

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
APRIL 17<sup>TH</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on April 17<sup>th</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:06 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Police Chief, Fire Chief, Road Foreman, Assistant Road Foreman, Zoning Inspector, Assistant Zoning Inspector and the general public. Mrs. George was absent due to a prior commitment.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**Mark Herwick, Homestead Insurance**

Mr. Herwick presented the Trustees with the new renewal rates for Medical Mutual. The policy was changed in January to adopt the Health Savings Account, but the anniversary date for renewal is June 1, 2008. Mr. Herwick said he should be able to get better rates in about 45 days.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mrs. Holt seconded the motion.

There was no public comment.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

**Approval of Accounts Payable**

Mr. Todd motioned to approve accounts payable checks #18505 to #18550 totaling \$27,833.10. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #11952 to #11996 totaling \$29,429.42 with deductions totaling \$3,003.88. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins

**Approval of Minutes**

Mr. Wilkins motioned to approve the March 31, 2008, Special Budget Meeting and the April 3, 2008, Regular Meeting. Mrs. Holt seconded the motion. Roll call vote: Mrs. Holt aye, Mr. Todd abstain and Mr. Wilkins aye.

**REPORTS**

**Fire Department**

Chief Crumley reported that for the month of March 2008, the department responded to 57 incidents. The locations of the calls are as follows: Medina Township 27, Medina City 20 and Montville Township 10. (See attached) There was a discussion regarding the Fire District. Mrs. Holt said Mayor Leaver feels the contract has expired. Mrs. Holt will send a letter to Mayor Leaver. Chief Crumley showed pictures of the new brush truck 204-1.

TM4/17/08

**New Brush Truck**

Mr. Todd motioned to approve the use of Medina Township Fire Department unit 204-1 to be used to go to an event in Harrisburg, Pennsylvania from Thursday, May 15 until Sunday, May 18, 2008. Fuel, tolls, meals and lodging will be paid for two (2) Medina Township Fire Department firefighters. E. J. Metals has offered an additional \$1000.00 for equipment.

**REPORTS CON'T**

**Police Department**

Chief Arbogast reported that for the month of March 2008, there were 1,129 calls for serviced. 29 were criminal reports, 36 arrests and 51 traffic accidents. There is a payroll check scheme that the Department has been working on with the FBI and about 20 other agencies. Upcoming events: Pick-it-up Day April 19, Bike to Bike May 10, Talk to Kids Day May 25 and a Relay Race August 3, 2008.

**Road Department**

Ed Kerr, Road Foreman reported that for the month of March 2008, the Road Department maintained buildings, equipment and vehicles; installed repaired and replaced signs as needed; plowed and salted roads; repaired mailboxes; opened block culverts and catch basins; cold patched roads; fix air and exhaust leaks on truck 15; mounted accessories on new mower tractor; trimmed trees and cleaned up limbs; received two (2) salt deliveries totaling 162.93 and responded to 2 daytime fire calls.

Mrs. Holt asked the Road Department to move the truck and old fire car to the other side of the building. She also told them the spigot is broken at the Cemetery. The Road Department is already taking care of repairing the spigot.

Mr. Wilkins said all the cemeteries were cleaned up. He also said they are looking into fencing for the Medina Center Cemetery. Mr. Wilkins spoke about the plans to repair the buffer between the Townhall and the Smalley/Lavelle Property.

**Drainage Problem at Blakslee Park**

Mr. Wilkins said there is an area of the parking lot that has not drained properly and drain tiles need to be in so the rest of the parking lot can be finished.

**Resolution No. 04172008-006**

Mr. Todd motioned to put forth a resolution to increase the expenditure for Medina Excavating, Inc., for the Road Department Building and Blakslee Park Project to add an amount not to exceed \$15,000.00 to the project for drain tiles and increased back fill in the area adjacent to the Road Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Wilkins said colors have been chosen for the maintenance building. Mrs. Holt was concerned about the sturdiness of the grass on the fields but Mr. Todd assured her the grass would be okay because they gave it a chance to establish itself by waiting a year. Mr. Wilkins said a Block Grant is being applied for to provide ADA sidewalks and that Blakslee Park should be about finished.

