

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
MAY 15<sup>th</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 15<sup>th</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 6:01 pm with the following Trustees in attendance: Rita M. Holt and Michael D. Todd. Also in attendance were the Fire Chief, Road Foreman, Assistant Road Foreman, Zoning Inspector, Assistant Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt and Mr. Todd. Mr. Wilkins and Mrs. George were absent due to going on vacation.

Mr. Todd led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mrs. Holt seconded the motion.

Sally Gardner (3333 Foskett Road) commented on the EMS unit stationed at Camelot.

Mr. Todd closed the floor for public comment. Mrs. Holt seconded the motion.

**Executive Session**

Mr. Todd motioned to enter into Executive Session to discuss Township personnel, policies and issues, with the Board of Trustees, legal representative, William Thorne and Alliss Strogan, Zoning Chairperson. The Board entered into Executive Session at 6:04 pm. The Board reconvened at 6:55 pm. No decisions were made during that meeting.

**Executive Session**

Mr. Todd motioned to enter into Executive Session with the Board of Trustees and Lesley Trenkamp, Public Relations/Grant Writer to discuss potential legal issues regarding the Township. The Board entered into Executive Session at 6:56 PM. The Board reconvened at 7:11 pm. No decisions were made during that meeting.

**Oath of Office for Four (4) Fire Personnel**

Chief Crumley administered the Oath of Office to the following Firefighters: Katherine Holland, Matthew Gubanich, Jonathon DeVault and Andy Pesorda.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mrs. Holt seconded the motion.

Walt Dubyk (3907 Cook Road) commented on the speed limit on Cook Road.

Ed Unaitis (4985 Fenn Road) commented on the ballfields and landscaping at Blakslee Park and asked if the mowing was going out for bid.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #12019 to #12064 totaling \$31,398.47 with \$3,443.60 in deductions. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

TM5/15/08

**Approval of Payroll**

Mr. Todd motioned to approve payroll check #12065 totaling \$250.57 with deductions of \$28.78. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**Approval of Accounts Payable**

Mr. Todd motioned to approve accounts payable checks #18585 to #18629 and checks #18631 to #18632 totaling \$264,900.36. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**Approval of Bank Reconciliation**

Mr. Todd motioned to approve the Primary Bank Reconciliation dated 4/30/08 for the period as of 3/31/08 and adopt the document by reference. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**Approval of Minutes**

Mr. Todd motioned to approve the following minutes: April 29, 2008, Special Meeting to discuss the Fire District. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**Approval of Ohio Edison Check**

Mrs. Holt motioned to pay Ohio Edison \$2,580.33 warrant #18791 for the new electrical service to the new maintenance building at 3718 Weymouth Road. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**REPORTS**

**Fire Department**

Chief Crumley reported that for the month of April 2008, the department responded to 48 total combined ops calls. (See attached)

Mr. Todd motioned to accept the Fire Department report as read. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**OLD BUSINESS**

**Training Policy**

Mr. Todd motioned to table the Training Policy. Mrs. Holt seconded the motion.

**Cell Phone Policy**

Mr. Todd motioned to table the Cell Phone Policy. Mrs. Holt seconded the motion.

**Record Retention Policy**

Trustees are waiting for approval from the Prosecutor's Office regarding the Record Retention Policy.

**Representative for the Office of Older Adults**

Mr. Todd motioned to table the meeting with the possible Representative for the Office of Older Adults because she was unable to attend tonight's meeting. Mrs. Holt seconded the motion.

**Approval of PO for W. W. Williams for Fire Truck**

Mrs. Holt motioned to approve the purchase order requisition for \$5,000.00 for W. W. Williams for repairs and maintenance for 201-1 and 201-2. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

TM5/15/08

**OTHER BUSINESS**

**NIMS Training Approval**

Mrs. Holt motioned to approve sending Parker Browne and Shawn Kasson to attend the NIMS 400 at Granger Township at no fee. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**Approval of PO for a Generator for the New Maintenance Building**

Mr. Todd motioned to approve the purchase order for the 45 P.W. Generator for the new maintenance building not to exceed \$15,000.00. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**Signage for Blakslee and the Maintenance Building**

The Trustees asked Denny Miller to get some price quotes for two different size signs for the Blakslee property and the Maintenance Building.

**Approval of Zoning Workshop**

Mrs. Holt motioned to approve the training request of Alliss Strogin for the Medina County Zoning Workshop Series on June 6, 2008, at the Medina County University Center, cost \$25.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

**Backstops and Poles**

Mr. Illes said AG Design would be starting the backstops and the poles next week.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mrs. Holt seconded the motion.

Dianna Huffinan (4025 Remsen Road) asked if the ballfields are going to be numbered.

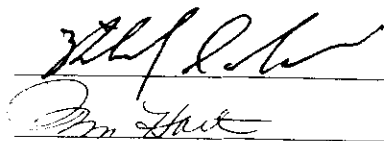
Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

**Executive Session**

Mr. Todd motioned to enter into Executive Session to discuss land acquisition or potential land purchase with the Board of Trustees and the Township Secretary. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd. The Board entered into Executive Session at 7:47 pm. The Board reconvened at 8:01 pm. No decisions were made during this meeting.

Mr. Todd motioned to adjourn the meeting at 8:02 pm. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Todd.

  
\_\_\_\_\_  
Medina Township Fiscal Officer

  
\_\_\_\_\_  
Medina Township Board of Trustees

# Medina Township Fire Department April 2008 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	14	22.22%
C	Carbon Monoxide	5	7.93%
E	Assist EMS (LST)	7	11.11%
F	Fire Call	33	52.38%
H	HazMat/Spill	1	1.58%
M	Motor Vehicle Accident	3	4.76%
<b>Total Incident Count</b>		<b>63</b>	
<b>Breakdown of Location of Calls</b>			
	Medina Twp	28	
	Medina City	26	
	Montville	9	
<b>Total Calls for Month of</b>		<b>63</b>	
<b>Breakdown of Combined Operations</b>			
<b>Automatic Aid Received</b>			
	Duty Crew	8	
	Duty Officer	4	
<b>Total Automatic Aid Received</b>		<b>12</b>	
<b>Automatic Aid Given</b>			
<b>Duty Crew</b>			
	Medina City	16	
	Montville	7	
<b>Total Duty Crew</b>		<b>23</b>	
<b>Duty Officer</b>			
	Medina City	11	
	Montville	2	
<b>Total Duty Officer</b>		<b>13</b>	
<b>Total Automatic Aid Given</b>		<b>36</b>	
<b>Grand Total Combined Ops</b>		<b>48</b>	