

**RECORD OF PROCEEDINGS
MINUTES OF PERSONNEL POLICIES WORKSHOP
MAY 31ST, 2007**

The Medina Township Board of Trustees met in special session at the Medina Township Hall on May 31st, 2007, to conduct the business of the Township. President Todd called the meeting to order at 6:05 pm with the following Trustees in attendance: Dianna Huffman, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Road Foreman, Assistant Road Foreman and the Township Secretary.

ROLL CALL

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd stated that this was a Personnel Policies workshop.

The Trustees and Department Heads discussed each page of the Personnel Policies (employee) Handbook that Mr. Wilkins has been working on. They will hold another workshop session at 6:00 pm on June 14 to continue the discussion.

Mr. Todd motioned to adjourn the meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

There being no further business to come before the Board the meeting was adjourned at 7:03 pm.

Medina Township Fiscal Officer

Medina Township Board of Trustees