

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
SEPTEMBER 15TH, 2011**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on September 15th, 2011, to conduct the business of the Township. President Todd called the meeting to order at 8:06 pm with the following Trustees in attendance: Michel D. Todd, Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were Police Chief David Arbogast, Fire Chief Mark Crumley, Road Foreman Denny Miller, Zoning Inspector Elaine Ridgley and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Pledge of Allegiance

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas and said he was on duty on September 11 and would like to especially remember his 6 friends that were killed in the line of duty in Iraq and Afghanistan and asked if that could be considered in this moment of silence.

OTHER BUSINESS

National Breast Cancer Awareness Month

Chief Crumley said that October is National Breast Cancer Awareness month and he and the Firefighters are wearing pink t-shirts in support of a cure. He read the statistics on breast cancer victims and survivors. He stated that breast cancer affects men as well as women. He presented Sally Gardner and Celia Goe with pink t-shirts that say "Firefighters for a Cure". This Sunday, 3 Firefighters will participate in the Race for Grace; the proceeds will go to the Mary Grace Memorial Foundation and a portion of the cost of the shirts, that Firefighters paid for out of pocket, will go to the Susan Koman Foundation.

Nicholas Smith – Valley City Junior

Nicholas Smith, a junior at St. Ignatius High School, attended the Trustees Meeting for his Civics Class.

Approval of Supplemental Appropriation Changes

Mr. Todd motioned to approve the Supplemental Appropriation Changes and incorporate the document dated September 8, 2011, by reference, into the record. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Approval of Accounts Payable

Mr. Todd motioned to approve warrant #22273 to warrant #22298 in a total amount of \$12,584.87. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Approval of Payroll

Mr. Todd motioned to approve payroll check #15337 thru #15361 in the total amount of \$24,452.64 with \$4,117.57 going to OPERS, Post Tax Health, Union Dues and Deferred Compensation Plans. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. Jarrett.

TM9/15/11

DEPARTMENT PURCHASE ORDERS AND TRAINING REQUESTS

Purchase of Five (5) AR 15 Weapons

Mr. Jarrett discussed the necessity for the AR 15 weapons in the light of what happened in Copley and for homeland security. Chief Arbogast said you never want to have to use this weapon but, because of what happened in Copley, it is the weapon to have. These weapons will be paid for from Federal Trust Money which is forfeiture or confiscated funds.

Mr. Jarrett motioned for a purchase order requisition for the Police Department for the vendor information of being Standard Law Enforcement out of Willoughby, Ohio, for a total amount of \$4,435.00. This includes five (5) AR 15's, five (5) slings, ten (10) magazines and five (5) McTar-13's for a total amount of \$4,435.00. This will be taken out of the Federal Trust money. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Jarrett, Mrs. Gardner and Mr. Todd.

Purchase of Ammunition

Mr. Jarrett motioned for a purchase order requisition for the Police Department being the vendor information as the Standard Law Enforcement Company for the amount of \$1,853.00. Mrs. Gardner asked how much it was and if this was being paid for out of the Federal Trust Money and was told no, it would probably come out of training funds. Because of all the discussion Mr. Jarrett withdrew his first motion.

Mr. Jarrett motioned for a purchase order requisition for the Police Department, vendor information being Standard Law Enforcement Company for the amount of \$1,853.00 for 4500 rounds (ammunition). Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

Carbine Operator

Mr. Jarrett motioned for an appropriation in the amount of \$1,200.00 for the Carbine Operator in Seville, Ohio, from the dates of October 25th thru the 27th for Mike Oyler, Cliff Nicholson, Shari Polomsky and Matt Ventura. Mr. Todd seconded the motion. Mr. Todd asked if that was for training on the AR 15 and was told yes. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

APA 2011 Cleveland Planning & Zoning Conference

Mrs. Gardner said there was going to be an APA 2011 Planning & Zoning Conference. It has information regarding digital signs, internet cafes and comprehensive plans. This will be very informative.

