

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
OCTOBER 30<sup>th</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on October 30<sup>th</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 6:01 pm with the following Trustees in attendance: Rita Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Zoning Inspector and Asst. Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Dianna Huffman (4025 Remsen Road) said the new landscaping looked nice.

Joel Bender, Whitaker Myers Insurance Group, introduced himself and wanted to present a competitive plan for Township insurance.

David Yale, Clear Channel, asked if there was going to be a public hearing regarding the proposed billboard sign.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

**SITE PLANS**

**E. H. Roberts Company – Site – 5000 Foote Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the existing change of use for E. H. Roberts Company located at 5000 Foote Road. There is no signage approved at this time. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

**Clear Channel - Billboard Sign – 3105 Medina Road**

Mr. Yale of Clear Channel, the Trustees and the general audience had a discussion regarding the zoning code and the proximity of the billboard sign to Goddard School.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the 300 square foot billboard sign signage request to located at 3105 Medina Road as it does not comply with the requirements that, "no such sign shall be located closer than 1000 feet to a public or parochial school..." under Section 605 G. of the Medina Township Zoning Resolution. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

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## OTHR BUSINESS

### Approval of Accounts Payable

Mr. Todd motioned to approve warrant #19059 to warrant #19101 totaling \$264,499.21. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

## OLD BUSINESS

### Cemetery Restoration

Mr. Todd received a proposal for the cemetery restoration and asked Chief Arbogast to have the grant writers begin applying for the cemetery grant.

### Sexually Oriented Business Resolution

Mr. Todd has been reviewing the Sexually Oriented Business Resolution.

### Newsletter

Chief Arbogast said the newsletter has been mailed to all residents of the Township. Mr. Todd said another newsletter will go out in April 2009. The newsletter will be put on the website and an opt out provision will be provided for residents who don't want a copy mailed to them.

### Sports Activities Permits

Mr. Wilkins spoke with Mayor Leaver and she will speak to City Council about removing the sports activity permit fee from Medina Township children.

### Debbie Drive

Mr. Wilkins wants a public meeting with the residents of Debbie Drive to have their input on the improvements that need to be done to repair the problems on Debbie Drive.

## NEW BUSINESS

### Proposal to Hire Person to Handle Scheduling and Maintenance of Blakslee Field

Mr. Wilkins proposed hiring a full time person to handle scheduling and maintaining of the ball fields and Blakslee Park. They would also be used as a snow plow driver in the winter. Mr. Todd and Mrs. Holt agreed with his proposal. This will be done at the organizational meeting.

### Medina Excavating Grindings

Mr. Wilkins motioned to approve the expenditure of \$2,000.00 to Medina Excavating for grindings to be used at Blakslee Park. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

### Sealing of Salt Shed

Mr. Wilkins motioned to approve the expenditure of \$2,500.00 for the sealing of the salt shed. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

### Retention Pond Fence

Mr. Wilkins motioned to approve the expenditure of \$5,200.00 for a fence around the retention pond in Blakslee Park. Mrs. Holt seconded the motion. Roll call vote: Mr. Wilkins aye, Mrs. Holt aye, Mr. Todd nay.

### Coppering of the Cupola on the Townhall Building

The Trustees agreed on having the cupola that is on the roof of the townhall building coppered. It will improve the appearance of the cupola.

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## **OTHER BUSINESS**

### **Approval of Minutes**

Mr. Todd motioned to approve the minutes of the October 2<sup>nd</sup>, 2008, regular meeting. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

### **Approval of Payroll**

Mr. Todd motioned to approve payroll checks #12464 to #12482 totaling \$15,662.48 with payroll deductions of \$2,954.80. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

## **NEW BUSINESS**

### **Noise Ordinance**

Mr. Wilkins reviewed Montville Township's noise ordinance. Chief Arbogast said it is not enforceable. The Trustees will invite Bill Thorne to attend a meeting and question him about the legalities of this issue.

### **Cook Road Damages**

A letter was sent to Mr. Thorne to start proceedings to recoup the money to repair the Cook Road damage caused by trucks. We have not had a response as of this date.

### **Comprehensive Plan Meeting**

Mr. Wilkins discussed the proceedings of the Comprehensive Plan Steering Committee meeting.