Mr. Todd motioned to approve the department reports. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mrs. Huffman.

**OLD BUSINESS**

**Appointments of ZC and BZA Members and Alternates**

Mr. Todd asked that this be taken off the agenda. It will be addressed at a later date.

TM4/17/08

## **OLD BUSINESS CON'T**

### **Job Descriptions**

Mr. Wilkins said job descriptions are being worked on and to take them off the agenda.

### **Record Retention Policy**

The Trustees are waiting for approval of the Record Retention Policy from Bill Thorne, Medina County Prosecutor.

### **Blakslee Park Landscaping**

Mr. Wilkins gave an update on Blakslee Park landscaping and discussed the two (2) \$50,000.00 grants Lesley Trenkamp is applying for. Mr. Todd spoke with a Veteran's Group and they are going to donate a flagpole for the POW/MIA flag. He is trying to get other groups to donate the other poles.

### **Hometown Heroes War Memorial Statue**

The Trustees are concerned with the fragility of the Hometown Heroes Statue. Mr. Hicks will be contacted regarding securing the statue.

### **Cemetery Fence**

The Trustees discussed the fence for the cemetery.

### **Blakslee Park Sign**

Denny Miller will contact a sign company and get ideas for the permanent sign for Blakslee Park.

### **Lake Medina**

Mrs. Holt spoke with Mayor Leaver and it is an issue City Council must decide. Mr. Wilkins will follow up with Medina City Council.

### **Scenic Byway**

Mr. Wilkins said the Scenic Byway is coming along nicely. They will continue to work on this.

### **Telephone Service for the Township**

Mrs. Holt said Sergeant Zieja is getting quotes for a new phone system for the Township that will save money and be more efficient.

## **NEW BUSINESS**

### **Medina City Fireworks Contribution**

Mr. Todd motioned to appropriate the amount of \$2,500.00 for contribution to the City of Medina for the fireworks display for the Fourth of July. Mrs. Holt seconded the motion. Roll call vote: Mrs. Holt aye, Mr. Todd aye and Mr. Wilkins no.

### **Training Policy**

Mrs. Stogin wanted to know if every Board Member who wants to attend a training needs to submit separate forms or can they do it all on one form. Mr. Todd said yes, just use one form but attach the list of people going who were approved. The Township is working on a training policy.

### **Approval for the OPC/APA**

Mrs. Holt motioned to approve the training session for the OPC Chapter of the American Planning Association for five (5) Zoning Board Members, John Bostwick, Jr., Steve Euse, Robert Erickson, Kim Ferencz and Rita Holt at a registration cost of \$75.00 per person plus mileage. Lunch is included in the registration fee. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The members were informed to bring the information back to their Boards.

TM4/17/08

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public. Mr. Wilkins seconded the motion.

Chief Crumley said that Ed Kerr bowled his first 300 game for a 702 series on April 3, 2008.

Ralph Holt (4420 Nettleton Road) asked the time of Pick-it-up-Day.

Sally Gardner (3333 Foskett Road) commented on the good publicity for Pick-it-up-Day.

Alliss Strogin (3003 Hood Road) said the letter regarding Vell's Party Center was for tax abatement.

Elaine Ridgley, Zoning Inspector, showed Trustees the site plan for the new elementary school in Medina City.

Rita Holt, Trustee, asked if the guard rails on Nettleton Road could be painted so it stands out.

Sally Gardner (3333 Foskett Road) commented on the new school.

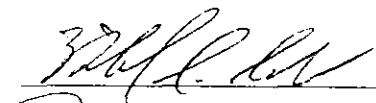
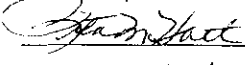

**Executive Session**

Mr. Todd motioned to enter into Executive Session to discuss Township personnel and personnel policy with the full Board, Fire Chief, Police Chief and Road Foreman. The Board entered into Executive Session at 9:10 pm. The Board reconvened at 9:40 pm. No decisions were made during that meeting.

Mrs. Holt informed Mrs. Strogin that, in reading the organizational meeting minutes regarding her reimbursement, some of her charges need to be discussed with Mrs. George, Fiscal Officer, before she can be paid.

