RECORD OF PROCEEDINGS MINUTES OF REGULAR MEETING AUGUST 23RD, 2007

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 23rd, 2007, to conduct the business of the Township. President Todd called the meeting to order at 7:00 pm with the following Trustees in attendance: Dianna Huffman, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Road Foreman, Zoning Inspector and the general public.

ROLL CALL

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Rita Holt (4420 Nettleton Road) commented on the parking at Blakslee Park.

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

Rolling & Hocevar - Blakslee Park Driveway/Parking

Rich Wilson, Engineer for Rolling & Hocevar presented Trustees with a site plan showing the new driveway/parking areas and a draft of a complete bid package for the driveway/parking for Blakslee Park. He explained the type of material that should be used. A pre- bid conference will be set for September 6, 2007, at 12 Noon at Blakslee Park. The legal notice for bidders will be advertised on August 30 and September 4, 2007, the deadline for bids will be 12 Noon September 20, 2007, with the opening of bids to be held on September 20, 2007 at 7:00 p.m.

Mr. Wilkins motioned to accept the proposal by Rolling & Hocevar as presented for the driveway and the parking for Blakslee Fields. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd.

REPORTS

Zoning Department

Elaine Ridgley reported that for the month of July 2007, 16 zoning permits were issued as follows:

Comm. Change of Use	2	Residential	1
Accessory Building	3	Signs	4
Temp Structure	1	Pond	ì
Fence	1	Turndown	1
Pools	2		

For a total value of permits issued \$844,300.00. Fees collected were \$1,450.40.

REPORTS CON'T

Road Department

Ed Kerr reported that for the month of July 2007, the Road Department cleaned and maintained buildings, equipment and vehicles; installed, repaired and replaced signs as needed; mowed roadsides; picked up dead deer; flagged traffic for concrete work; picked up barricades; cold patched Eastpointe & Nettleton Rds.; inspected water wheel; met with Mayor Leaver and Tim Swanson regarding Blakslee Park; picked up yard waste in River Trace; picked up exercise equipment for P.D.; set up traffic trailer on Hunting Run; set traffic trailer on Hunting Run; seeded new concrete; took duplicates to be shredded; responded to 1 daytime fire call.

Fire Department

The Fire Chief was not in attendance so there was no fire report.

Police Department

Chief Arbogast reported that for the month of July 2007, the Police Department responded to 853 calls for service. 72 were criminal reports. 33 arrests were made, 6 were DUI arrests. The department participated in the Reserve Homeowners Association Fourth of July Parade and the Medina City Fourth of July Parade. The department also attended the Medina Mitsubishi safety day. Child booster seats and DNA kits were distributed. September is National Preparedness Month and that information will be sent out to the residents and businesses in the Township.

Resignation of Jason Glover from the Police Department

Mr. Todd motioned to accept the resignation of Jason Glover effective September 4, 2007. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Hiring of 2 Part-Time Police Officers

Mr. Todd discussed the necessity of hiring 2 part-time officers on a temporary basis to fill Officer Glovers position until a pool of candidates can be put together to hire a full-time officer. The Part-time positions are not to exceed 6 months per the union.

Mr. Todd motioned to approve the hiring of two (2) part-time officers at the rate of \$14.50 per hour on a temporary basis not to exceed 6 month, and for them not to exceed 20 hours per week, per officer, under the conditions that the full-time officer will be hired in the next 6 months, starting September 4, 2007. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Reports

Mr. Todd motioned to approve the department reports as read. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Accounts Payables

Mr. Todd motioned to approve accounts payable checks number 17888 to 17930 totaling \$44,022.17. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Payroll

Mr. Todd motioned to approve payroll checks number 11336 to 11382 totaling \$14,667.48 with \$2,470.67 being deducted for OPERS, Deferred Compensation and union dues. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the July 12, 2007, regular meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd (for the portion he attended) and Mr. Wilkins.

Mr. Todd motioned to approve the minutes for the July 26, 2007, regular meeting. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman and Mr. Todd. Mr. Wilkins abstained because he did not attend the meeting.

Mr. Todd motioned to approve the minutes for the August 9, 2007, regular meeting. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, and Mr. Wilkins. Mr. Todd abstained because he did not attend the meeting.

OLD BUSINESS

Irrigation Sprinkling System

Mr. Wilkins said progress is being made with the installation of the system. The rain has delayed completion of the project.

Driveway Patches Payment Procedure

Mr. Todd put forth the following resolution and amended the dates:

Resolution No. 08232007-019

The Board of Trustees of Medina Township met in a Regular Meeting on Thursday, August 23, 2007, at the Medina Township Hall with the following members present: Michael D. Todd, J. Dianna Huffman, and Mead Wilkins.

