

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
FEBRUARY 21ST, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on February 21st, 2008, to conduct the business of the Township. Vice-President Wilkins called the meeting to order at 7:03 pm with the following Trustees in attendance: Rita Holt and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Zoning Inspector, Assistant Zoning Inspector and the general public. Michael Todd arrived at 7:10 pm.

ROLL CALL

Mr. Wilkins asked for a roll call of all members present. Trustees present were Mrs. Holt and Mr. Wilkins.

Mr. Wilkins led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Wilkins motioned to open the floor for public comment. Mrs. Holt seconded the motion.

William Ostmann (3670 Hamilton Road) commented on a rumor that is going around regarding the culvert pipe on Remsen Road.

Mr. Wilkins motioned to close the floor for public comment. Mrs. Holt seconded the motion.

Approval of Accounts Payable

Mrs. Holt motioned to approve accounts payable checks #18383 to #18410 totaling \$21,794.21. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Approval of Payroll

Mr. Wilkins motioned to approve payroll checks #11833 to #11852 totaling \$18,539.92 with \$3,411.87 in deductions. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Approval of Minutes

Mr. Wilkins motioned to approve the following minutes: February 7, 2008, Public Hearing and February 7, 2008, Regular Meeting. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

OLD BUSINESS

Correction of Pay Rates for Kim Ferencz

Mr. Wilkins motioned to correct the pay rates for Kim Ferencz, Zoning Boards Secretary, as follows:

Zoning Commission Secretary \$1432.22 annual salary plus \$30.00 per item on the agenda for meetings with minutes and Zoning Board of Appeals Secretary \$1432.22 annual salary plus \$30.00 per item on the agenda for meetings with minutes. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Job Descriptions, Employee Evaluation Form and Record Retention Policy

Job Descriptions, Employee Evaluation Form and Record Retention Policy are being worked on.

Appointments of ZC and BZA Members and Alternates

The appointments for the ZC and BZA members and alternates whose terms expired 12/31/07 were tabled.

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NEW BUSINESS

Approval for Fiscal Officer Conference

Mr. Todd motioned to approve the payment for the Fiscal Officer to attend the Fiscal Officer Training Conference in Columbus in March. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Pizza Hut Liquor Permit Renewal Hearing

The Trustees said they do not request a hearing regarding the renewal of the liquor permit for Pizza Hut located at 3131 Medina Road.

OTHER BUSINESS

Fire District Meeting

Mrs. Holt discussed the meeting she had with Mayor Jane Leaver, Fire Chief Painter, Montville Township Trustees, Ron Bischof and Jeff Brandon and Fire Chief Crumley regarding forming a Fire District. Gene Sulzener and Mark Phillips represented the Life Support Team. The three entities will look into the development of a Fire District. Mr. Wilkins asked if the Fire District would be one levy for all three entities and if so then the LST/EMS would have to be Fire-Based. Chief Crumley said yes LST/EMS would have to be fire-based. Mr. Todd said he has spoken to four (4) Medina City Counsel Members and they are for it. Mrs. Holt will contact York and Lafayette Township to see if they want to be included in the Fire District. Mr. Todd would like this acted on quickly.

New Camera for the Zoning Office

Mrs. Holt said the zoning camera is broken and a new camera is needed. Mr. Wilkins said to ask the Prosecutor's Office if a digital camera picture will hold up in a court case. A new camera will be purchased for the Zoning Office.

Training Approvals for the Fire Department

Mr. Todd motioned to approve the appropriation of \$1,135.00 for four (4) people to attend the FDIC Conference in Indianapolis, Indiana from April 8 to April 12. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to approve the appropriation of \$90 for Gary Bromley to attend the Northern Ohio Arson Seminar at Ashland University on February 23 and February 24. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to approve the appropriation of \$915.00 for the 120 hour Firefighter I course at the MCCC from February 18 to April 23 for Chris Shuster. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Complaint about the Sun and Post Newspapers Being Thrown in Driveways

The Trustees discussed this problem and are aware that this cannot be controlled by the Township. It was noted that most residents pick up old newspapers and discard them in their garbage.

Verizon Wireless

An e-mail was received asking the Township to persuade Verizon Wireless to establish broadband wireless on W. 130th Street. Mr. Todd said Verizon told him the customer base is not there and it is not profitable for them to do so.

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OTHER BUSINESS CONT

James Bennett Letter

Mr. Wilkins received a letter from James Bennett of the Prosecutor’s Office stating that he will now be working for the United States Attorney’s Office in Cleveland, Ohio.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Matthew Galla (3503 Hamilton Road) said the Life Support Team cannot transport patients to other hospitals.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

Executive Session

Mr. Todd motioned to enter into Executive Session with the full Board to discuss employee personnel and personnel policies. The Board entered into Executive Session at 7:53 pm. The Board reconvened at 8:12 pm. No decisions were made at this time.

Park District Letter

Mr. Todd would like the Park District letter regarding the agreement between the Park District and the Medina County Building Department to be reviewed by Mr. Thorne of the County Prosecutor’s Office.

Flooding at the Hallock Property on Route 3

Mrs. Holt spoke with Kimberly Conklin of District 3 ODOT regarding the flooding at the Hallock property on Route 3. She was told the owner must replace the pipe with a 36” smooth or a 42” corrugated pipe. She will relay this information to the owner.

War Memorial

Mr. Todd spoke with Carl Hicks regarding the paving bricks and Mr. Hicks said the Rittman VFW is closing and they need to find a new fiduciary to handle the money.

Reserve Homeowners Meeting

Mr. Todd attended the Reserve Homeowners Meeting and answered numerous questions regarding issues in the Township and discussed the Fire District and LST/EMS.

Mr. Todd motioned to adjourn the meeting at 8:18 pm. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Medina Township Fiscal Officer

Medina Township Board of Trustees