

**RECORD OF PROCEEDINGS
MINUTES OF SPECIAL MEETING
DECEMBER 28TH, 2006**

The Medina Township Board of Trustees met in special session at the Medina Township Hall on December 28th, 2006, to conduct the business of the Township. President Todd called the meeting to order at 7:30 pm with the following Trustees in attendance: Dianna Huffman, Michael D. Todd and Mead Wilkins. Also in attendance were the Police Chief and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mrs. Huffman motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

There was no public comment

Mrs. Huffman motioned to close the floor for public comment. Mr. Wilkins seconded the motion

SITE PLANS

Western Reserve Bank – Site - 4015 Medina Rd., Ste 70

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the existing change of use for Western Reserve Bank located in suite #70 of the Western Reserve Office Park as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Allure Studio and Spa – Wall Sign – Medina Grande Shoppes B1

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Allure Studio and Spa not to exceed 20 square feet as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Allure Studio and Spa – Directory Sign Panel – Medina Grande Shoppes B1

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the panel on the directory sign for Allure Studio and Spa not to exceed 16 square feet as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Rick Roush Motor Sports – Wall Sign – 3147 Eastpointe Dr.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Rick Roush Motor Sports to be located on the building front facing I-71 not to exceed 80 square feet as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Rick Roush Motor Sports – Pictorial Rendering Image – 3147 Eastpointe Dr.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the proposed pictorial rendering image on the south wall of the building for Rick Roush Motor Sports as it is not in compliance with the Medina Township Zoning Resolution Section 605 I.1-Wall, Roof and Awning Signs. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

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SITE PLANS CON'T

Bill Doraty – Site – 4160 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Bill Doraty Auto Sales as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Bill Doraty – Wall Sign – 4160 Pearl Rd.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Bill Doraty Auto Sales not to exceed 76 square feet as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Bill Doraty – Ground Sign – 4160 Pearl Rd.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a ground sign for Bill Doraty Auto Sales not to exceed 30 square feet as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Super Suppers – Identification Sign – 3735 Stonegate Dr.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a panel identification sign for Super Suppers not to exceed 5 square feet as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Payroll

Mr. Todd motioned to approve payroll checks #10777 to #10794 totaling \$14,933.16 with \$2,485.61 being paid to Deferred Compensation and OPERS. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Payroll Check #10795

Mr. Todd motioned to approve payroll check #10795 totaling \$30.57 with \$3.09 being paid to OPERS. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Supplemental Appropriations

Mr. Todd motioned to approve the 2 pages of supplemental appropriations dated November 29, 2006, provided to us at this meeting by Fiscal Officer Terry George (see attached). Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Accounts Payable

Mr. Todd motioned to approve warrants #17282 to #17301 totaling \$44,474.63 with a note that check #17291 was voided. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Minutes

Mr. Todd motioned to approve the following minutes:

July 21, 2006	October 5, 2006	October 9, 2006
October 18, 2006	October 19, 2006	November 2, 2006
November 13, 2006	November 16, 2006	November 27, 2006
November 30, 2006	December 13, 2006	

Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

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NEW BUSINESS

Trustee Pay

Mr. Todd motioned to put forth the following resolution:

Resolution No. 12282006-059

The Medina Township Board of Trustees would like to approve a salary method of compensation to be paid in equal monthly installments at the rate set by the state legislature in accordance with ORC Section 505.24 and current state law salary schedules for the Board of Trustees and Fiscal Officer, and to be charged to the General Fund as being primarily administrative in nature. The compensation rates according to the current ORC Section 505.24 for calendar year 2007 are as follows:

Trustees: \$1000.83 per month Fiscal Officer: \$1720.25 per month

Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Reappointment of Zoning Commission and Zoning Board of Appeals Members

Mr. Todd said there are six seats to be reappointed on the Zoning Board and Zoning Board of Appeals. An ad will be put in the bulletin board section of the Gazette and the Sun and also on the website giving other Township residents an opportunity to apply. A decision will be made at the January 25, 2007 meeting.

Organizational Meeting Date

The Trustees will hold their Organizational Meeting on January 10, 2007, at 7:00pm and their Regular Meeting January 11, 2007 at 7:30pm.

Attendance for Annual Township Road Mileage Certification

Mr. Todd and Mrs. Huffman will go to the Highway Engineer's Department to sign the Annual Township Road Mileage Certification on January 10, 2007, and Mr. Wilkins will attend January 11, 2007.

Police Levy

The Trustees will discuss the Police Levy at a separate meeting.

Comprehensive Plan Scope of Work

The Trustees will discuss the Comprehensive Plan Scope of Work at a separate meeting.

Maintenance/Blakslee Project

The Trustees will discuss this after the Budget is finalized.

Personnel Policy Manual

The Trustees are working on a Personnel Policy Manual.

Special Events Policy

The Special Events Policy will be discussed during the update of the Comprehensive Plan.

Police Levy

Chief Arbogast said the levy language would have to be decided on 75 days before the election. The Chief has tentative language and he will have numbers from the Auditors Office after January 8, 2007.

PUBLIC COMMENT

Mrs. Huffman motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Carol Unaitis (4985 Fenn Road) asked about the LST billing amount.

Matthew Galla (3503 Hamilton Rd.) asked how much land was available for building in the Township.

Mrs. Huffman motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

Mr. Todd motioned to adjourn the meeting. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

There being no further business to come before the Board the meeting was adjourned at approximately 8:35 pm.


Medina Township Fiscal Officer


Medina Township Board of Trustees