THEREFORE BE IT RESOLVED that the Medina Township Board of Trustees finds it necessary to change the procedures for the payment of township driveway patches and hereby advises that Medina Township will no longer be responsible for the cost of said patches.

In a MOTION from Michael D. Todd, duly seconded by Mead Wilkins, THEY HEREBY FURTHER RESOLVE that effective August 23, 2007, the Landowner and/or Developer will be responsible for the cost and installation of the 36" entrance driveway patch.

Roll call resulted:

Mrs. Huffman	Aye
Mr. Todd	Aye
Mr. Wilkins	Aye

Adopted August 23, 2007

Roadside Mower Replacement

Mr. Wilkins discussed the necessity for a new roadside mower. Debris from the road and oil being spewed when something breaks on the mower can be a hazard to the driver. The cost with a trade-in would be \$72,845.24. Mrs. George, Fiscal Officer, will check the budget figures.

AT&T Property

Mr. Wilkins said that AT& T is looking into the AT&T property that was granted to the Township in 1979. The Township was to build a fire station on the property in three years or it would revert back to AT&T. The Township has been maintaining the property and wants AT&T to either grant it to the Township or take over the maintenance of the property.

Employee Handbook

Mr. Wilkins said Trina will finish reviewing the book by next week.

Inventory Policy

Mr. Todd tabled the inventory policy.

Staffing of Fire Stations

Mr. Todd tabled the staffing of fire stations.

Record Retention Policy

Mr. Todd tabled the Record Retention Policy. He is working on the policy.

Hunting Run and Grande Blvd. Traffic Study

Chief Arbogast presented Trustees with copies of the traffic survey on Hunting Run. The device ran for 43.50 hours. A total of 1,937 vehicles traveled on Hunting Run. The average speed was 21.6 MPH. The 85th percentile was 4 miles an hour over the speed limit. The maximum speed was 46 MPH and that was only 1 vehicle. A total of 9, 957 cars traveled on Grande Blvd in 43 hours. The average speed was 24.23 MPH with the 85th percentile was only 30 MPH.

Comprehensive Plan Steering Committee Applicants

Letters will be sent to prospective applicants for the Comprehensive Plan Steering Committee. Appointments will be made at a later date.

Conservation Easement

Trustees are waiting to hear from Eddie Dengg, Director of the Medina/Summit Land Conservancy.

Job Descriptions

Mr. Todd tabled the job descriptions. Mr. Wilkins is working on them.

Proposal to Lease Police Cars

Chief Arbogast presented the Trustees with his plan to replace the police cars by leasing them, which will be more cost effective. A decision will be made at a later date.

NEW BUSINESS

Resolution Rescinding the Need for an LST Levy in November

Mr. Todd motioned to put forth the following resolution:

Resolution No. 08232007-020

To rescind the 1 mil Emergency Medical Service/Ambulance issue that we had authorized to be placed on the November ballot. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Water Protection Bus Tour

Mr. Todd motioned to approve the \$15 fee for Alliss Strogin to attend the Water Protection bus tour. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Trophy Club Block Party

Mr. Todd motioned to approve the closing of Silver Ridge Trail and Champions Way on Saturday, September 8, 2007, for the times that were conveyed in the letter dated August 22 from Jim Kalletta to the Board of Trustees. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Route 3 and Foote/Reagan Intersection

Mrs. Goe spoke with Julie Cichello of ODOT, regarding the striping and turn arrows that are needed at the Route 3 Foote Road/Reagan Parkway Intersection. Ms. Cichello said she thought it was being handled by Medina City. She will check into it and get back to us.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Huffman seconded the motion.

Carol Unaitis (4985 Fenn Road) asked if heavy trucks and equipment would be going over the finished roads in Blakslee Park.

Helen Isger (3624 Fenn Road) was concerned about the mud that is going into their lakes from Blakslee Park.

Rita Holt (4420 Nettleton Road) had a comment on the Hunting Run and Grande Boulevard speed studies.

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

Nettleton Road Guard Rails

Rita Holt (4420 Nettleton Road) said the guard rails on Nettleton Road need repair. Ed Kerr, Road Foreman, said that the County deals with guard rails. He will contact the County and let them know about the guard rails that need to be repaired.

Mr. Todd thanked everyone for attending the meeting.

Mr. Todd motioned to adjourn the meeting at 8:54 pm. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

There being no further business to come before the Board the meeting was adjourned at 8:54 pm.