### **Byerley Property**

Mrs. Holt said Mr. Byerley has installed a surveillance camera on his property and wanted to know if a sign could be put up stating there was a surveillance camera. Mr. Todd said the Township can not put up a sign because the Township is not conducting the surveillance.

### **Approval of Purchase Orders for the Fire Department**

Mrs. Holt motioned to approve the purchase order requisition for \$3,450.00 to Dalmatian Fire Equipment for two (2) Scott Air Packs and six (6) Scott Voice Amplifiers. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Wilkins and Mr. Todd.

Mrs. Holt motioned to approve the purchase order requisition for \$7,835.00 to Finley Fire Equipment for six (6) Scott 30 min. carbon cylinders two (2) Scott 60 min. carbon cylinders one (1) Scott Rit Pak II w/60 min. carbon cylinder 5- foot hose, two (2) Scott face pieces and two Scott SCBA pressure gauges. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Wilkins and Mr. Todd.

### **NATAT Conference**

Mrs. Holt discussed what she learned at the NATAT Conference. She said Mr. Wendell Cox specializes in Urban Policy, Transportation and Demographics and he discussed the pros and cons of merging Police or Fire Departments. There is a disc available with this talk.

### **LST Meeting**

Mrs. Holt attended the LST meeting and said they discussed response times for Montville Township and the possibility of having a fire truck and LST unit at the Montville complex or in Cobblestone. They also discussed the rumors regarding the Cleveland Clinic and Medina Hospital. Mr. Hallman said the hospital would only be affiliated with the Cleveland Clinic and that the Cleveland Clinic is not buying the hospital. They also discussed LST responding to alarm drops. The contract would have to have an addendum added so that the LST is not held responsible if they don't respond.

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**NEW BUSINESS CON'T**

**Hiring of David Maslyk**

Mr. Todd motioned to change the status of David Maslyk to full time officer effective November 23, 2008. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Mark Herwick – Homestead Insurance – Continental Insurance Premium Checks**

Mr. Todd motioned to approve check #19102 totaling \$388.35 payable to Continental. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

Mr. Todd motioned to approve check #19103 totaling \$540.80 payable to Continental. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Police Department Grant Money**

Chief Arbogast said they received a \$16,000.00 grant for surveillance equipment. That money won't be received until 2009. The department also received a grant for \$4,800.00 for bullet proof vests.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

There was no public comment.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

**OTHER BUSINESS**

**Status of Fire District Study Grant**

Mr. Todd said no word has been received regarding the Fire District Study Grant.

**JAG Grant**

Chief Arbogast explained the status of the JAG grant.

**Change in Trustee Meeting Time**

Mr. Todd motioned to amend the organizational minutes to reflect that the meeting time for the Board of Trustees will change effective November 13, 2008, to 6:30 pm.

**Donation to Police Department and Fire Department**

The Police and Fire Departments are beneficiaries of a will. The departments received a letter asking if they would waive a hearing to contest the will.

Mr. Todd motioned to approve the Waiver of Notice of Hearing of the probate of the will for the estate of the deceased for both the Police Department and Fire Department. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

**Purchase Order Approval**

Mr. Todd motioned to approve a purchase order in the amount \$4,706.46 for SummaCare. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

Mr. Todd motioned to approve a purchase order in the amount of \$38,608.30 for Medina Excavating. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

Mr. Todd motioned to approve a purchase order in the amount of \$5,000.00 for Speedway. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

Mr. Todd motioned to approve a purchase order in the amount of \$53,951.72 for Clifford Construction. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

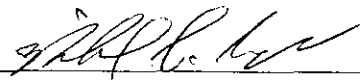
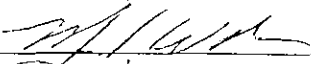
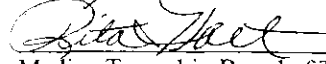
Mr. Todd motioned to approve a purchase order for a blanket certificate for fuel in the amount of \$5,000.00. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

Mr. Todd motioned to approve a purchase order for a blanket certificate for turn-out gear totaling \$5,000.00. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

Mr. Todd motioned to approve a purchase order in the amount of \$7,109.55 for Medical Mutual. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

Mr. Todd motioned to adjourn the meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt. There being no further business to come before the Board the meeting was adjourned at 7:51 pm.

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Medina Township Fiscal Officer

  
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Medina Township Board of Trustees