

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JULY 10<sup>TH</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 10<sup>th</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:00 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Fire Chief, Assistant Road Foreman, Zoning Inspector, Assistant Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**Executive Session Regarding Property Acquisition for the Remsen Road Culvert Project**

Mr. Todd motioned to enter into Executive Session with Vern Jividen and the Board of Trustees to discuss the Remsen Road property purchase acquisition and the Remsen Road Culvert Project. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The Board entered into Executive Session at 7:01 pm. The Board reconvened at 7:22 pm. No decisions were made during that meeting.

**PUBLIC COMMENT**

Walt Dubyk (3907 Cook Road) commented on the Cook Road speed study, the Armstrong Internet, zoning permits being issued without follow-up inspections and the destruction of Cook Road by the dump trucks hauling dirt.

Gary Ainley (3505 Cook Road) commented on the berm on Cook Road, the mowing of the tall grass by the bridge and the speed limit on Cook Road.

Robert Evans (2751 W. 130<sup>th</sup> Street) complained about the excessive truck traffic on W. 130<sup>th</sup> Street.

Jenny Jakobs (3535 Remsen Road) commented on the truck traffic on Remsen Road.

Sharon Haynes (2745 W. 130<sup>th</sup> Street) asked for the Police to monitor the speeders on W. 130<sup>th</sup> Street and she stated she was told the trucks avoid 71 at 303 because of the Brunswick weigh station.

Mike Martin (4390 Bagdad Road) asked what the intended use and purpose was for the new ball fields and will they join the Little League. Depending on who controls the fields he is concerned that all Medina Township children will not be able to use the fields.

Sally Gardner (3333 Foskett Road) asked if the Little League can lock out other organizations.

Mr. Todd closed the floor for public comment. Mrs. Holt seconded the motion.

**SITE PLANS**

**Quest Diagnostics – Sign – 5010 Grande Shops Avenue**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the tenant panel sign on the existing ID sign for Quest Diagnostics not to exceed 1.7 square feet as presented. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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**SITE PLANS CON'T**

**Buehlers – Sign – 3626 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the proposed identification sign for Beuhler's as it exceeds the signage requirements per the Zoning Resolution. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**4000 Carrick Place – Site – 4000 Carrick Drive**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the existing change of use for 4000 Carrick Drive, Suite D1, to be used as an Orthodontist Office (Dr. Waldron) as presented. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**4000 Carrick Place – Wall Sign – 4000 Carrick Drive**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign not to exceed 20 square feet for TMJ Center Orthodontist on the north east quadrant of the building for Suite D1 as presented. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**4000 Carrick Place – Signs – 4000 Carrick Drive**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the signage request for seven (7) wall signs (Five (5) 20 square feet signs and two (2) 24 square feet signs) on the indicated porticos as they exceed the number of signs permitted per the Zoning Code. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**4000 Carrick Place – Ground Signs – 4000 Carrick Drive**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve two (2) ground signs not to exceed 32 square feet each for Carrick Place due to the fact that it is a corner lot as presented. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**OLD BUSINESS**

**Office for Older Adults Representative**

Mr. Todd motioned to appoint Virginia Jakob as the Medina Township Representative to the Office for Older Adults. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**OTHER BUSINESS**

**Training Expenses**

Mr. Todd motioned to approve the payment of \$75.00 for Sally Gardner's attendance at the Planning and Zoning Workshop in Akron on May 9, 2008. We have a copy of the check that she paid back in April. Mr. Wilkins seconded the motion. Roll call vote: Mrs. Holt nay, Mr. Todd aye and Mr. Wilkins aye.

Mr. Todd motioned to approve the expenditure of \$25.00 for payment to Sally Gardner or Sarah Gardner's attendance at the Medina City University Center in Lafayette Township for a Zoning Workshop on June 6, 2008, with check provided on June 6, 2008. Mr. Wilkins seconded the motion. Roll call Vote: Rita Holt abstain, Mr. Todd aye and Mr. Wilkins aye.