Medina Township Fiscal Officer

Medina Township Board of Trustees

STEALTH SURVEY INFO

<GRANDE GF\$>
<PARTLY CLOUDY>

POSTED SPEED LIMIT: <25>

SURVEY STARTED: <2007/08/15 14:17> FILENAME: 1B00022.DAT

MIN SPEED ALLOWED <10> MAX SPEED ALLOWED <125>

TOTAL VEHICLES = 9957 MINIMUM SPEED = 10 MAXIMUM SPEED = 41

AVERAGE SPEED = 24.23 50th PERCENTILE = 25 85th PERCENTILE = 30

TEN MILE PACE = 22 to 31

43 Nrs appray

END OF REPORT

7

STEALTH SURVEY INFO

<HUNTING RUN 360>

<SUNNY HOT>

POSTED SPEED LIMIT: <25>

SURVEY STARTED: <2007/07/30 12:03>

FILENAME: 1B00020.DAT

MIN SPEED ALLOWED <10> MAX SPEED ALLOWED <125>

TOTAL VEHICLES = 1937

MINIMUM SPEED = 10

MAXIMUM SPEED = 46

AVERAGE SPEED = 21.60

50th PERCENTILE = 22

85th PERCENTILE = 29

TEN MILE PACE = 20 to 29

432 Hours

END OF REPORT



Medina Township

from the Office of Zoning Inspector Medina Township Hall 3799 Huffman Road Medina, OH 44256

ZONING REPORT – JULY, 2007

MONTHLY TOTALS

- 2 Commercial Change of Use
- **Temporary Structure** 1
- 1 Residential Permit (1 Single Family)
- 3 **Accessory Buildings**
- **Pools**
- Pond
- Fence
- Signs 4
- Turndown 1

16 TOTAL PERMITS	TOTAL	\$844,300
Fees collected on permits total Fees collected on sign permits:	0 0	\$ 1,075.40 \$ 375.00

Total Fees Collected

\$ 1450.40

Respectfully Submitted, Mary Ann Heiss Assistant Zoning Inspector August 9, 2007

Road Dept. Report July 2007

CLEAN AND MAINTAIN BUILDINGS, EQUIPMENT AND VEHICLES

INSTALL, REPAIR AND REPLACE SIGNS AS NEEDED

MOW ROADSIDES

CLEAN UP AND MULCH COMPLEX

PICK UP DEAD DEER

FLAG TRAFFIC FOR CONCRETE WORK

TAKE OUT BARRICADES FOR CONCRETE WORK

PICK UP AND PUT AWAY BARRICADES

COLD PATCH EASTPOINTE AND NETTLETON

GO TO LOST NATION SPORTS COMPLEX TO LOOK AT WATER REEL

MET WITH MAYOR LEAVER AND TIM SWANSON ABOUT BLAKSLEE PARK

PICKED UP YARD WASTE DUMPED IN RIVER TRACE

PICKED UP EXERCISE EQUIPMENT FOR P.D.

SET UP TRAFFIC TRAILER ON HUNTING RUN

SPREAD TOPSOIL, SEED AND MULCH BY NEW CONCRETE

TOOK OLD PAPERWORK TO MEDINA PAPER RECYCLING TO BE SHRED

RESPONDED TO (1) ONE DAYTIME FIRE CALL

SERVING THE NEEDS OF MEDINA TOWNSHIP

HISTORICAL DATA

2004 TO CURRENT

MEDINA TOWNSHIP POLICE DEPARTMENT Authored by: CHIEF DAVID L. ARBOGAST

Calls Received Summary - Annual

Sort Codes: 1 = Crimes

2 = Traffic

3 = Misc. calls for Service

4 = Officer Related

DESCRIPTION	Nature	Sort	1-1-07 to 7-15-07	2006	2005	2004	3-1/2 Year Total
	Code	Code	R	R	R	R	for 2004-2007
Assault	8	1	11	14	20	12	57
Burglary	12	1	10	16	19	15	60
Burglary In Progress	12A	1			2	4	6
Bad Checks/Forgery	14	1	20	24	65	44	153
Domestic Violence	20	1	13	19	24	35	91
CPO / TPO Violation	20B	1	5	9	2		16
Drug Incident	24A	1	8	4	1	9	22
Fight	26	1	6	15	10	21	52
Disorderly	26A	1	6	5	10	18	39
Theft	36	1	82	188	200	216	686
Subject with a gun	40	1		1	2	7	10
Rape	48	1		1	1	3	4
Sex Offense	48A	1	1	4	8	8	21
Robbery	50	1				2	2
Shooting	52	1		1	2		3
Stabbing	54	1		1			1
Stolen Vehicle	56	1	6	11	16	22	55
Vandalism / Criminal Damage	64	1	43	115	84	100	342
Harassing Phone Calls	70	1	23	24	37	27	111
Harassment / Threats	70A	1	7	21	22	28	78
	Subt	otals	241	473	524	571	1809
Accident No Injury	2	2	208	307	374	335	1224
Accident Injury	4	2	43	49	98	117	307
raffic Control	62	2	7	11	8	21	47
∟ockout	72	2	6	8	5	17	36
Diabled Vehicle	86	2	141	162	212	15	530
raffic Stop Citation	86C	2	355	474	724	502	2055
raffic Stop Warning	86W	2	1452	1222	1240	863	4777
raffic Complaint	87	2	165	197	200	172	734
	Subto	tals	2377	2430	2861	2042	9710