Mrs. Gardner put forth a motion for an appropriation in the amount of \$800.00 for the APA 2011 Cleveland Planning & Zoning in Westlake, Ohio, on November 18. It is for continuing education, the names of the people will be defined later. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd.

CPC Workshop Regarding Comprehensive Planning

Mrs. Gardner said there is going to be a CPC workshop in November regarding Comprehensive Planning but no fees have been set yet. The meeting also falls on a Zoning Commission Meeting day so she will see if the Board wants to change their meeting day.

Concrete Replacement on Various Roads

Mr. Todd motioned for a purchase order requisition for \$1,500.00 for Wells Enterprise, Inc, for concrete repairs on Sequoia Road. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

TM9/15/11

DEPARTMENT REPORTS

Zoning Department

Elaine Ridgley, Zoning Inspector, reported that for the month of August 2011, 30 permits were issued as follows:

Comm. Change of Use	1	Residential Additions	4
Commercial Additions	2	Commercial Temp Structure	1
Signs	15	Accessory Building	2
Pool	1	Residential	3
Deck	1		

Total value of permits issued of \$865,673.00 total fees collected \$6,109.30. There was \$1,000.00 returned in security deposit fees.

Police Department

Chief Arbogast reported that for the month of August 2011, the department responded to 722 calls for service (see attached). The Police Academy started today. Seven of those in attendance were township residents. Medina Township Police Officer Nicholson will speak at a class regarding DUI enforcement and Sergeant Zieja will give a talk on domestic violence. Accident Reconstruction will also be discussed at one of the classes. Graduation will be at Medina City Hall on November 19. The Police Department will have a table set up at the old Achievement Center for Weymouth Days.

Fire Department

Chief Crumley reported that for the month of August 2011, the department responded to 40 calls for service and 13 fire inspections (see attached). The department provided coverage at the Medina County Fair Demo Derby and was involved in National Night Out with the Police Department. They are also playing bingo at the Western Reserve Masonic Community.

Service Department

Denny Miller, Road Foreman, reported that for the month of August 2011, the department organized and conducted Township auction; poured headstone footers; cleaned up trees from storm damage; asphalted culvert #6 on Remsen Road; marked concrete to be replaced on Township roads; prepared 1 burial; landscaped Fire Station #2; started trimming trees in developments behind curb lines and signs; met with PS Construction; mowed berms and ditches.

Mr. Todd said a complaint was made by Donald Kessler regarding the tall weeds around the fire hydrants and asked if that issue had been taken care of. Chief Crumley said yes. Mr. Miller said the Service Department mainly did the Township roads.

Mr. Todd asked Mr. Miller the status of the water problem complaint on Pine Lake Drive and was told Mr. Miller would get to it as soon as possible.

Mr. Todd asked Mr. Miller if he had heard anything from the gentleman regarding trees being removed at Windfall Cemetery and was told no.

OLD BUSINESS

LST Contract

There has been no word on the LST Contract.

TM9/15/11

OLD BUSINESS CON'T

Comprehensive Plan

Mr. Jarrett asked if letters had been sent to the previous Board Members of the Steering Committee. Mrs. Gardner felt some members did not attend all the meetings and should not be included when letters are sent out. Sign in sheets were of no help in determining that issue. Mr. Todd and Mr. Jarrett said letters should be sent to the initial core group and Trustees can appoint whomever they want.

Weymouth Days

Mrs. Gardner said the Police Department is going to put up a table at the old Achievement Center for Weymouth Days. She will be attending the event to find out who is in charge and where the sign comes from.

Resolution Supporting the Medina County Natural Hazard mitigation

Mr. Todd said they have not heard back regarding the Natural Hazard Resolution.

Intersection of Hunting Run & Lake Forest Trail

Mr. Todd asked Mr. Miller to talk to the Engineer about the intersection of Hunting Run & Lake Forest Trail. Mr. Miller said he did a study on the intersection and should be getting his traffic box back, it is being repaired.

