

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
AUGUST 21<sup>st</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 21<sup>st</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:02 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Road Foreman, Assistant Road Foreman, Assistant Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Ms. Wilkins seconded the motion.

Dianna Huffman (4025 Remsen Road) asked if the Board was going to send a letter regarding Emil Bolas.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

**OTHER BUSINESS**

**Remsen/Hamlin Road Bid Opening**

Mr. Wilkins said Dan Becker was unable to attend tonight's meeting and due to time constraints would like the Trustees to approve the lowest bid pending his approval. Mr. Todd read the Remsen/Hamlin Road bids as follows:

Cementech	\$42,842.00
Bachert Excavating	\$45,597.20
Medina Excavating	\$41,234.75
Chagrin Valley Paving	\$61,670.00
Fechko	\$33,525.05
Keiper Excavating	\$42,414.41

Mr. Wilkins motioned to accept the lowest bid (Fechko \$33,525.05) pending the approval of the Medina County Engineer. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #18868 to warrant #18911 totaling \$82,789.70. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #12295 to number #12311 totaling \$15,686.92 with \$3,051.26 in deductions. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to approve payroll check #12312 totaling \$539.62 with deductions of \$65.14. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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## **OTHER BUSINESS CON'T**

### **Approval of Minutes**

Mr. Todd motioned to approve the August 2, 2008, regular meeting minutes. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

## **OLD BUSINESS**

### **Cook Road**

Mr. Wilkins said Cook Road needs to be repaired before winter because the damage caused by the trucks will create a safety issue when snowplowing. Trustees will hold a special meeting to set a date to open bids for Cook Road. The County Engineer's Office will prepare the bid packets. Mrs. Holt said there is pending legislation to help townships recoup their money when roads are damaged by outside sources.

### **Cemetery Restoration**

Mr. Todd said there is a grant for cemetery restoration. Up to \$32,000.00 can be awarded and the money can be used for historical preservation of cemeteries. The Trustees approved of pursuing the grant.

### **Newsletter**

Mr. Todd asked if a draft of the newsletter can be ready by September 15 for the Boards review. Chief Arbogast feels it can be ready.

## **NEW BUSINESS**

### **September 18 Trustees Meeting Time Change**

Mr. Todd motioned to change the time for the September 18, 2008, Trustee Meeting that is regularly scheduled for 7:00 pm to 8:00 pm. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Approval of Appropriation Changes**

Mrs. George, Fiscal Officer, explained the appropriation increase changes to the Trustees. Mr. Todd motioned to approve the 2008 annual budget appropriation changes as incorporated in this document dated August 21, 2008. (See attached) Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mrs. George explained the appropriation transfers. Mr. Todd motioned to approve the 2008 annual budget appropriation changes dated August 21, 2008 and in my hand incorporate this document by reference for transfers in the accounts. (See attached) Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Trophy Club Block Party**

Mr. Todd read a letter requesting permission for the Trophy Club Homeowners Association to close Silver Ridge Trail to hold their second annual block party. (See attached) Mr. Todd motioned to approve the request by the Trophy Club Homeowners Association to host a block party on September 6<sup>th</sup> starting at 3pm and ending that evening with barricades to be put in place by Medina Township. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Zoning Workshop – Ray Jarrett**

Mrs. Holt motioned to retroactively approve the total appropriation of \$30.00 for Ray Jarrett's attendance to the zoning workshop at the University Campus. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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## OLD BUSINESS

### Cellular Phone Policy

Mr. Todd motioned to approve the Medina Township Cellular Phone Policy to be effective September 1, 2008, and this document to be incorporated by reference as that policy and also to be placed in the Medina Township Employee Handbook. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

## OTHER BUSINESS

### Fennway Pointe Homeowners Association Block Party

Mrs. Holt said a letter was sent to the Fennway Pointe Homeowners Association regarding their block party. Although it is on a private street they still must not put any structures or block the road to emergency vehicles.