Mr. Wilkins motioned to adjourn the meeting at 9:41 pm. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

  
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Medina Township Fiscal Officer

  
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\_\_\_\_\_  
Medina Township Board of Trustees

# Medina Township Fire Department March 2008 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	18	31.57%
C	Carbon Monoxide	4	7.01%
E	Assist EMS (LST)	10	17.54%
F	Fire Call	19	33.33%
H	HazMat/Spill	0	0.00%
M	Motor Vehicle Accident	6	10.52%
<b>Total Incident Count</b>		<b>57</b>	
<b>Breakdown of Location of Calls</b>			
	Medina Twp	27	
	Medina City	20	
	Montville	10	
<b>Total Calls for Month of March</b>		<b>57</b>	
<b>Breakdown of Combined Operations</b>			
<b>Automatic Aid Received</b>			
	Duty Crew	8	
	Duty Officer	5	
<b>Total Automatic Aid Received</b>		<b>13</b>	
<b>Automatic Aid Given</b>			
<b>Duty Crew</b>			
	Medina City	13	
	Montville	8	
<b>Total Duty Crew</b>		<b>21</b>	
<b>Duty Officer</b>			
	Medina City	7	
	Montville	2	
<b>Total Duty Officer</b>		<b>9</b>	
<b>Total Automatic Aid Given</b>		<b>30</b>	
<b>Grand Total Combined Ops</b>		<b>43</b>	

## **MEDINA TOWNSHIP FIRE DEPARTMENT**

**3803 Huffman Rd**  
**Medina, OH 44256**  
330.723.6900 Phone  
330.722.8129 Fax



April 17, 2008

Lancaster County (Pennsylvania) Firefighters Association sponsors one large training and equipment expo in Harrisburg PA annually.

The committee, repeatedly, watched the new 204-1 out-perform other conventional foam firefighting apparatus when it was on display at the Fire Department Instructors Conference (FDIC), last week in Indianapolis. Everyone was quite taken back and impressed.

They have requested, because of the state-of-the-art Class A foam firefighting system, that this be demonstrated and featured at the Harrisburg event, which is one of the largest in the Northeast.

When EJ Metals, the apparatus builder, learned of this they agreed to pay all expenses: fuel, tolls, meals, and lodging for two from MTFD to drive and demonstrate the apparatus. In addition, EJ Metals agreed to offer \$1,000.00 in additional equipment, of the fire department's choice, to the township for providing the apparatus at this event.

The apparatus would have to arrive in Harrisburg before noon on Thursday, May 15, and return to Medina Township on Sunday, May 18. It is approximately 335 miles from Medina to Harrisburg.

**Report to the Township Trustees  
For the month of March, 2008  
Chief David L. Arbogast**

Calls for service for the month of March, 2008:	1,129
Criminal Reports for the month of March, 2008:	39
Arrest for the month of March, 2008:	36
Percentage Arrests vs. Criminal Reports:	84.6%
Traffic Crashes for the month of March, 2008:	51
Traffic Enforcement for the month of March, 2008:	384

**OVERVIEW FOR FIRST THREE MONTHS 2008 2007 2006**

	<b>2008</b>	<b>2007</b>	<b>2006</b>
<b>CALLS FOR SERVICE</b>	2,799	3,315	1,850
<b>REPORTS TAKEN</b>	159	59	N/A
<b>ARRESTS</b>	95	138	48

Arrest vs. Criminal Reports for the first three months in 2008: 74.1%.

Events for the first three months in 2008:

- Self Defense Classes for Mothers Group
- Awareness Program Medina County Head Start
- Chili Cook Off for MRDD and Relay for Life

Up-coming events:

- Pick it Up April 19, 2008
- Bike to Biker May 10, 2008
- Relay Race August 3, 2008
- Talk to kids May 25, 2008