Fracking Resolution

Mr. Todd said he spoke with the National Organization that is working on the Fracking issue and they are looking for something bigger from the County.

NEW BUSINESS

Dollar General – Pearl Road - Liquor License Permit

The Trustees do not request a hearing for a new liquor license for Dollar General on Pearl Road.

Greater Medina Brownfields Coalition

Mrs. Gardner said she will be attending the kick-off meeting Monday for the Brownfields Coalition. A grant was received by Medina Township, Montville Township, Lafayette Township, Chippewa Lake and the City of Medina. It is being spearheaded by Medina City. Mrs. Gardner suggested putting the Old Achievement Center on the list because it may have asbestos in it.

Traffic Light – Grande Blvd.

Mr. Todd said the Zarembo Group has said they are willing to take over the maintenance of the traffic signal. Zarembo sent an agreement. Mr. Miller would like to change the lights to LED's. Mr. Jarrett questioned the invoicing and the Trustees agreed on billing them annually. Zarembo also said they would pay an administrative fee. Mr. Todd said that language should be in the contract. The contract will be sent to Mr. Thorne for review.

Trick or Treat

Mr. Todd motioned to establish Trick or Treat for Medina Township to be October 31 from 6pm to 8pm. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Phone Business

Mrs. Gardner said the new Frontier phone bills were received and she will review them for accuracy. There was a problem with the phone service that had to do with the repeaters at Frontier. Mrs. Gardner handled it this time to see how Frontier responded but Chad Riffle will be handling problems from now on. Also, Mr. Riffle is putting in a battery back up for the Fire Department phone lines in case of power surges.

TM9/15/11

ADDITIONAL DEPARTMENT HEAD COMMENTS

Police Department

Chief Arbogast thanked the Trustees for approving the AR 15's.

Service Department

Mr. Miller received a quote for pavement repair in front of the Police and Fire Departments at a cost of \$11,000.00 to mill 2 joints on both sides and pave with asphalt. He also received a quote to pave Remsen Road and the East side of Weymouth Road between Weymouth Road and Frantz Road, the cost would be \$35,000.00. The Engineer's Office said that the new limit before having to go out for bids is \$50,000.00 effective September 29, 2011. Mr. Miller asked for permission to research prices now and was given the okay.

Foskett and Franklin Hump

Mr. Jarrett asked if the hump that is on Franklin and Foskett Roads could be fixed. Mr. Miller will take care of it.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

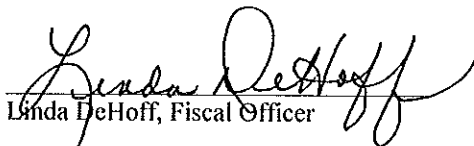
Nicholas Smith, St. Ignatius Student, found it interesting that money for the Police Department could come from forfeiture money and not just the Trustees (general fund).

Matt Galla (3503 Hamilton Road) said that the part of Remsen Road that runs from Route 3 to Frantz cannot wait for paving. He also said thank you for cutting the weeds around the fire hydrants.


Mr. Todd motioned to close the floor for public comment. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd said to put 2 executive sessions for land acquisition on the agenda for the next meeting.

Mr. Todd motioned to adjourn the meeting at 9:15 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.


Linda DeHoff, Fiscal Officer


Michael D. Todd, Chairman


Sarah (Sally) Gardner


Ray Jarrett

Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT - AUGUST, 2011

MONTHLY TOTALS

- 1 Commercial Change of Use
- 2 Commercial Additions
- 1 Commercial Temporary Structure
- 3 Residential (2 Single Family, 1 Detached Cluster)
- 4 Residential Additions
- 2 Accessory Buildings
- 1 Deck
- 1 Pool
- 15 Signs

30 **TOTAL PERMITS** **TOTAL VALUE:** \$ 865,673

Respectfully Submitted,
Mary Ann Heiss
Assistant Zoning Inspector
September 15, 2011