Mr. Todd motioned to approve the expenditure of \$25.00 for Dave Maslyk's training on Missing Persons at the Ohio Peace Offices Training Academy on June 18, 2008. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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**OTHER BUSINESS CON'T**

**Letter – Mayor Leaver Re: Assistance at July 4<sup>th</sup> Parade**

Mr. Todd read a letter (see attached) from Mayor Leaver thanking Police Chief David Arbogast for his assistance during the emergency call prior to the start of the July 4<sup>th</sup> Parade.

**OLD BUSINESS**

**Tabled Items**

Mr. Todd motioned to table the following items:

- Cell Phone Policy
- Record Retention Policy
- Z.C. & B.Z.A. Training Policy

Mr. Wilkins seconded the motion.

**AT&T Property on Weymouth Road**

Mr. Wilkins said a letter was sent to the Asset Manager for AT&T requesting a Quitclaim Deed for the property at 3833 Weymouth Road.

**NEW BUSINESS**

**Advances of Taxes**

**Resolution No. 07102008-012**

Mr. Todd motioned to put forth a resolution requesting the Medina County Auditor to issue a warrant upon the County Treasurer of said Medina County in favor of Therese George as Fiscal Officer of Medina Township in said County for all available dollars of the current collection of taxes assessed and collected for and in behalf of said Medina Township which shall be held and treated as an advance payment on the current collection of taxes due said township at the ensuing settlement, 2008 as provided by law. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Tax Budget for 2009**

Mrs. George, Fiscal Officer, presented the Trustees with the tax budget for their review and approval.

Mr. Todd motioned to approve the Tax Budget dated June 30, 2008, 26 pages long and incorporate the document by reference. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Appropriations Changes for 2008**

Mr. Todd motioned to approve the 2008 annual budget appropriations changes with increases in the amount of:

General Fund	\$5,988.72
Road Bridge	\$95,000.00
Police	\$26,103.32
Fire	\$25,500.00
EMS	\$21,353.34

This document will be incorporated by reference. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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**NEW BUSINESS CON'T**

**Simon Park – Route 3 Property**

Mr. Wilkin met with Thomas James, Director of the Park District, and he is very interested in working with the Township regarding the Route 3 property (Simon property). Mr. James will meet with his Board to consider a Letter of Intent for the Cooperative Agreement for the development of the park.

**Roof Repair**

Mr. Wilkins said the roof of the old townhall needs to be replaced. Because it is an asbestos roof the cost is higher. The estimate is approximately \$5,475.00. Mr. Wilkins is going to get another estimate and approval from the EPA.

**DEPARTMENT REPORTS**

**Zoning**

The Zoning Inspector reported that for the month of June 2008, there were 29 permits issued as follows:

Commercial	1	Commercial Change of Use	2
Commercial Addition	1	Residential	3
Accessory Buildings	5	Residential Additions	3
Decks	4	Pools	2
Fence	1	Agricultural	1
Signs	5	Turndown	1

For a total value of permits issued of \$3,927,263.00 with \$2,946.75 permit fees collected.

**Fire Department**

The Fire Chief reported that for the month of May 2008, the department responded to 50 incidents 22 Medina Township, 22 in Medina City and 6 in Montville. (Sec attached).

**OTHER BUSINESS**

**Fire District Meeting on July 17, 2008**

Mr. Todd said the public Fire District Meeting on July 17, 2008, is cancelled. There will be an informal meeting on July 17, 2008, just with the Chairmen of the Boards and Mayors to finalize the paperwork for the grant.

**Medina County Fair Fire Watch**

Mr. Todd motioned to approve the Medina Township Fire Department to do a fire watch for the Medina County Fair for 2008. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**E-Bay Auction**

Mr. Todd said the wording for a resolution was needed to use E-bay to auction off vehicles and used equipment to amend the Organizational Meeting minutes.

**Approval for Phone/Internet/Cable for Maintenance Building**

Mr. Todd motioned to approve the expenditure of \$1500.00 for the installation of phone/cable/internet lines in the new Medina Township Road Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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## **OTHER BUSINESS CON'T**

### **Fencing for the Retention Pond and Mike Schmidt Property**

Mr. Miller spoke to the Trustees about the type of fence and the locations where the fencing was needed. Mr. Miller said there is 900 feet of property next to Mike Schmidt that would have to be fenced. Mr. Miller was told by Mr. Schmidt that he was promised a four (4) foot high four (4) square inch fence with a strand of barbed wire on top. Mr. Todd asked if that was ever put on the record and Mr. Ostmann said no, it was like the Armbruster agreement. It will be looked into further.

