

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
NOVEMBER 10<sup>TH</sup>, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on November 10<sup>th</sup>, 2011, to conduct the business of the Township. Vice-President Gardner called the meeting to order at 7:06 pm with the following Trustees in attendance: Sarah (Sally) Gardner and Ray Jarrett. Also in attendance was Linda DeHoff Fiscal Officer, David Arbogast Police Chief, Shawn Kasson Asst. Fire Chief, Denny Miller Road Foreman, Jeff Kessler Sports Field Manager and the general public.

**Roll Call**

Mrs. Gardner asked for a roll call of all members present. Trustees present were Mrs. Gardner and Mr. Jarrett. Mr. Todd arrived at the meeting at 8:32 pm.

**Pledge of Allegiance**

Mrs. Gardner led the Pledge of Allegiance.

**Moment of Silence**

Mrs. Gardner asked for a moment of silence for our military personnel at home and overseas

**Mark Herwick – Homestead Insurance – Health Insurance**

Mark Herwick of Homestead Insurance discussed the changes to the Health Insurance for 2012 and asked Trustees for permission to go out for bids to find lower rates for the same coverage with an effective date of January 1, 2012. Trustees agreed.

**Approval of Accounts Payable**

Mrs. Gardner motioned to approve warrant #22447 to #22498 total amount of \$66,471.97. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Payroll**

Mrs. Gardner motioned to approve payroll checks #15456 thru #15505 in the amount of \$48,633.19 with a total of \$4,649.24 going to deferred compensation deductions, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Minutes**

Mrs. Gardner tabled the minutes until Mr. Todd is present.

**DEPARTMENT REPORTS**

**Zoning Department**

Linda DeHoff reported that for the month of October 2011, 21 permits were issued as follows:

Comm. Change of Use	2	Residential Additions	1
Signs	14	Accessory Building	1
Pond	1	Residential	2

Total value of permits issued of \$1,342,000.00 total fees collected \$4,063.14. There was \$2,500.00 returned in security deposit fees.

**Police Department**

Chief Arbogast reported that for the month of October 2011, the department responded to 742 calls for service (see attached). There were 16 thefts and approximately 40 catalytic converters stolen off cars at Bill Doraty-KIA. Hospice of Medina is holding a fund raiser on Thanksgiving Day at Yours Truly. The Chief will be a server.

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## DEPARTMENT REPORTS CON'T

### Fire Department

There was no fire report.

### Service Department

Denny Miller, Road Foreman, reported that for the month of October 2011, the department had Remsen Road paved from Route 3 to Frantz Road and 185 feet of Foskett Road; serviced trucks for winter; rebuilt broken barricades; bermed roads; set traffic trailer in several areas of township; planted grass along roadside where concrete was replaced; fixed lights around township buildings; fixed sink hole along Thomas Lincoln Parkway and trimmed trees along roads in developments.

Mrs. Gardner motioned to accept the reports as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

### Old Business Tabled Items

Mrs. Gardner tabled the following items until all Trustees are present: LST Contract, Comprehensive Plan, Resolution Supporting the Medina County Natural Hazard Mitigation Plan and Lawn Maintenance.

### Resignation of Terry Dolly, Firefighter

Mrs. Gardner read Terry Dolly's letter of resignation from the Fire Department. Mrs. Gardner motioned to accept Terry Dolly's letter of resignation from the Medina Township Fire Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

## PUBLIC COMMENT

Mrs. Gardner motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Don Beck (5048 Grande Boulevard) asked Chief Arbogast why Hospice was having their fund raiser on Thanksgiving Day. Chief Arbogast was not sure but he felt the concept was to have breakfast and then prepare Thanksgiving dinner.

Robin Gray (4074 Remsen Road) asked if the jewelry robberies were ever solved. Chief Arbogast said no but there are six agencies working together to solve this.

Don Beck (5048 Grande Boulevard) asked what the issue was with the traffic light on Grande Boulevard and was told that Zarembo installed the light but the Township was maintaining it. It costs the township \$130.00 each time a bulb is changed. Zarembo was asked to take over maintenance of the light and they agreed.