Fees collected on permits total excluding signs	\$ 2,684.30	
Fees collected on sign permits (inc. security dep.)	\$ 3,425.00	
TOTAL PERMIT FEES COLLECTED:	\$ 6,109.30	\$ 6,109.30
Fees collected in July & Aug. for Zoning Comm. Agenda	\$ 75.00	
Fees collected in July & Aug. for BZA Agenda	\$ 275.00	
TOTAL FEES COLLECTED:	\$ 350.00	
GRAND TOTAL:		\$ 6,459.30

Security Deposits returned in August: \$ 1,000

MEDINA TWP. POLICE

CALLS RECEIVED SUMMARY

DATE: 9/15/2011

For the Period from 08/01/2011 To 08/31/2011

PAGE: 1 OF 2

NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
		1	1
ACCIDENT NO INJURY	02	28	28
ACCIDENT PRIVATE PROPERTY	03	3	3
ACCIDENT INJURY	04	3	3
ASSIST	10	18	18
ASSIST CITIZEN	10A	30	30
ALARM RESPONSE	12B	52	52
FRAUD / BAD CHECKS	14	1	1
FRAUD / OTHER	14A	3	3
WARRANT ARREST	15	8	8
ANIMAL COMPLAINT	18	8	8
DOMESTIC VIOLENCE	20	2	2
DOMESTIC DISPUTE	20A	3	3
DISTURBANCE	20D	11	11
NEIGHBOR DISPUTE	20E	1	1
NOISE COMPLAINT	20N	2	2
PRISONER TRANSPORT	21	2	2
DRUNK	24	1	1
DRUG ACTIVITY	24A	2	2
FIRE / FIRE ALARM	28	9	9
RESCUE SQUAD	29	26	26
JUVENILE RELATED	34	2	2
THEFT	36	13	13
FOUND PROPERTY	36A	1	1
COMMUNITY POLICING ACTIVITY	55	74	74
COP - BUILDING CHECK	55B	85	85
COP - TRAFFIC ENFORCEMENT	55T	24	24
VACATION WATCH	55V	43	43
STOLEN VEHICLE	56	1	1
SUICIDAL SUBJECT	58	2	2
SUSPICIOUS PERSON	60	16	16
SUSPICIOUS AUTO	60A	11	11
SUSPICIOUS ACTIVITY	60B	7	7
TRAFFIC CONTROL	62	1	1
VANDALISM	64	4	4
CRIMINAL DAMAGE	64A	1	1
HARASSMENT / PHONE CALLS	70	4	4
LOCKOUT	72	16	16
TRAFFIC COMPLAINT	86	32	32
PAKING OFFENSE	86A	2	2
TRAFFIC STOP CITATION	86C	32	32
TRAFFIC STOP DUI	86D	3	3
TRAFFIC STOP DUS	86S	3	3
TRAFFIC STOP WARNING	86W	97	97