### **Cook Road Repairs**

Mr. Miller said the approximate cost to repair the Cook Road damage caused by the trucks hauling dirt to Mr. Kaminsky's property would be \$45,000.00. The video and pictures of the damage have been turned over to the Prosecutor's Office.

### **Soccer Fields**

There was discussion regarding the finish grading for the soccer fields. Mr. Wilkins said they are trying to get the Soccer Association to pay for that.

### **Approval of Department Reports**

Mr. Todd motioned to approve the Zoning report and the May 2008, Fire report. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #18754 to warrant #18796 totaling \$200,308.94. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Approval of Payroll**

Mr. Todd motioned to approve payroll checks #12162 to number #12218 totaling \$33,135.67 with \$3,878.76 in deductions. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Approval of Minutes**

Mr. Todd motioned to approve the following minutes: June 25 Special Meeting and June 26 Regular Meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Hallock Property Water Problem**

Mrs. Holt said there is a water problem created by the culvert on Mr. Hallock's property on Weymouth Road (Route 3). She spoke with the State and they said it was not their responsibility. A letter will be sent to the Prosecutor's Office asking for an opinion on who is responsible for the culvert repair.

### **Cynthia Drive Holes**

Mrs. Holt said there were large holes on Cynthia Drive and Denny Miller, Assistant Road Foreman, said he already repaired the larger holes.

## **PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Walt Dubyk commented on the brightness of business signs.

Denny Miller, Assistant Road Foreman, said he put yellow ribbon by the parking lot to deter trucks from cutting through the trees and turning around.

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**PUBLIC COMMENT CONT**

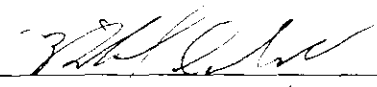
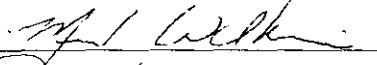
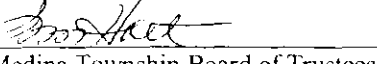
Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

**Executive Session**

Mr. Todd motioned to enter into Executive Session with the Board of Trustees and Zoning Board Chairwoman, Alliss Stogin, to discuss employee procedures and employee policies. The Board entered into Executive Session at 9:49 pm. The Board reconvened at 10:16 pm. No decisions were made during that meeting.

Mr. Todd motioned to adjourn the meeting. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. There being no further business to come before the Board the meeting was adjourned at 10:16 pm.

  
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Medina Township Fiscal Officer

  
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Medina Township Board of Trustees



07 JUL 08

Medina Township Trustees  
3799 Huffman Road  
Medina, Ohio 44256

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MEDINA TOWNSHIP

RE: Assistance at July 4<sup>th</sup> parade

Dear Mike, Mead and Rita;


As you know, the city of Medina held the annual July 4<sup>th</sup> parade this past Friday evening. Immediately prior to the start of the parade, an emergency call came in that required the response of all of our available officers for an extended period of time. Several city officers were required to leave their assigned positions at intersections along the parade route, leaving those intersections filled with spectators open to vehicular traffic trying to cut through.

In an effort to keep the event on schedule and, more importantly, to keep the crowd occupied and out of the way of the emergency, I asked Chief Arbogast if he would be willing to leave the parade line and help us with traffic control at one of the unsecured intersections. Without hesitation, he left the parade and went to assist.

I realize that Medina Township sent an officer and police car specifically for representation of your township in the parade and that his assistance during our emergency prevented him from doing so. I would like to apologize for taking him away from the parade and from representing Medina Township during this celebration.

I would also like to extend a sincere thank-you for always being there when we need assistance. Additionally, I would like to offer to reimburse Medina Township for any wages, gasoline or other charges you incurred during this time. Please forward that information to my office and, as always, it is a pleasure to work with you.