# MEDINA TWP. POLICE

## CALLS RECEIVED SUMMARY

DATE : 4/15/2008

For the Period from 03/01/2008 To 03/31/2008

PAGE : 1 OF 1

NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
ACCIDENT NO INJURY	02		43
ACCIDENT PRIVATE PROPERTY	03		3
ACCIDENT INJURY	04		5
ASSIST	10		23
ASSIST CITIZEN	10A		34
ALARM RESPONSE	12B		40
FRAUD / BAD CHECKS	14		1
WARRANT ARREST	15		9
ANIMAL COMPLAINT	18		11
CPO / TPO VIOLATION	20B		1
DISTURBANCE	20D		8
NOISE COMPLAINT	20N		2
PRISONER TRANSPORT	21		1
DRUG ACTIVITY	24A		2
FIGHT	26		2
DISORDERLY CONDUCT	26A		2
FIRE / FIRE ALARM	28		12
RESCUE SQUAD	29		25
JUVENILE RELATED	34		2
JUVENILE / CONTRIBUTING UNRULINESS	34B		1
THEFT	36		9
FOUND PROPERTY	36A		3
COMMUNITY POLICING ACTIVITY	55		208
COP - BUILDING CHECK	55B		14
COP - TRAFFIC ENFORCEMENT	55T		45
VACATION WATCH	55V		126
EXTRA PATROL	55X		49
STOLEN VEHICLE	56		1
SUICIDAL SUBJECT	58		2
SUSPICIOUS PERSON	60		10
SUSPICIOUS AUTO	60A		11
SUSPICIOUS ACTIVITY	60B		13
TRAFFIC CONTROL	62		1
VANDALISM	64		3
HARASSMENT / PHONE CALLS	70		2
HARASSMENT / THREATS	70A		1
LOCKOUT	72		5
TRAFFIC COMPLAINT	86		25
PAKING OFFENSE	86A		3
TRAFFIC STOP CITATION	86C		75
TRAFFIC STOP DUI	86D		3
TRAFFIC STOP DUS	86S		16
TRAFFIC STOP WARNING	86W		222
DISABLED VEHICLE	87		40
WELFARE CHECK	88		2
911 HANG UP	91		13

1,129



# MEDINA TWP. POLICE

## REPORTS RECEIVED SUMMARY

DATE : 4/15/2008

For the Period from 03/01/2008 To 03/31/2008

PAGE : 1 OF 1

OFFENSE / INCIDENT TYPE	OFFENSE CODE	REPORTED			C L E A R E D		
		TOTAL	UN-FOUNDED	ACTUAL	BY ARREST	EXCEPTION-ALLY	PERCENT
ACCIDENT PRIVATE PROPERTY	03	1		1			
ASSIST CITIZEN	10A	1		1			
WARRANT ARREST	15	2		2	2		100
ANIMAL COMPLAINT	18	1		1			
Criminal mischief	2909.07	1		1			
Breaking and entering	2911.13	1		1			
Criminal trespass - land/premises of another	2911.21A1	1		1	1		100
Theft	2913.02	4		4	3		75
Theft - without consent	2913.02A1	2		2	2		100
Unauthorized use of motor vehicle	2913.03	1		1			
Disorderly conduct	2917.11	2		2		1	50
Disorderly conduct - fighting or threatening	2917.11A1	1		1	1		100
Telecommunications harassment - anonymous	2917.21A1	1		1	1		100
Violate protection order or consent agreement	2919.27	1		1			
Obstructing justice	2921.32	1		1	1		100
Complicity	2923.03	1		1	1		100
Possessing criminal tools	2923.24	1		1	1		100
Possession of drugs	2925.11	1		1	1		100
Possession of drugs - marijuana	2925.11C3	3		3	3		100
Open container liquor	4301.62	1		1	1		100
Persons under the influence of alcohol, drugs, or a combination of both of them	4511.19A1A	4		4	3		75
DUI - breath-concentration > .08 of 1 gram and < .17 of 1gram per 210 liters of persons breath	4511.19A1D	3		3	3		100
DUI - breath-Concentration > .17 of 1 gram per 210 liters of person's breath	4511.19A1H	1		1	1		100
STOLEN VEHICLE	56	1		1			
SUICIDAL SUBJECT	58	1		1			
SUSPICIOUS ACTIVITY	60B	1		1			
TRAFFIC STOP CITATION	86C	1		1	1		100
TRAFFIC STOP DUS	86S	6		6	6		100
		<u>46</u>		<u>46</u>	<u>32</u>	<u>1</u>	<u>72</u>

