Todd said the Township did not get the grant for the Fire District study. The Trustees would still like to see a study done.

Townhall Complex Change

Mr. Wilkins explained Mr. Illes's idea for rearranging the townhall office complex and Police/Fire/Road Building.

Police Department

Chief Arbogast reported that for the month of October 2008, there were 940 calls for service. 60 were crime related and there were 45 arrests, 43 adults and 3 juveniles. Mr. Todd read a letter from a resident on SubStation Road thanking the Police Department for keeping an eye on his house while he was on vacation. Chief Arbogast said the department is kicking off Community Partners and also Shop-with-a-Cop. Last year there were 35 Police Departments involved and they took 400 children shopping. The Police Department will be selling tickets and all the proceeds go to the children. Mrs. Holt said there was a lot of positive feedback regarding the newsletter. Chief Arbogast commended Laurie Shoemaker for all her work in formatting the newsletter.

TM11/13/08

Verizon Wireless Proposal

Chief Arbogast asked permission to change carriers from Nextel/Sprint to Verizon at a cost of \$315.00 which is a savings of \$85.00 with an additional 30% savings at a later date.

Equipment Grant and Letha House Grant for the Cemetery

Chief Arbogast asked Mr. Todd to sign the equipment grant for the Police Department and also he asked that the letter be signed for the application of the Letha House Grant for the cemetery.

Zoning Department

The Zoning Inspector reported that for the month of October 2008, 13 permits were issued as follows:

Residential Addition	3	Comm Change of Use	2
Accessory Buildings	2	Deck	1
Signs	5		
For a total value of permits issued \$52,500.00. Fees collected \$1,309.25.			

Mr. Todd motioned to accept the departmental reports. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

OLD BUSINESS

Cemetery Restoration

Mr. Todd spoke with Ray Kirk and they are ready to move forward. He will work with the township grant writer/project manager.

Sexually Oriented Business Resolution

Mr. Todd said the Sexually Oriented Business Resolution is very long but not that complex. He is three fourths of way through it. Chief Arbogast said they have to be sure they cover everything.

Armbruster Landscaping

Mr. Wilkins has spoken to JTS Landscaping and Roger Smalling regarding the landscape buffer between his house and the Townhall Complex and he has asked for trees to be planted from the back of his house to the old maintenance building. There will be ten (10) eight (8) foot white pines staggered to create a border. JTS Landscaping will also landscape the new maintenance building.

Resolution No. 11132008-019

Mr. Wilkins motioned to put forth the following resolution to go with the JTS landscaping design for the mound planting at the Township building for ten (10) eight (8) foot white pines, with mulch and water for \$3,379.00, and the building landscape at the Maintenance Complex, topsoil, the stone design, fabric, mulching, staking trees, watering the plants and cleanup for \$5,947.00. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

Street Light at the Intersection of Granger and Lake Forest Trail

Mr. Todd explained that the entrance to the cluster homes at Granger and Lake Forest Trail is dangerous. The Trustees feel there is a need for a street light at the intersection for safety reasons. The cost would be \$10.50 per month and at least \$700.00 for installation. The Trustees unanimously agreed to have the street light installed for safety purposes.

TM11/13/08

NEW BUSINESS

County Sale of Materials to Townships

Resolution No. 11132008-020

Mr. Todd motioned to put forth a resolution to accept the agreement with the Medina County Engineer's Office to enter into an agreement to purchase materials through the County through the Board of Commissioners with the document to be incorporated into the minutes. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

Approval of Additional Expenditure for Chief Crumley

Mrs. Holt said there was an addition error in the amount requested by Chief Crumley to attend the ECOS Seminar.

Mrs. Holt motioned to approve the additional cost for the ECOS Seminar in Clearwater, Florida for Mark Crumley in the amount of \$301.97. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Purchase Order Requisition to Fire Force

Mrs. Holt motioned to approve the purchase order requisition for 3 white Cairns helmets, 4 Cairns leather helmet fronts, 5 pair gloves, 1 set turnout gear, 5 Cairns reflective sheets for helmets and 5 additional turnout gear options plus shipping for a total of \$3,300.00. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Wilkins and Mr. Todd.

