

**RECORD OF PROCEEDINGS
MINUTES OF SPECIAL MEETING
JANUARY 17TH, 2008**

The Medina Township Board of Trustees met in special session at the Medina Township Hall on January 17th, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:07 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Assistant Road Foreman, Zoning Inspector, Assistant Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

There was no public comment.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

Resolution for Soil and Water Conservation District

Mr. Wilkins attended a meeting with the Soil and Water Conservation District and stated that they designated the Route 3 corridor, because of the sewer availability and the fact that it is a state route, as a preferred development area. He shared the communities concern with them and was offered an alternative to designate that whole corridor as a Local Preference Area and then define what local preference area means to the Township. Mr. Wilkins presented the Board and audience with a sample of the wording. (See attached) It will be reviewed and changes will be made.

Longevity Pay for 2007

Per the Employee Handbook and the Organizational Meeting, full-time employees will receive their longevity pay in December Of 2008.

Mr. Wilkins motioned that the Zoning folks get longevity pay on a prorated basis. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd amended the motion to include all part time employees for the Township. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Wilkins motioned to exclude seasonal employees from the longevity pay for part-time employees. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Part-time Police Officers Pay

Mr. Todd motioned to amend the Organizational Minutes to include pay for Part-time Police Officers of \$14.50 per hour. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Uniform Allowance for Part-time Police Officers

Mr. Todd motioned to amend the Organizational Minutes to include compensation for part-time Police Officers for uniform allowance at \$0.44 cents per hour. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM1/17/08

Correction of Pay Rate for Chief Arbogast

Mr. Todd motioned to amend the Organizational Minutes to change the pay rate for the Police Chief to \$24.79 per hour. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mailbox Replacement Policy

Mr. Wilkins motioned that when a mailbox is damaged during snow removal operations, the Service Department will repair, if possible, or replace with standard mailbox and post or compensate the owner for damage (up to a maximum of \$25.00 for the cost of materials, standard box and post) with owner responsible to repair or replace.

The repairs and/or replacement of a mailbox/post by the Service Department may take several days depending on storm conditions and work load. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Longhorn Steakhouse Liquor Permit Hearing Request

The Trustees stated that there was no need for a hearing for Longhorn Steakhouse Liquor Permit renewal request.

Part-Time Drivers/Seasonal Service Department Workers Pay

Mr. Todd motioned to table the discussion until we have the correct figures. Mr. Wilkins seconded the motion.

Approval of Applications to Attend Meeting/Conference Seminar for Police Department

Mrs. Holt motioned to approve \$70 for Chief Arbogast to attend the Emergency Services Conference for Leadership Training February 2, 2008. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Comprehensive Plan Steering Committee

The Trustees discussed the potential candidates for the Comprehensive Plan Update Steering Committee. The Board selected fourteen (14) regular members and two (2) alternates to the Committee. Letters will be sent to all applicants.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Sally Gardner (3333 Foskett Road) said she spoke with Eddie Dengg regarding the Conservation Easement.

Mrs. Holt motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

Executive Session

Mr. Todd motioned to enter into Executive Session to discuss Township personnel, personnel policies and employment compensation with the Board, Police Chief and the Fiscal Officer. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The Board entered into Executive Session at 8:15 pm. The Board reconvened at 8:49 pm. There were no decisions made during that meeting.

Hiring of Project Manager and Grant Administrator

Mr. Todd motioned to approve two positions in the Township for a Project Manager and a Grant Administrator to be compensated at \$13.50 per hour not to exceed 35 hours combined per week. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM1/1/708

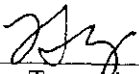
PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

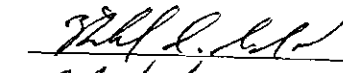
There was no public comment.

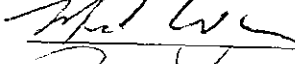
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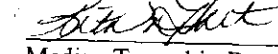
Mr. Todd motioned to adjourn the meeting at 8:50 pm. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.



Medina Township Fiscal Officer







Medina Township Board of Trustee

Upper West Branch Watershed Balanced Growth Initiative
1/17/08

The Medina Township Trustees are designating the entire Route 3 corridor in Medina Township a *Local Preference Area*.

A *Local Preference Area* is as an area which, "Based upon predetermined, universal criteria, might otherwise be considered to be a Priority Development Area (PDA). But in the Medina Township Route 3 corridor situation, is defined as a Priority Conservation Area (PCA) because it is a critically important resource area and an environmentally sensitive area that needs protected according to Medina Township's comprehensive plan and zoning regulations."

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MAILBOX REPLACEMENT POLICY

When the mailbox is damaged during snow removal operations, the Highway Department will:

1. Repair, if possible, or
2. Replace with a standard mailbox and post or
3. Compensate owner for damage (up to maximum of \$25.00 for the cost of materials, standard box and post). Owner responsible to repair or replace.

The repairs and/or replacement of a mailbox/post by the Highway Department may take several days depending on storm conditions and work load.

Any questions, please call 330-764-8780.