MEDINA TWP. POLICE

REPORTS RECEIVED SUMMARY

DATE: 9/15/2011

For the Period from 08/01/2011 To 08/31/2011

PAGE: 1 OF 1

OFFENSE / INCIDENT TYPE	OFFENSE CODE	REPORTED			CLEARED		
		TOTAL	UN-FOUNDED	ACTUAL	BY ARREST	EXCEPTIONALLY PERCENT	
ASSIST CITIZEN	10A	3		3			
DISTURBANCE	20D	2		2			
Runaway	2151.00	1		1	1	100	
Disrupting public service	2909.04	1		1	1	100	
Criminal mischief - move, deface, tamper property	2909.07A1	1		1			
Criminal mischief - interfere with property of anoth	2909.07A2	1		1			
Theft	2913.02	12		12	3	25	
Theft - beyond express / implied consent	2913.02A2	1		1			
Passing bad checks	2913.11	1		1			
Forgery	2913.31	1		1			
Identity fraud	2913.49	1		1			
Disorderly conduct	2917.11	2		2	2	100	
Disorderly conduct - fighting or threatening	2917.11A1	1		1	1	100	
Disorderly conduct - intoxicated create risk of harm	2917.11B2	1		1	1	100	
Telecommunications harassment - abuse, threaten,	2917.21B	1		1			
Domestic violence - knowingly cause physical har	2919.25A	2		2	2	100	
Attempt - use for ORC arrest offense code only	2923.02	1		1			
Trafficking in drugs - Prepare for shipment, ship, tr	2925.03A2	1		1			
Possession of drugs - marijuana	2925.11C3	1		1	1	100	
Possession of drugs - heroin	2925.11C6	1		1			
Possessing drug abuse instruments	2925.12	2		2	1	50	
Offenses involving counterfeit controlled substance	2925.37A	1		1			
THEFT	36	1		1			
No OL	4510.12	1		1	1	100	
Other Suspension(s)	4510.16 A	1		1			
Persons under the influence of alcohol, drugs, or a	4511.19A1A	3		3	3	100	
DUI - breath-concentration > .08 of 1 gram and < .	4511.19A1D	1		1	1	100	
DUI - breath-Concentration > .17 of 1 gram per 2l	4511.19A1H	1		1	1	100	
SUICIDAL SUBJECT	58	1		1			
TRAFFIC COMPLAINT	86	1		1			
TRAFFIC STOP DUS	86S	2		2	2	100	
		51		51	21	0	41

Medina Township Fire Department August 2011 Activity Report

Type of Alarms		Count	Percentage			
A	Alarm Drop	10	25.00%			
	8 Commercial					
	1- Heartland Community Church - duct detector					
	1- Tractor Supply Company - Child pulled pull station					
	4- Western Reserve Masonic					
	1- Litehouse Pools					
	1- Hobby Lobby - water flow alarm					
E	Assist EMS (LST)	16	40.00%			
	1- Unconscious					
	1- Invalid Assist					
	1- Allergic Reaction					
	1- Lift assist					
	1- Shortness of Breath/Difficulty breathing					
	4- Sudden Illness					
	1- Low Blood pressure & low pulse rate					
	6- Falls					
F	Fire Call	11	27.50%			
	1- Structure Fire - mutual aid from medina city - Nothing found on arrival					
	1- Structure Fire - mutual aid to Medina City - cancelled en route					
	2- Open burn complaints					
	1- Dispatched for transformer fire - found to be in Erhart					
	1- Mulch Fire					
	1- Smoke scare - investigation nothing found					
	1- Cement Truck lost load on Fenn Rd					
	1- Assist MTPD in checking home for missing person					
	1- Furnace malfunction due to high gas pressure in lines					
	1- Vehicle Fire					
M	Motor Vehicle Accident	2	5.00%			
CO	Carbon Monoxide	1	2.50%			
HZ	Haz Mat	0	0.00%			
Total Incident Count		40		*Mutual aid given=1 Medina City		
				*Mutual aid received=1 Medina City		
Total Calls During Staffing Hours		28				
Mon. Thru Fri. 7am-3pm						
Inspections conducted						
	Annual Fire Safety Inspections	10				
	Re-Inspections	1				
	Annual Fire Alarm Tests	0				
	Annual Sprinkler Tests	0				
	Semi Annual Hood tests	2				
Total Inspections		13				
Public Relation Activities						
	Medina County Fair Demo Derby					
	National Night Out with the PD					
	Western Reserve Bingo					

Medina Township Service Dept. August 2011 Report

Organized and conducted Township auction at Service Dept.

Poured headstone footers at Fenn Cemetary

Cleaned up trees from storm damage

Asphalted culverty # 6 on Remsen Rd.

Marked out concrete to be replaced on township roads and received quotes

1 burial at Fenn Cemetary

Landscaped Fire Station # 2 with stones, mulch and new trees

Started trimming trees in developments to behind curb line and away from signs

Met with P.S. Construction about crack sealing and received quote

Mowing of berms and ditches

Report Submitted By : Denny Miller Road Foreman