

**RECORD OF PROCEEDINGS  
MINUTES OF MEETING  
JULY 26<sup>TH</sup>, 2007**

The Medina Township Board of Trustees met in special session at the Medina Township Hall on July 26<sup>th</sup>, 2007, to conduct the business of the Township. President Todd called the meeting to order at 7:00 pm with the following Trustees in attendance: Dianna Huffman and Michael D. Todd. Mead Wilkins was absent. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Road Foreman, Assistant Road Foreman and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Huffman and Mr. Todd.

Mr. Todd led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mrs. Huffman seconded the motion.

Rebecca Benbella of the Medina County Auditor's Office stated informal reappraisal hearings have been set for August 28, 29 and 30 for Medina Township Residents. Also, there is no longer an income requirement for the Homestead Reduction Act. If you are 65 years of age or older you may apply for the tax break. The applications can be found on the Auditor's website.

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

**SITE PLANS**

**Medina Laser Car Wash – Site - 3277 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the expansion of an additional automatic wash bay for Medina Laser Car Wash as presented. Additional landscaping to be incorporated and current landscaping updated and maintained. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Zeppe's Pizza – Site - 3705 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Zeppe's Pizza as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Zeppe's Pizza – Sign – 3705 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the wall sign for Zeppe's Pizza not to exceed 26 square feet as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Maibach's Home Furnishings – Site – 5001-5003 Grande Shops Avenue D1 and D2**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the site plan for Maibach's Home Furnishings to locate in Units D-1 and D-2 of Medina Grande Shops at 5001-5003 Grand Shops Avenue as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Quest Diagnostics – Site – 5010 Grande Shops Avenue**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the site plan for Quest Diagnostics to locate in Unit J-1 of Medina Grande Shops at 5010 Grand Shops Avenue as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

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SITE PLANS CON'T

**Crystal Clinic – Site – 3645 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Crystal Clinic as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Wal-Mart Super Center – Site – 4141 Pearl Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the approval of the site plan for Wal-Mart Super Center as presented due to failure to meet the side yard setback requirement of 15 feet on the north side of the building and failure to meet the 80 foot setback on Jefferson Street to accommodate the smoking breakroom area. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Wal-Mart Super Center – Signs – 4141 Pearl Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the signage request for Wal-Mart Super Center due to the fact that the size of the signage being requested exceeds what is permitted by the Medina Township Zoning Resolution, (proposed signage – 1,030 square feet) as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Approval of Accounts Payables**

Mr. Todd motioned to approve accounts payable checks #17832 to #17862 totaling \$34,366.53. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #11302 to #11318 totaling \$14,293.92 with \$2,428.86 being placed in OPERS, Deferred Compensation and other contributions. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Approval of Minutes**

Mr. Todd motioned to table the approval of minutes. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**OLD BUSINESS**

**Blakslee Park Irrigation System**

Mr. Miller, Assistant Road Foreman, presented Trustees with the information for a used irrigation system. It is in good shape and they will test it before purchasing.

Mr. Todd motioned to approve the expenditure of less than \$4000 for the purchase of a used water reel for the irrigation system for Blakslee field with the understanding that the water reel will be used and tested prior to purchase. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Job Descriptions**

Mr. Todd tabled the job descriptions. Mr. Wilkins is in the process of creating job descriptions

**AT&T Property**

Mr. Todd tabled the AT&T Property discussion. The document is being reviewed by the Prosecutor's Office.

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**Employee Handbook**

Mr. Todd tabled the Employee Handbook. Trina Devanney of the Prosecutor's Office is reviewing the document.

**Inventory Policy**

The Department Heads are working on an Inventory Policy. Mr. Todd tabled the Inventory Policy.

**Staffing of Fire Stations**

Mrs. Huffman tabled the staffing of the Fire Stations.

**Record Retention Policy**

Mr. Todd will put together a Record Retention Policy and present it in a few weeks.

**Hunting Run and Grande Boulevard Traffic Studies**

Mr. Miller said they have not had time to set up the traffic studies for Hunting Run and Grande Blvd. but they will try to set it up next week.

**Comprehensive Plan**

Mr. Todd said the process will be started and a commission will be selected to continue with the updating of the Comprehensive Plan.

**NEW BUSINESS**

**SPCA Animal Welfare Service Contract**

**Resolution No. 07262007-018**

Mr. Todd put forth a resolution approving the expenditure of \$500.00 for Animal Welfare Services for the SPCA for services from January 1, 2007 to December 31, 2007. Mrs. Huffman seconded the motion. Voting aye thereon: Mr. Huffman and Mr. Todd.

**Name Badges for Zoning Board and Zoning Board of Appeals Members**

Mrs. Huffman said a member of the Zoning Board of Appeals felt they should have name badges for when they have to inspect a property for site plan review.

Mr. Todd put forth a motion approving the Township Zoning Board, Zoning Board of Appeals and all alternates thereof and the Zoning Inspectors Department permission to get name badges from the Sheriff's department for their duties as Zoning Inspectors, Zoning Board and Zoning Board of Appeals. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd.

**Discussion of York Township LST**

Mr. Todd spoke with Mr. Sulzener of the LST and said the billing portion of the problem with York Township/Erhart emergency response charges to Mrs. Unaitis.

**Completion of Driveway Aprons**

Mr. Kerr, Road Foreman, asked the Trustees to pass a resolution stating that the Township is not responsible for putting in aprons when residents get a new driveway. It costs the Township \$200.00 in material plus the time for the Service Department to do the work. Mr. Todd would like to wait until the next meeting when Mr. Wilkins, Road Superintendent, can be included in the decision making.

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**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mrs. Huffman seconded the motion.

Mr. Miller asked for permission to have Rolling and Hocevar get the bidding documents and the needed prints started for the parking at Blakslee Park. Numerous people discussed the fields.

There was a discussion on Medicare and how they pay for EMS runs.

Rita Holt had questions regarding Erhart EMS.

Matt Galla would like the Township sign updated more often.

Mr. Todd displayed the bike route system map from Medina County. Trustees will send an e-mail to Engineer's Office with their comments.

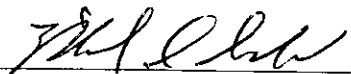
Boy Scout, Tyler Thompson (3573 S. Weymouth Rd.) attended the Trustees meeting to work for his Citizenship and Community Badge.

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

Mrs. Huffman motioned to adjourn the meeting at 8:29 pm. Mr. Todd seconded the motion.  
Voting aye thereon: Mrs. Huffman and Mr. Todd

There being no further business to come before the Board the meeting was adjourned at 8:29 pm.

  
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Medina Township Fiscal Officer

  
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Medina Township Board Trustee

  
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Medina Township Board Trustee