Calls Received Summary - Annual

Assist
Assist Citizen
Alarm Response
Special Detail
Warrant Arrest
Sudden Death/DOA
Animal Complaint
Domestic Dispute
Civil Matter
Disturbance
Noise Complaint
Drowning
Drunk
Fire / Fire Alarm
Rescue Squad
Juvenile Related
Missing Person
Prowler
Mental Subject
Suicidal Subject
Suspicious Person
Suspicious Auto
Suspicious Activitiy
911 Hang Up

Return Call
Prisoner Transport
Found Property
Community Policing
Vacation Watch

TELEVANO TOTAL

		i	3	Ê		
10	3		359	275	375	1172
10A	3	259	359 352	376	329	1316
12B	3		513	376 523	329 544	1905
13	3	4	3		9	24
15	3	325 34 3 61	63	55	66	218
16	3	3	63 3 86 11	4	5	15
18	3	61	86	71	4	222
20A	3	8	11	11	5 4 20	50
20C	3	4	10	6		44
20D	3	8 31 21	49	34 40	28 6 27	120
20N	3	21	49	40	27	137
22	3		1	i i		1
24	3		26	28	71	131
28	3	63 127	80	76	98	317
29	3	127	258	215	184	784
34	3		25	38	55	136
38	3	7	8	7	14	36
46	3	1			1	2
53	3	1	5	4	2	12
58	3	6	11	16	18	51
60	3	81	145	93	119	438
60A	3	58	133	78	74	343
60B	3	91	175	9) ''' (3	109	519
91	3	91	173	121	133	518
Subt	otals	1455	2538	2227	2291	8511
		4				
19	4	1	1	9	107	118
21	4	12	19	11	25	67
36A	4	2	12	10	6	30
55	4	1621 706	1628	1313	8	4570
55V	4	7 (194			5	706
Subt	otals	2342	1660	1343	146	5491

27.752

MEDINA TWP. POLICE

CALLS RECEIVED SUMMARY

DATE: 8/9/2007

For the Period from 07/01/2007 To 07/31/2007

PAGE: 1 OF 1

A R E D 27

21
6
18
38
2
54
1
3
9
7
2
3
15
1
3
4
2
16
16
1
20
1
221
75
12
3
17
1
2
5
1
2
18
42
159
31
<i>.</i> 71
15
1

Medina Township

Board of Trustees



J. Dianna Huffman Trustee

> Michael D. Todd Trustee

> > Mead Wilkins Trustee

Therese George Fiscal Officer

RESOLUTION NO. 08232007-019

DRIVEWAY PATCHES PAYMENT PROCEDURE

The Board of Trustees of Medina Township met in a Regular Meeting on Thursday, August 23, 2007, at the Medina Township Hall with the following members present: Michael D. Todd, J. Dianna Huffman, and Mead Wilkins.

THEREFORE BE IT RESOLVED that the Medina Township Board of Trustees finds it necessary to change the procedures for the payment of township driveway patches and hereby advises that Medina Township will no longer be responsible for the cost of said patches.

In a MOTION from Michael D. Todd, duly seconded by Mead Wilkins, THEY HEREBY FURTHER RESOLVE that effective August 23, 2007, the Landowner and/or Developer will be responsible for the cost and installation of the 36" entrance driveway patch.

Roll call resulted:

Mrs. Huffman Aye Mr. Todd Aye Mr. Wilkins Aye

Adopted August 23, 2007

The foregoing is a true and correct copy from the Minutes of the Regular Meeting of the Medina Township Board of Trusties on August 23, 2007, showing the adoption of the Resolution hereinabove set forth.

Affest

Therese George, Fiscal Officer

Michael D. Todd

J. Dianna Huffman

Mead Wilkins