Sincerely;

  
Mayor Jane Leaver

CITY HALL: 132 North Elmwood Avenue, P.O. Box 703 • Medina, Ohio 44258-0703 • (330) 725-8861  
POLICE DEPARTMENT: 150 West Friendship Street • Medina, Ohio 44256-1896 • (330) 725-7777  
FIRE DEPARTMENT: 300 West Reagan Parkway • Medina, Ohio 44256-1574 • (330) 725-1772



# Medina Township

from the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

ZONING REPORT – JUNE, 2008

## MONTHLY TOTALS

1	Commercial New Construction		
2	Commercial Change of Use		
1	Commercial Addition		
3	Single Family		
5	Accessory Buildings		
3	Residential Additions		
4	Decks		
2	Pools		
1	Fence		
1	Agricultural		
5	Signs		
1	Turndown		
29	<b>TOTAL PERMITS</b>	<b><u>TOTAL VALUE:</u></b>	<b>\$3,927,263</b>

Respectfully Submitted,  
Mary Ann Heiss  
Assistant Zoning Inspector  
July 10, 2008

Fees collected on permits total excluding signs	\$ 2,796.75
Fees collected on sign permits:	\$ 150.00
<b>TOTAL FEES COLLECTED:</b>	<b>\$2,946.75</b>





# Medina Township

from the Office of Zoning Inspector  
 Medina Township Hall  
 3799 Huffman Road  
 Medina, OH 44256

## ZONING REPORT – JUNE, 2008

### PERMITS ISSUED

<i>Street Name</i>	<i>Number</i>	<i>Permit #</i>	<i>Proposed Use</i>	<i>Owner's Name</i>	<i>Value</i>	<i>Owner's Phone/Address if different</i>	<i>Ac Ex</i>
Jessie Ann Circle	3474 (S/L 36)	6725	Single Family	Powermark Homes	\$ 650,000	440-236-3104/PO Box 729, Columbia Station	
Regal Brook Drive	4280	6726	Accessory Bldg.	Rob Musson	16,000	330-721-9145	
Eastpointe Drive	5050	6727	Comm'l Addition	Buffalo Wild Wings	15,000	330-764-9464	
Dartford Lane	3917	6728	Fence	Jack R. Kitson	500	330-723-7339	
Frantz Road	3149	6729	Comm'l New Const.	State of Ohio	1,100,000	216-728-6831/1970 Broad St#532,Columbus	
	(Ohio State Highway Patrol)						
Hunting Run Road	3670	6730	Deck	Jim Moran	5,000	216-337-7608	
South Weymouth Road	3507	6731	Single Family	Richard & Teresa Davidson	1,000,000	/3718 Cook Road	
Medina Road	3995 Suite 210	6732	Comm'l Change of Use	Western Reserve of Medina	- 0 -	330-725-6767/23 Public Sq,Medina	
	(Lesiak, Hensal & Hathcock )						
Boxelder Drive	3876	6733	Deck Addition	Jon & Cynthia Hetherington	1,790	330-410-0565	
Hamilton Road	5237	6734	Garage/Res. Addn.	Robert Mehota	TURNDOWN	330-725-2973	
			(Sec. 402.3E Side Yard Setback needs to be 20')				
Pine Hill Drive	2971	6735	Pool – inground	Mark & Deborah Anzels	55,000	330-416-8097	
Cook Road	3939	6736	Accessory Building	Daniel Groh	1,500	330-725-2708	
Remsen Road	2740	6737	Deck	Jim & Gay Frantz	3,500	330-725-1425	
Gladden Place	4317	6738	Accessory Building	James & Christine Lanum	20,000	330-441-1670	
Hamilton Road	4769	6739	Accessory Building	Owen Stout	30,000	330-723-8505	
Franklin Drive	2800	6740	Accessory Building	David & Ruby Case	- 0 -	330-722-5695 AGRICULTURAL	
Medina Road	3583	6741	Comm'l Change of Use	CPS Property Management	- 0 -	330-421-7079/1139 Willow Bend Dr.,Medina	
	(Grismer's Religious Gifts)						
Silver Maple Drive	5160 *Variance	6742	Residential Addn/Deck	Darren Morgan	14,473	330-273-6015	
Hamlin Road	3454	6743	Residential Addition	James & Donna Gates	50,000	330-350-1430	
Blakeslee Boulevard	2786 (S/L 38)	6744	Single Family	Santhi Sree Ramanavarapu	900,000	330-666-7394/4738 Salems Way,Medina	
Cynthia Drive	2770	6745	Pool	Cynthia Lowther	- 0 -	330-725-8969	
			(brought property into compliance)				

