

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
OCTOBER 27<sup>TH</sup>, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on October 27<sup>th</sup>, 2011, to conduct the business of the Township. Vice-President Gardner called the meeting to order at 7:00 pm with the following Trustees in attendance: Sarah (Sally) Gardner and Ray Jarrett. Also in attendance was Linda DeHoff Fiscal Officer, David Arbogast Police Chief, Mark Crumley Fire Chief, Denny Miller Road Foreman, Elaine Ridgley Zoning Inspector and the general public.

**Roll Call**

Mrs. Gardner asked for a roll call of all members present. Trustees present were Mrs. Gardner and Mr. Jarrett. Mr. Todd was absent due to illness.

**Pledge of Allegiance**

Mrs. Gardner led the Pledge of Allegiance.

**Moment of Silence**

Mrs. Gardner asked for a moment of silence for our military personnel at home and overseas.

**Recognition of Firefighter Gary Bromley-25 Years of Service**

**Resolution No. 10272011-027**

Mrs. Gardner motioned to put forth the following resolution congratulating Gary Bromley for 25 years of dedicated service to the Citizens of Medina Township Fire Department:

**WHEREAS:** Gary Bromley is currently a member of the Medina Township Fire Department holding rank as Firefighter; and

**WHEREAS:** he has faithfully dedicated **25 years** of service to the citizens of Medina Township and the Medina Township Fire Department; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF  
MEDINA TOWNSHIP, OHIO:**

**SEC.1:** That the Board of Medina Township Trustees hereby commend Gary Bromley for his dedicated service of **25 years** to his community.

**SEC 2:** That a signed copy of this Resolution shall be presented to Gary Bromley in recognition of his hard work and dedication to his community for the past **25 years** of service.

**SEC 3:** That this Resolution shall be in full force and effect at the earliest period allowed by law.

**SITE PLANS**

**Medina Auto Mall – Addition – 3205 Medina Road**

Mrs. Gardner motioned to accept the recommendation of the Zoning Commission and deny the proposed addition for Medina Auto Mall located at 3205 Medina Road as it did not conform to the front setback requirements per Section 405.3C of the Medina Township Zoning Resolution. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

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**SITE PLANS CON'T**

**Medina Auto Mall – Wall Sign – 3205 Medina Road**

Mrs. Gardner motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Buick GMC for Medina Auto Mall located at 3205 Medina Road not to exceed 38 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**The Excel Program – Site – 2771 Medina Road**

Mrs. Gardner motioned to accept the recommendation of the Zoning Commission and approve the change of use for The Excel Program to be located at 2771 Medina Road (Plaza 71 Unit 22) as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**REPORT**

**Fire Department**

Chief Crumley reported that for the month of September 2011, the department responded to 28 calls for service and 61 fire inspections (see attached). The duty crew participated in Weymouth Days and Western Reserve Bingo. The duty crew responded to a call for assistance from Sergeant Zieja regarding a young lady with Down Syndrome who could not get up off the floor. Chief Crumley helped the SPCA to save a kitten trapped in a storm sewer. He also said the Firefighters are going door to door passing out brochures recruiting new Firefighters. Mr. Jarrett asked where the downed power lines and gas spill were located. Chief did not know, he said he will get that information for Mr. Jarrett.

Mrs. Gardner motioned to accept the Fire Department report as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**OTHER BUSINESS**

**Approval of Appropriation Changes**

Mrs. Gardner motioned to accept the appropriation changes having to do with Social Security Taxes, Zoning Issues and OPERS. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett. Mr. Jarrett asked what the changes were for and Mrs. Gardner explained.

**Mark Herwick – Homestead Insurance – Health Insurance**

Health Insurance review was tabled until all Trustees are present.

**Approval of Accounts Payable**

Mrs. Gardner motioned to approve warrant #22400 to #22446 total amount of \$36,001.15. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Payroll**

Mrs. Gardner motioned to approve payroll checks #15437 thru #15455 in the amount of \$22,134.28 with total remaining deductions of \$3,979.69. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Approval of Minutes**

Mrs. Gardner tabled the approval of minutes until Mr. Todd returns.

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## DEPARTMENT PURCHASE ORDERS AND TRAINING REQUESTS

### Repair of Concrete at Township Complex

Mrs. Gardner made a motion to put forth a purchase order for Wells Enterprises, Fixler Road Wadsworth, Ohio, to repair concrete in the back part of the parking lot here in front of the Police and Fire in the amount of \$10,860.00. Denny had brought this forward once before and this includes the bigger concrete. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

### Medina Rec Center Membership Fees for Fire Department

Mrs. Gardner motioned to put forth a purchase order to MCRC the Medina Rec Center in the amount of \$2400.00. It's the annual membership fee for 10 firefighters and we do this every year. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

### Seminar – Mental Management of Emergencies

Mrs. Gardner made a motion for an appropriation in the amount of \$100.00 for the seminar "Mental Management Emergencies" for Saturday, November 19. It is going to focus on the process of performing and maintaining effective situation awareness to facilitate decision making under stress, it's for Parker Browne and Mark Crumley. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