### Bagdad Road Bridge Painting

Mrs. Holt received a letter from the County Engineer regarding the painting of the bridge on Bagdad Road. She was told the Bagdad Road Bridge is still structurally sound and the County has no immediate need to address this matter at this time. A copy of the letter will be sent to all Bagdad Road residents.

### Interior Furnishings for the New Maintenance Building

Mr. Wilkins has asked for designs and cost for furniture for the maintenance building.

### Maintenance Building Polymer Flooring

Mr. Wilkins motioned to approve the total contract for Prime Polymer, Incorporated not to exceed \$24,995.00 which includes the work already done. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### Retention Pond Fence

Mr. Todd and Mrs. Holt will look at the retention pond and then a decision will be made whether a fence is needed at the next meeting.

### Landscaping Proposals

Mr. Wilkins said the landscaping around the townhall is overgrown and not fixable. He has asked several landscapers to give quotes on what can be done to improve the landscaping.

### Change Orders for Maintenance Building

Mr. Wilkins motioned to approve the change orders for the maintenance facility totaling \$8,528.03 to Clifford Construction. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### Fire Department Training

Mrs. Holt asked Chief Crumley if our Fire Department is trained in the same place as Medina City. Chief Crumley said it varies. (Too much noise to hear rest of his answer)

### Recess

Mr. Todd motioned to go into recess for 5 minutes at 7:56 pm. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. Mr. Todd reconvened the meeting at 8:01 pm.

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## **OTHER BUSINESS CON'T**

### **City of Medina Health, Safety & Sanitation Comm. Mtg. Tape Regarding Fire Department Combined Operations**

Chief Crumley asked Trustees to view the tape of the August 5, 2008, Health, Safety and Sanitation Committee meeting regarding the disbanding of the Combined Operations between the City of Medina and Medina Township.

### **Maintenance Building Driveway**

Mr. Wilkins motioned to approve the new service garage driveway and parking lot for the memorial by Lytle Construction, not to exceed \$24,995.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to amend the previous motion to remove any reference of Lytle Construction to any specific company and just put a generic reference. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Driver Training for Officers Oyler and Maslyk**

Mr. Todd motioned to approve the appropriation of \$1,080.00 for Mike Oyler and Dave Maslyk for driver's training at Blossom Music Center on September 22 and 23, it's a risk management course. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Fund Status Report**

The Fiscal Officer presented Trustees with a copy of the Fund Status Report and they reviewed the document.

## **PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Alliss Strogan (3003 Hood Road) presented the fire department with oxygen masks for large and medium dos and I for cats.

Chief Arbogast discussed auctioning of the police cars.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

### **Executive Session**

Mr. Todd motioned to enter into Executive Session with the Board of Trustees, Fiscal Officer, Police Chief, Fire Chief, Support Staff Officer and Lt. Draiss to discuss personnel and personnel policies. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The Board entered into Executive Session at 8:42 pm. The Board reconvened at 9:54 pm. No decisions were made during that meeting.

### **Medina City Meeting Regarding the Hospital Expansion**

Mr. Todd said he was unable to attend the meeting at Medina City Hall regarding the hospital expansion and zoning issue. He will send a letter stating that the Medina Township Trustees support the hospital expansion.

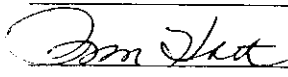
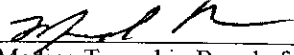
### **Approval of Clearwater Florida Symposium for Chief Crumley**

Mrs. Holt motioned to approve the appropriation of \$1,350.00 for Chief Crumley to attend a volunteer-combination officer symposium from October 30 through November 2, 2008, in Clearwater Florida. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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Mr. Todd motioned to adjourn the meeting. Mr. Wilkins seconded the meeting. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. There being no further business to come before the Board the meeting was adjourned at 9:56 pm.

  
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Medina Township Fiscal Officer

  
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Medina Township Board of Trustees