Mrs. Gardner motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

## OLD BUSINESS

### Traffic Light on Grande Boulevard

Denny Miller, Road Foreman, explained that Zarembo Group installed the traffic light on Grande Boulevard but the Township ended up paying to maintain the light. Mr. Miller contacted Zarembo Group and they agreed to take over maintenance of the light.

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**Police Test**

Chief Arbogast said an entry level police test was given to 106 applicants. Of the 106 that took the test only 51 passed the test. He has narrowed it down to 23 candidates. Half of them have Bachelors and Associates Degrees. 4 have Masters Degrees and two have Law Degrees. He has started the background checks and the assessment tests will be the next step.

**Shop with a Cop**

Chief Arbogast said they will be taking the children shopping on December 10. They will take them to Wal-Mart with lights and sirens. He said they took 31 children from Medina County. They take the children to breakfast and then bring them back for lunch and it costs at least \$4000.00 to provide the food. He said it is a heartwarming experience. Mr. Jarrett said he will chaperone again this year. Mrs. Gardner will also assist.

**Ten-minute Recess**

Mrs. Gardner motioned to take a 10 minute recess at 7:50 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett. Mrs. Gardner reconvened the meeting at 8:01 pm.

**DEPARTMENT PURCHASE ORDERS AND TRAINING REUESTS**

**Pre-Construction Conference for Pierce Fire Truck**

Mrs. Gardner motioned for an appropriation in the amount of \$1,000.00 for a Pre-Construction Conference for engine 201-3 in Appleton, Wisconsin on November 21. This will provide the final direction and approval prior to the manufacture of the fire truck that was just purchased. There will be 4 people from that committee going out there. Pierce is paying for the hotels and some of the meals. They researched whether it would be cheaper to fly or to drive and they found it was cheaper to fly. Mr. Jarrett seconded the motion. Mr. Jarrett asked what four were going and was told it would be Denny Miller, Parker Browne, Brian Mummert and Shawn Kasson. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Ohio Turfgrass Foundation Conference**

Mrs. Gardner motioned for the appropriation in the amount of \$500.00 for the Ohio Turfgrass Foundation Conference and Show at the Greater Columbus Convention Center on December 6 and 7. It is for the pesticide application license recertification credits and this is for Jeff Kessler. Mr. Jarrett seconded the motion. Mr. Jarrett asked if this was to keep his license updated and was told yes. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Total Performance -- Service and Repairs of R&B Trucks**

Mrs. Gardner motioned for a purchase order to Total Performance in Brunswick, Ohio. It's for repairs and service of trucks 1, 2, 11, 14 and 15 in order to get them ready for the winter season for \$4,500.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked what trucks they were and was told they were the plow trucks. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**NEW BUSINESS**

**Authorization for Fiscal Officer to Prepare Accounts Payable for November 24, 2011**

Mrs. Gardner motioned to authorize the Fiscal Officer to prepare accounts payable checks for the regular meeting dated November 24, 2011, because of the Thanksgiving Holiday and Mr. Jarrett will be out of town. The Township Board of Trustees will allow the Fiscal Officer to print those checks and the Trustees will then sign the checks and approve the checks by vote at the December 8, 2011, meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett

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**NEW BUSINESS CON'T**

**Authorization for Fiscal Officer to Prepare Payroll for November 24, 2011**

Mrs. Gardner motioned to authorize the Fiscal Officer to prepare payroll for the pay dated November 25, 2011, and to allow for these funds to be direct deposited as usual to Township employees. Again, the Trustees will approve the payroll on the next regular meeting on December 8 and sign whatever documents are necessary at that meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Cancellation of November 24, 2011, Trustees Meeting**

Mrs. Gardner said there will be no Trustees meeting on Thursday, November 24, 2011, because it is Thanksgiving.

**Tabled Items**

Mrs. Gardner tabled the following items: Approval of Minutes, LST Contract, Comprehensive Plan, Lawn Maintenance and the Executive Session for Police Negotiations.

**PUBLIC COMMENT**

Mrs. Gardner opened the floor for public comment at 8:09 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Marcy Kessler (5126 Baker Road) asked what the executive session to discuss potential land acquisition was. Mrs. Gardner said that was put on the agenda by mistake.

Robin Gray (4074 Remsen Road) asked who Wells Enterprise was. Mrs. Gardner said that was the company that repaired the broken concrete in front of the Police and Fire Departments.