### Fire Safety Inspector Updates

Mrs. Gardner motioned for an appropriation in the amount of \$50.00 for Fire Safety Inspector updates in Jackson Township Safety Center on November 18 for Rick Bromley. It is an update on the codes. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

### GASB 54 Training

Mrs. Gardner motioned to put forth an appropriation in the amount of \$350.00 for the GASB 54 Fund Balance Reporting, Government Fund and Financial Statement Training in Perrysburg, Ohio, on December 6, for Linda DeHoff. It's training for Fiscal Officer Fund Balance Reporting and Government Funds. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

## OLD BUSINESS

Mrs. Gardner tabled the following items because answers have not been received: LST Contract, Comprehensive Plan, Resolution Supporting the Medina County Natural Hazard Mitigation Plan and the Traffic Light at Grande Blvd.

### Brownfield Coalition Partners Memorandum of Agreement Resolution

#### RESOLUTION NO. 10272011-028

Mrs. Gardner motioned to put forth a Resolution authorizing the Medina Township Trustees to execute a Memorandum of Agreement with the Brownfield Coalition Partners for the execution of the Brownfield Assessment Grant.

**WHEREAS:** The City of Medina, in partnership with Montville, Medina, Lafayette and York Townships and the Village of Chippewa Lake has received a \$1,000,000.00 Brownfield Assessment Grant from the USEPA to fund Phase I and Phase II Environmental Assessments at multiple sites throughout the coalition area,

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**OLD BUSINESS CON'T**

**Brownfield Coalition Partners Memorandum of Agreement Resolution Con't**

**NOW, THEREFORE, BE IT RESOLVED:**

That Trustee Gardner is hereby authorized to execute a Memorandum of Agreement with the Brownfield Coalition Partners for the execution of the Brownfield Assessment Grant. That the City will serve as the lead entity for the grant and will work with the partners on the site selection and that at least one site in each jurisdiction may be pursued. That a copy of the Memorandum of Agreement is marked Exhibit A, attached hereto and incorporated herein.

Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**NEW BUSINESS**

**Lamphears Lawn Maintenance**

Mrs. Gardner tabled this until Mr. Todd is present.

**SPCA**

Mrs. Gardner said that there was a raid in Medina Township that will be very costly to the SPCA and asked that the SPCA donation from the Township be added to the budget items for discussion next year. Also, unless the feral cat is sick or injured the SPCA can not always help.

**Thanksgiving Meeting Date Change**

Mrs. Gardner tabled this until Mr. Todd is present.

**Additional Department Head Comments**

Chief Arbogast said there are 113 candidates for the Police Officer test to be held on November 2. Also, he has the Shop with a Cop tickets if anyone wants to purchase them. The Police Department was able to take 31 children from Medina County and they hope to be able to do that again. Keller Williams had a fund raiser and they have donated \$1000 which will enable ten children to be taken shopping.

Chief Crumley introduced Retired Fire Chief Richard Bromley, Sr, Charter Firefighter Don Kessler and former Police Officer Dale Ponsford. Mrs. Gardner also thanked them.

Mr. Jarrett said the residents of Franklin Drive thanked Denny Miller, Road Foreman and the Road Department for fixing the intersection of Franklin and Foskett Road.

**PUBLIC COMMENT**

Mrs. Gardner motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Sandra Bilek (3414 Hamlin Road) presented the Board with documents regarding the hydro - fracking issue and discussed her concern with this issue. She asked what action Trustees have taken. Mr. Jarrett and Mrs. Gardner said the Trustees have passed a resolution and have been contacted by other Townships for a copy of that resolution. Mr. Jarrett said the upkeep of the roads has been totally taken out of the Townships hands in regards to the hydro-fracking. Mrs. Bilek said that the control of maintenance of all county and townships roads will be turned over to the ODNR. She asked Trustees to get on the ODNR permit list by contacting Lloyd McFadden of District 11 ODOT.

Donald Beck (5048 Grande Boulevard) complained about the Giant Inflatable Eagle sitting in front of his house that is being used for a political advertisement.

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**PUBLIC COMMENT CON'T**

Matt Galla (3503 Hamilton Road) asked if the homeowner is liable if an accident is caused by people looking at the inflatable. Chief Arbogast said it would be a civil matter.

Robin Gray (4074 Remsen Road) asked if Doraty's balloon came loose and caused an accident who would be liable. Chief Arbogast said it depends on the situation.

Sandra Bilek (3414 Hamlin Road) said Mr. De Michael asked the Zoning Inspector if his inflatable was illegal. She felt he should know that since he sits on the Zoning Board of Appeals. She also said she asked Mike Todd if the Township was liable if the inflatable caused an accident and Mr. Todd said no.

Donald Beck (5048 Grande Boulevard) said that high school kids were stopping to take pictures and he felt it was a distraction.

Robin Gray (4074 Remsen Road) said she has attended meetings for 2 years and has never seen Mr. DeMichael. Mrs. Gardner said he is attending training. She said Sally and Ray and the Zoning Board have done a good job and 12 jurors voted in favor of the Township regarding the inflatables.