Change of December 11, 2008 Meeting

Mrs. Holt asked if the Trustees wanted to change the December 11, 2008, meeting date due to a conflict with the Medina County Township Association meeting. The Trustees decided to keep the meeting date and time as is.

Hiring of Jeff Kessler Full-Time

Mr. Wilkins proposed hiring Jeff Kessler, part-time Road Department employee, too full-time to handle the scheduling and maintenance of the ballfields at a rate of \$18.00 per hour. He has a degree in sports field management. He will also continue plowing roads and doing other jobs at the Road Department. Mrs. Holt would like to interview him.

Mr. Wilkins motioned to change Jeff Kessler's status from part-time to full-time to join road and bridge at \$18.00 per hour plus benefits for the primary purpose of managing the sports fields effective December 1st, 2008. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

Approval of Repairs to Explorer, and Trucks 11 and 9 for Road Department

Mr. Wilkins motioned to approve \$1,785.89 for repairs to the Explorer, truck 11 and truck 9. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

Approval of Gates for Blakslee Park

Mr. Wilkins motioned to approve \$2,499.00 for gates at Blakslee Park to satisfy ODOT's requirement to use Route 3. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

TM11/13/08

NEW BUSINESS CON'T

Grants

Mr. Todd said he was told that Mrs. Huffman had found some grants for the Township and he asked if we could have copies. Mrs. Huffman said she had not found any.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Ryan Pastor (548 W. Sturbridge) said he attended the meeting for a Civics class project.

Erica Johnson (1047 Hillview Way) said she attended for Civics class.

Tim Niemann (4689 Sharon Copley Road) said he attended for Civics class and he didn't know it was such an in-depth process.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

Old Police Department Server

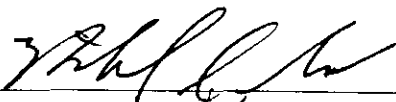
Chief Arbogast said they received their new server and would like permission to donate the old server to the Medina County Career Center Technology Program. The Trustees asked him to make a list of items no longer of any use and they will vote on it next meeting.

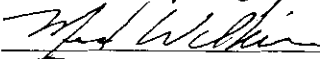
Mr. Todd motioned to adjourn the meeting. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

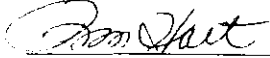
There being no further business to come before the Board the meeting was adjourned at 8:25 pm.



Medina Township Fiscal Officer







Medina Township Board of Trustees

Medina Township Fire Department October 2008 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	5	14.70%
C	Carbon Monoxide	0	0.00%
E	Assist EMS (LST)	20	58.82%
F	Fire Call	5	14.70%
H	HazMat/Spill	0	0.00%
M	Motor Vehicle Accident	4	11.76%
Total Incident Count		34	
Breakdown of Location of Calls			
	Medina Twp	32	
	Mutual Aid to Granger	1	
	Mutual Aid to Sharon	1	
Total Calls for Month of		34	
Total Calls During Staffing Hours			
	Mon. Thru Fri. 7am-3pm	25	