# Medina Township Fire Department May 2008 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	10	20.00%
C	Carbon Monoxide	2	4.00%
E	Assist EMS (LST)	12	24.00%
F	Fire Call	16	32.00%
H	HazMat/Spill	1	2.00%
M	Motor Vehicle Accident	9	18.00%
<b>Total Incident Count</b>		<b>50</b>	
<b>Breakdown of Location of Calls</b>			
	Medina Twp	22	
	Medina City	22	
	Montville	6	
<b>Total Calls for Month of</b>		<b>50</b>	
<b>Breakdown of Combined Operations</b>			
<b>Automatic Aid Received</b>			
	Duty Crew	12	
	Duty Officer	4	
<b>Total Automatic Aid Received</b>		<b>16</b>	
<b>Automatic Aid Given</b>			
<b>Duty Crew</b>			
	Medina City	15	
	Montville	5	
<b>Total Duty Crew</b>		<b>20</b>	
<b>Duty Officer</b>			
	Medina City	6	
	Montville	1	
<b>Total Duty Officer</b>		<b>7</b>	
<b>Total Automatic Aid Given</b>		<b>27</b>	
<b>Grand Total Combined Ops</b>		<b>43</b>	

2008 Annual Budget - Appropriation Changes  
 Regular Meeting - July 10, 2008

Account Number	Original Appropriation	Revised Appropriation	Amount of Increase	Description/Notes
<b>General Fund - Admin.</b>				
1000- 110-370	\$ -	\$ 788.72	\$ 788.72	Payment to Political Subdivison/Estate Tax Refund
<b>General Fund - Town Hall</b>				
1000- 120-400	500.00	1,200.00	700.00	Supplies & Materials
<b>General Fund - Zoning</b>				
1000- 130-240	-	500.00	500.00	Unemployment Insurance - K. Ferencz
<b>General Fund - Parks &amp; Recreation</b>				
1000- 610-400	-	4,000.00	4,000.00	Supplies & Materials
<b>Total General Fund</b>			<b>\$ 5,988.72</b>	
<b>Road &amp; Bridge</b>				
2031- 760-720-0790	610,000.00	705,000.00	95,000.00	Improvement of Sites - New Building Construction
<b>Total Road &amp; Bridge</b>			<b>\$ 95,000.00</b>	
<b>Police Dept.</b>				
2081- 210-319	4,000.00	6,000.00	2,000.00	Other Professional & Technical - Lettering on new cruisers
2081- 210-330	250.00	1,000.00	750.00	Travel & Meetings
2081- 210-345-4000	-	500.00	500.00	Community Partners Advertising
2081- 210-370	-	20,853.32	20,853.32	Payment of Pol. Sub - 2008 Dispatch Fees
2081- 210-420-0620	6,000.00	7,000.00	1,000.00	Uniforms
2081- 210-490-4000	1,500.00	2,500.00	1,000.00	Other Supplies & Materials
<b>Total Police Dept.</b>			<b>\$ 26,103.32</b>	
<b>Fire Dept.</b>				
2111- 220-420	6,000.00	14,000.00	8,000.00	Operating Supplies - Medical Supplies Approved 6/26/08
2111- 220-420-0600	7,500.00	15,000.00	7,500.00	Operating Supplies - Fuel
2111- 760-730	-	10,000.00	10,000.00	Improvement of Sites - Alarm System
<b>Total Fire Dept.</b>			<b>\$ 25,500.00</b>	
<b>EMS</b>				
2281- 230-314	-	500.00	500.00	EMS Levy Tax Collection Fees
2281- 230-730	-	20,853.34	20,853.34	EMS - Payment of Pol. Sub - 2008 Dispatch Fees
<b>Total EMS Fund</b>			<b>\$ 21,353.34</b>	

**APPROVED**

REVIEWED BY MEDINA TWP. TRUSTEES

Date 7/10/08  
 Trustee Chair [Signature]  
 Trustee [Signature]  
 Trustee [Signature]