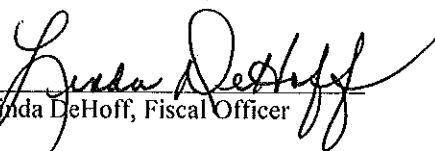
Jim Apana (3993 Dogleg Trail) said Medina City is continuing its moratorium on banning Internet Cafes and asked if the Township is going to do the same. Mrs. Gardner said nothing has been discussed. Mrs. Ridgley said requests for Internet Cafes have died down big time. Mr. Jarrett said there is a difference between Municipalities and Townships and there is a lot Townships cannot do that Municipalities can do.

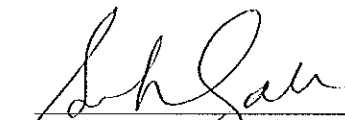

Mrs. Gardner motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

**Executive Session**

Mrs. Gardner motioned to enter into Executive Session to discuss potential land acquisition with Linda DeHoff, Ray Jarrett and Sally Gardner at 7:57 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett. Mrs. Gardner motioned to reconvene from Executive Session where they discussed potential land acquisition with Linda DeHoff, Ray Jarrett and Sally Gardner at 8:15 p.m. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett. No decisions were made during that meeting.

Mrs. Gardner motioned to adjourn the meeting at 8:15 p.m. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

  
Linda DeHoff, Fiscal Officer

  
Sarah (Sally) Gardner, Trustee  
  
Ray Jarrett, Trustee

# Medina Township Fire Department September 2011 Activity Report

Type of Alarms		Count	Percentage
<b>A</b>	<b>Alarm Drop</b>	<b>6</b>	<b>21.42%</b>
	3 Commercial		
	1- Weymouth Country Club - sprinkler malfunction		
	1- Bunker Hill		
	1- Western Reserve Masonic		
<b>E</b>	<b>Assist EMS (LST)</b>	<b>11</b>	<b>39.30%</b>
	1- 4 year old in and out of consciousness		
	1- Difficulty Breathing		
	1- Female feeling weak in parking lot of JoAnne Fabrics		
	2- Lift assist		
	2- Abdominal pain		
	1- elderly female not responding		
	1- 60 year old feeling light headed and woozey		
	2- Falls		
<b>F</b>	<b>Fire Call</b>	<b>6</b>	<b>21.42%</b>
	1- Structure Fire - mutual aid given to medina city		
	1- Structure Fire - mutual aid to Medina City - cancelled en route		
	2- Vehicle fires - one of those was our own 201-2		
	1- Down power lines		
	1- Gasoline spill		
<b>M</b>	<b>Motor Vehicle Accident</b>	<b>4</b>	<b>14.30%</b>
<b>CO</b>	<b>Carbon Monoxide</b>	<b>1</b>	<b>3.56%</b>
<b>HZ</b>	<b>Haz Mat</b>	<b>0</b>	<b>0.00%</b>
<b>Total Incident Count</b>		<b>28</b>	*Mutual aid given=2 Medina City
			*Mutual aid received=0
<b>Total Calls During Staffing Hours</b>		<b>17</b>	
Mon. Thru Fri. 7am-3pm			
<b>Inspections conducted</b>			
	Annual Fire Safety Inspections	<b>31</b>	
	Re-Inspections	<b>25</b>	
	Annual Fire Alarm Tests	<b>1</b>	
	Annual Sprinkler Tests	<b>1</b>	
	Semi Annual Hood tests	<b>2</b>	
<b>Total Inspections</b>		<b>61</b>	
<b>Public Relation Activities</b>			
	Weymouth Days		
	Western Reserve Bingo		

**Medina Township**  
Board of Trustees



Sarah Gardner  
Trustee

Michael D. Todd  
Trustee

Ray Jarrett  
Trustee

Linda DeHoff  
Fiscal Officer

**RESOLUTION NO. 10272011-028**

**BROWNFIELD COALITION PARTNERS MEMORANDUM OF AGREEMENT**


A Resolution authorizing the Medina Township Trustees to execute a Memorandum of Agreement with the Brownfield Coalition Partners for the execution of the Brownfield Assessment Grant.


**WHEREAS:** The City of Medina, in partnership with Montville, Medina, Lafayette and York Townships and the Village of Chippewa Lake has received a \$1,000,000.00 Brownfield Assessment Grant from the USEPA to fund Phase I and Phase II Environmental Assessments at multiple sites throughout the coalition area,

**NOW, THEREFORE, BE IT RESOLVED:**

That Trustee Gardner is hereby authorized to execute a Memorandum of Agreement with the Brownfield Coalition Partners for the execution of the Brownfield Assessment Grant. That the City will serve as the lead entity for the grant and will work with the partners on the site selection and that at least one site in each jurisdiction may be pursued. That a copy of the Memorandum of Agreement is marked Exhibit A, attached hereto and incorporated herein.

**Adopted this 27<sup>th</sup> day of October, 2011.**

  
Sarah (Sally) Gardner

  
Michael D. Todd  
Chairman

  
Ray Jarrett