MEDINA TWP. POLICE

CALLS RECEIVED SUMMARY

DATE : 11/13/2008

For the Period from 10/01/2008 To 10/31/2008

PAGE : 1 OF 1

NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
	01		1
ACCIDENT NO INJURY	02		25
ACCIDENT PRIVATE PROPERTY	03		2
ACCIDENT INJURY	04		6
ASSAULT	08		3
ASSIST	10		22
ASSIST CITIZEN	10A		21
ALARM RESPONSE	12B		42
BREAKING AND ENTERING	12C		1
FRAUD / BAD CHECKS	14		2
FRAUD / OTHER	14A		1
WARRANT ARREST	15		5
ANIMAL COMPLAINT	18		11
DOMESTIC DISPUTE	20A		2
CIVIL MATTER	20C		1
DISTURBANCE	20D		5
NOISE COMPLAINT	20N		11
PRISONER TRANSPORT	21		2
DRUG ACTIVITY	24A		5
FIGHT	26		2
FIRE / FIRE ALARM	28		3
RESCUE SQUAD	29		23
JUVENILE RELATED	34		1
THEFT	36		18
MISSING PERSON	38		1
COMMUNITY POLICING ACTIVITY	55		250
COP - BUILDING CHECK	55B		27
COP - TRAFFIC ENFORCEMENT	55T		27
VACATION WATCH	55V		63
EXTRA PATROL	55X		8
SUICIDAL SUBJECT	58		1
SUSPICIOUS PERSON	60		11
SUSPICIOUS AUTO	60A		20
SUSPICIOUS ACTIVITY	60B		20
VANDALISM	64		3
CRIMINAL DAMAGE	64A		2
HARASSMENT / PHONE CALLS	70		6
HARASSMENT / THREATS	70A		2
LOCKOUT	72		13
TRAFFIC COMPLAINT	86		21
PAKING OFFENSE	86A		3
TRAFFIC STOP CITATION	86C		33
TRAFFIC STOP DUI	86D		5
TRAFFIC STOP DUS	86S		15
TRAFFIC STOP WARNING	86W		164
DISABLED VEHICLE	87		14
WELFARE CHECK	88		2
911 HANG UP	91		14

MEDINA TWP. POLICE

REPORTS RECEIVED SUMMARY

DATE: 11/13/2008

For the Period from 10/01/2008 To 10/31/2008

PAGE: 1 OF 1

OFFENSE/ INCIDENT TYPE	OFFENSE CODE	REPORTED			C L E A R E D		
		TOTAL	UN-FOUNDED	ACTUAL	BY ARREST	EXCEPTION-ALLY	PERCENT
ASSAULT	08	1		1			
WARRANT ARREST	15	2		2	2		100
Unruly Juvenile Offenses	2151.022	1		1		1	100
Juvenile Cigarette or Other Tobacco Products Violations	2151.87	1		1	1		100
Criminal mischief - interfere with property of another	2909.07A2	1		1			
Breaking and entering	2911.13	1		1			
Criminal trespass	2911.21	1		1	1		100
Theft	2913.02	12		12	5		42
Theft - without consent	2913.02A1	1		1			
Theft - beyond express / implied consent	2913.02A2	1		1		1	100
Misuse of credit card	2913.21	1		1			
Disorderly conduct	2917.11	1		1	1		100
Disorderly conduct - fighting or threatening	2917.11A1	1		1	1		100
Disorderly conduct - insulting, taunting	2917.11A3	1		1	1		100
Disorderly conduct - interfering with others	2917.11A4	1		1	1		100
Falsification	2921.13	1		1			
Possession of drugs	2925.11	1		1	1		100
Possession of drugs - marijuana	2925.11C3	1		1		1	100
Drug paraphernalia	2925.14	2		2	2		100
THEFT	36	1		1			
MISSING PERSON	38	1		1			
No OL	4510.12	1		1	1		100
Driving under OVI suspension	4510.14	1		1	1		100
Failure to Reinstate	4510.21	1		1	1		100
Persons under the influence of alcohol, drugs, or a combination of both of them	4511.19A1a	1		1	1		100
Persons under the influence of alcohol, drugs, or a combination of both of them	4511.19A1A	4		4	4		100
DUI - breath-concentration > .08 of 1 gram and < .17 of 1gram per 210 liters of persons breath	4511.19A1d	1		1	1		100
DUI - breath-concentration > .08 of 1 gram and < .17 of 1gram per 210 liters of persons breath	4511.19A1D	2		2	2		100
DUI - breath-concentration > .08 of 1 gram and < .17 of 1gram per 210 liters of persons breath	4511.19A1d	1		1	1		100
DUI - .238 of 1 gram or more by weight of alcohol per 100 milliliters or urine	4511.19A1I	1		1	1		100
TRAFFIC STOP DUS	86S	13		13	13		100
		<u>60</u>		<u>60</u>	<u>42</u>	<u>3</u>	<u>75</u>