# MEDINA TWP. POLICE

## ARREST REPORT

DATE : 4/15/2008

(NOTE: The Report indicates the Start Time of the Incidents)

PAGE : 1 OF 1

For the Period from 03/01/2008 To 03/31/2008

OFFENSE CODE AND DESCRIPTION	TYPE OF ARREST	ARREST	
		ADULTS	JUVENILE
2911.21 Criminal trespass	CRIME IN PROGRESS	1	1
2913.02 Theft	COURT SUMMONS/CITATION	4	1
2913.02A1 Theft - without consent	COMPLAINT	2	
2917.11A1 Disorderly conduct - fighting or threatening	COURT SUMMONS/CITATION	1	
2921.32 Obstructing justice	COMPLAINT	1	
2923.03 Complicity	COMPLAINT	1	
2923.24 Possessing criminal tools	CRIME IN PROGRESS	1	1
2925.11 Possession of drugs	COURT SUMMONS/CITATION	1	
2925.11C3 Possession of drugs - marijuana	OTHER	3	
4301.62 Open container liquor	COURT SUMMONS/CITATION	1	
4510.03J DUS Twelve Point Suspension	COURT SUMMONS/CITATION	1	
4510.11A DUS License Forfeiture / Administrative	COURT SUMMONS/CITATION	4	1
4510.12 No OL	COURT SUMMONS/CITATION	1	1
4510.14 Driving under OVI suspension	COURT SUMMONS/CITATION	1	
4510.16 A Other Suspension(s)	COURT SUMMONS/CITATION	1	
4510.16A DUS Non Compliance / FRA	COMPLAINT		1
4511.19A1a Persons under the influence of alcohol, drugs, or a cc	OTHER	1	
4511.19A1A Persons under the influence of alcohol, drugs, or a cc	COURT SUMMONS/CITATION	3	
4511.19A1d DUI - breath-concentration > .08 of 1 gram and < .1	OTHER	1	
4511.19A1D DUI - breath-concentration > .08 of 1 gram and < .1	OTHER	2	
		31	6

*Road Dept. Report  
March 2008*

*CLEAN AND MAINTAIN BUILDINGS, EQUIPMENT AND  
VEHICLES*

*INSTALL, REPAIR AND REPLACE SIGNS AS NEEDED*

*PLOW AND SALT ROADS*

*SHOVEL WALKS*

*REPAIR MAILBOXES*

*OPEN CULVERTS AND CATCH BASINS*

*COLD PATCH ROADS*

*FIX AIR AND EXHAUST LEAKS ON TRUCK 15*

*MOUNT ACCESSORIES ON NEW MOWER TRACTOR*

*TRIM TREES AND CLEAN UP LIMBS*

*RECEIVED TWO SALT DELIVERIES TOTALING 162.93  
TONS*

*RESPONDED TO 2 DAYTIME FIRE CALLS*

# Medina Excavating, Inc.

(330) 723-4604 (330) 220-6753 Fax: (330) 725-8919 3377 Foskett Rd. Medina, OH 44256-7636

This is an estimate for additional work to help stabilize the subgrade in an area of the parking lot. We believe it is an option that is less expensive than other traditional methods. Considering we anticipate auto traffic and not heavy truck traffic, the more expensive methods may be able to be avoided.

We have held back billing for the area where you see the asphalt grindings. The area will receive three inches of #304 limestone as specified under the original contract. We believe that area is somewhat unstable due to existing poor/wet ground conditions.

If we consider an underdrain system in that area, the moisture should drop and area should firm up.

# Medina Excavating, Inc.

(330) 723-4604 (330) 220-6753 Fax: (330) 725-8919 3377 Foskett Rd. Medina, OH 44256-7636

In addition to drainage, we would like you to consider increasing the thickness of #304 limestone in this area to a total of six inches or possibly eight. This will help firm the subgrade so the final chip-n-seal surface may be applied.