Don Beck (5048 Grande Boulevard) asked about the pre-construction conference for the fire truck and Asst. Chief Kasson explained it.

Mrs. Gardner motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Meeting Recess**

Mrs. Gardner received a call from Michael Todd stating he would be at the meeting in 20 minutes and to please recess the meeting.

Mrs. Gardner recessed the meeting at 8:13 pm. Mr. Todd arrived at the meeting at 8:32 pm. Mrs. Gardner motioned to call the Medina Township Trustees meeting back to order at 8:32 pm on November 10. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd. Mr. Todd thanked everyone for waiting for him.

**Executive Session for Police Labor Negotiations**

Mr. Todd motioned to go into Executive Session to discuss labor negotiations, contract negotiations with the Police Department Union with Medina Township Board of Trustees, Medina Township Police Chief, David Arbogast and Medina Township Fiscal Officer, Linda Dehoff. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. The Board entered into Executive Session at 8:34 pm.

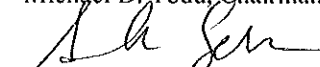
Mr. Todd motioned for the Medina Township Board of Trustees to reconvene from executive session at 9:16 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. No decisions were made during that meeting.

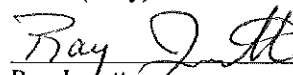
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Mr. Todd motioned to adjourn the meeting at 9:17 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. Mr. Todd thanked everyone for waiting for him.

  
Linda DeHoff, Fiscal Officer

\_\_\_\_\_  
Michael D. Todd, Chairman

  
\_\_\_\_\_  
Sarah (Sally) Gardner

  
\_\_\_\_\_  
Ray Jarrett



# Medina Township

from the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

## ZONING REPORT – OCTOBER, 2011

### MONTHLY TOTALS

2	Commercial Change of Use		
2	Residential (Single family)		
1	Residential Addition		
1	Accessory Building		
1	Pond		
14	Signs		
<b>21</b>	<b>TOTAL PERMITS</b>	<b>TOTAL VALUE:</b>	<b>\$ 1,342,000</b>
	Fees collected on permits total excluding signs	\$	1,338.14
	Fees collected on sign permits:	\$	2,725.00
	<b>TOTAL PERMIT FEES COLLECTED:</b>	<b>\$</b>	<b>4,063.14</b>
	Fees collected in Sept. & Oct. for Zoning Comm. Agenda	\$	50.00
	Fees collected in Sept. & Oct. for BZA Agenda		275.00
	<b>TOTAL FEES COLLECTED:</b>	<b>\$</b>	<b>325.00</b>
	<b>GRAND TOTAL:</b>		<b>\$ 4,388.14</b>

Respectfully Submitted,  
Mary Ann Heiss  
Assistant Zoning Inspector  
November 10, 2011

New Business coming in next month: Don Basch Jewelers in previous Ashley Place  
Deposits returned in October \$2,500

# MEDINA TWP. POLICE

## CALLS RECEIVED SUMMARY

DATE: 11/9/2011

For the Period from 10/01/2011 To 10/31/2011

PAGE: 1 OF 2

NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
ACCIDENT NO INJURY	02	35	35
ACCIDENT PRIVATE PROPERTY	03	5	5
ACCIDENT INJURY	04	5	5
AIRCRAFT CRASH	06	2	2
ASSIST	10	21	21
ASSIST CITIZEN	10A	26	26
ALARM RESPONSE	12B	45	45
FRAUD / BAD CHECKS	14	2	2
WARRANT ARREST	15	4	4
ANIMAL COMPLAINT	18	13	13
DOMESTIC VIOLENCE	20	2	2
DOMESTIC DISPUTE	20A	2	2
CPO / TPO VIOLATION	20B	2	2
CIVIL MATTER	20C	1	1
DISTURBANCE	20D	9	9
NEIGHBOR DISPUTE	20E	2	2
NOISE COMPLAINT	20N	4	4
PRISONER TRANSPORT	21	2	2
DRUNK	24	1	1
DRUG ACTIVITY	24A	3	3
FIRE / FIRE ALARM	28	4	4
RESCUE SQUAD	29	25	25
JUVENILE RELATED	34	5	5
THEFT	36	18	18
FOUND PROPERTY	36A	6	6
MENTAL ILLNESS ISSUE	53	1	1
COMMUNITY POLICING ACTIVITY	55	68	68
COP - BUILDING CHECK	55B	90	90
COP - TRAFFIC ENFORCEMENT	55T	11	11
VACATION WATCH	55V	50	50
EXTRA PATROL	55X	1	1
STOLEN VEHICLE	56	1	1
SUICIDAL SUBJECT	58	3	3
SUSPICIOUS PERSON	60	12	12
SUSPICIOUS AUTO	60A	21	21
SUSPICIOUS ACTIVITY	60B	9	9
TRAFFIC CONTROL	62	1	1
VANDALISM	64	4	4
HARASSMENT / PHONE CALLS	70	4	4
HARASSMENT / THREATS	70A	1	1
MENACING	71	2	2
LOCKOUT	72	13	13
TRAFFIC COMPLAINT	86	35	35
PAKING OFFENSE	86A	5	5