MEDINA TWP. POLICE

CRASH SUMMARY REPORT

Date: 11/13/2008

For the Period from 10/01/2008 To 10/31/2008

Page 1 of 1

Crash Number	Crash Date	Offense Code	Offense Description	Crash Location
08 CR 238	10/01/2008			N 00042
		4511.21A	assured clear distance ahead	
08 CR 240	10/02/2008			Weymouth
08 CR 242	10/04/2008			Foote
08 CR 243	10/04/2008			HOOD
08 CR 244	10/10/2008	4511.202	operation without reasonable control	Hamilton
08 CR 245	10/11/2008			Eastpointe
08 CR 246	10/11/2008			Fenn
08 CR 247	10/13/2008			0071
08 CR 248	10/15/2008			0018
		4511.21A	assured clear distance ahead	
08 CR 249	10/17/2008			0042
08 CR 250	10/17/2008			Fenn
08 CR 251	10/10/2008			HUFFMAN
08 CR 252	10/17/2008	4511.41	right of way at intersections	WEYMOUTH
08 CR 253	10/17/2008			Pearl
08 CR 254	10/20/2008			0042
		4511.42	right of way-left turn	
08 CR 255	10/22/2008			HUFFMAN
08 CR 256	10/24/2008			Weymouth
08 CR 257	10/24/2008			Pearl
		4511.42	right of way-left turn	
08 CR 258	10/26/2008			Weymouth
08 CR 259	10/26/2008			Pearl
08 CR 260	10/28/2008			0018
		4511.21A	assured clear distance ahead	
08 CR 261	10/31/2008			Ledgewood

**ROAD DEPT. REPORT
SEPT.-OCT. 2008**

CLEAN AND MAINTAIN BUILDINGS, EQUIPMENT AND VEHICLES

INSTALL, REPAIR AND REPLACE SIGNS AS NEEDED

MOW ROADSIDES

PICK UP DEAD DEER

PICK UP YARD WASTE DUMPED IN RIVER TRACE

INSTALLED HEADSTONE FOUNDATIONS

CLEARED TREES AND LIMBS FROM ROADS AFTER STORM

CHIPPED AND HAULED AWAY TREES AND LIMBS

SPREAD TOPSOIL, SEED AND STRAW AT COMPLEX AND CEMETARY

HAD ROAD RESTRIPIING REPAINTED

HAD DRAINAGE INSTALLED AT REMSEN AND HAMLIN ROADS

STARTED MOVE TO NEW BUILDING

COLD PATCHED ROADS

HAD HOOD AND COOK ROADS PAVED

HAD DRIVEWAY PAVED AT NEW SHOP

HAD SALT SHED STARTED

WATERED BALLFIELDS

BLEW OUT IRRIGATION SYSTEM

HAD DEAD TREES CUT DOWN

TOOK VEHICLES TO COUNTY AUCTION

BERMED ROADS

HAD FENCE INSTALLED AT BLAKSLEE PARK AND SERVICE GARAGE



Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT – OCTOBER, 2008

MONTHLY TOTALS

2	Commercial Change of Use		
3	Residential Additions		
2	Accessory Buildings		
1	Deck		
5	Signs		
13	TOTAL PERMITS	<u>TOTAL VALUE:</u>	\$52,500

Respectfully Submitted,
Mary Ann Heiss
Assistant Zoning Inspector
November 13, 2008

Fees collected on permits total excluding signs	\$ 959.25
Fees collected on sign permits:	<u>\$ 350.00</u>
TOTAL FEES COLLECTED:	\$ 1,309.25

Violations Issued:	2008 – 002	Bill Doraty KIA,
	2008 – 003	Bill Doraty KIA, Sec. 603.E & 605.I.1 & 2