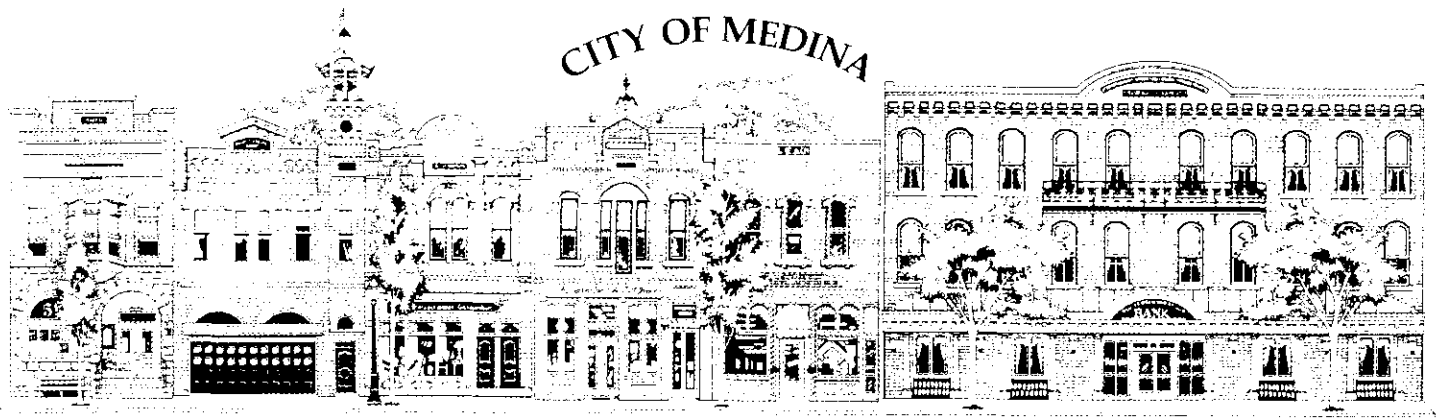
Costs (additional to base contract)

1.) Trench, install, and backfill for approximately 600 lf. of new 4 inch perforated drain tile.  
LABOR ONLY - \$ 6,000<sup>00</sup>  
\* Materials to be supplied by Township.

2.) 3 inches of additional #304 over approximately 18,000 sq ft area.  
330T# - STONE - \$ 4,785<sup>00</sup>  
LABOR - \$ 1,320<sup>00</sup>

\* 2 more inches - Stone - 3200<sup>00</sup>  
Labor - 900<sup>00</sup>

Please consider the ideas. We hope to help you finish this phase of the improvement soon. Thank You -  
Doug Eastwood



April 16, 2008

Medina Township Trustees  
Medina Township Hall  
3799 Huffman Road  
Medina, Ohio 44256

**RECEIVED**  
APR 17 2008 *OK*

**MEDINA TOWNSHIP**

Dear Medina Township Trustees:

As the City begins to prepare for our July 4<sup>th</sup> celebration, I am writing to inquire if all of the surrounding townships would be willing to financially participate in this year's event. For many years, the City of Medina paid for the display in its entirety. Since 2004, Medina and Montville Township have each contributed, making the event even more spectacular.


The City of Medina will contribute \$10,000 and I am hoping that each township will agree to contribute \$2,500. A total of \$20,000 will provide a wonderful evening of entertainment for everyone in the greater Medina area.

As in years past, the City will be sponsoring an all day event at the Medina Community Recreation Center that is open to the public. We will also have staff on duty to provide for traffic control.

Please let me know as soon as possible if you are able to contribute to this joint project. Payment would not be needed until 01 JUL 08 but we need to let our contracted company know an exact amount within the next month.

I hope to hear from you soon. If you have any questions, please feel free to contact my office at (330) 722-9020. Thank you.

Sincerely;

  
Mayor Jane Leaver  
City of Medina

CITY HALL: 132 North Elmwood Avenue, P.O. Box 703 • Medina, Ohio 44258-0703 • (330) 725-8861  
POLICE DEPARTMENT: 150 West Friendship Street • Medina, Ohio 44256-1896 • (330) 725-7777  
FIRE DEPARTMENT: 300 West Reagan Parkway • Medina, Ohio 44256-1574 • (330) 725-1772