# MEDINA TWP. POLICE

## REPORTS RECEIVED SUMMARY

DATE: 11/9/2011

For the Period from 10/01/2011 To 10/31/2011

PAGE: 1 OF 1

OFFENSE / INCIDENT TYPE	OFFENSE CODE	REPORTED			CLEARED		
		TOTAL	UN-FOUNDED	ACTUAL	BY ARREST	EXCEPTIONALLY PERCENT	
ASSIST CITIZEN	10A	1		1			
ANIMAL COMPLAINT	18	1		1			
CIVIL MATTER	20C	1		1			
RESCUE SQUAD	29	1		1			
Menacing by Stalking	2903.211	1		1			
Menacing	2903.22	1		1			
Vandalism - business property, \$500 or more in val	2909.05B1A	1		1			
Criminal damaging/endangering	2909.06	2		2			
Criminal mischief	2909.07	1		1			
Theft	2913.02	15		15	5	33	
Theft - deception	2913.02A3	1		1			
Disorderly conduct	2917.11	2		2	2	100	
Endangering children	2919.22	1		1	1	100	
Endangering children - corporal punishment	2919.22B3	1		1			
Domestic violence	2919.25	2		2	2	100	
Violate protection order or consent agreement	2919.27	1		1			
Obstructing official business	2921.31	1		1			
Attempt - use for ORC arrest offense code only	2923.02	1		1	1	100	
Possessing criminal tools	2923.24	1		1	1	100	
Funding of drug or marihuana trafficking	2925.05	1		1	1	100	
Possession of drugs - schedule I or II substance	2925.11C1	1		1	1	100	
Possession of drugs - heroin	2925.11C6	1		1	1	100	
Possessing drug abuse instruments	2925.12	1		1	1	100	
Permitting drug abuse - vehicle commission of felo	2925.13A	1		1	1	100	
Drug paraphernalia	2925.14	1		1	1	100	
FOUND PROPERTY	36A	1		1			
DUS License Forfeiture / Administrative	4510.11A	1		1	1	100	
No OL	4510.12	1		1	1	100	
Persons under the influence of alcohol, drugs, or a	4511.19A1A	3		3	3	100	
DUI - blood-concentration >.08 but < .17 of 1%	4511.19A1B	1		1	1	100	
DUI - breath-concentration > .08 of 1 gram and < .	4511.19A1D	2		2	2	100	
SUICIDAL SUBJECT	58	1		1			
HARASSMENT / PHONE CALLS	70	1		1			
MENACING	71	1		1			
TRAFFIC STOP CITATION	86C	1		1			
TRAFFIC STOP DUS	86S	9		9	9	100	
DISABLED VEHICLE	87	1		1			
		65		65	35	0	54



## Medina Township Service Dept. October 2011 Report

Had Remsen Rd. paved from Rt. 3 to Frantz Rd and 185' of Foskett Rd.

Had trucks serviced to get ready for winter

Rebuilt broken barricades

Berm roads

Moved traffic trailer to several different areas of township

Planted grass along roadside where concrete was replaced

Fixed lights around township buildings

Fixed sink hole along Thomas Lincoln Parkway

Trim trees along roads in developments

Report Submitted by : Denny Miller Road Foreman