

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MAY 27TH, 2010**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 27th, 2010, to conduct the business of the Township. Vice-President Gardner called the meeting to order at 6:35 pm with the following Trustees in attendance: Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were, the Police Chief, Fire Chief, Road Foreman, Asst. Road Foreman, Zoning Inspector, Asst. County Prosecutors, Tom Karris and David Folk and the general public.

Roll Call

Mrs. Gardner asked for a roll call of all members present. Trustees present were Mrs. Gardner and Mr. Jarrett. Mr. Todd arrived at 6:51 pm and Mrs. George arrived at 6:40 pm.

Pledge of Allegiance

Mrs. Gardner led the Pledge of Allegiance.

Moment of Silence

Mrs. Gardner asked for a moment of silence for our military personnel at home and overseas.

OTHER BUSINESS

Awards

Mr. Jarrett presented Officer Michael Oyler with a Certificate of Recognition for his use of an AED to save the life of a Wal-Mart employee.

Mr. Jarrett presented John Lerch of Home Depot with a Certificate of Recognition for his continued support and contributions to Medina Township Community Pick-it-up-Day.

SITE PLAN

Valley Mitsubishi - Site – 2825 Medina Road

Mrs. Gardner motioned to accept the recommendation of the Zoning Commission and approve the change of use for Valley Mitsubishi to be located at 2825 Medina Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Mr. Jarrett read a letter into the record sent by Valley Mitsubishi. (See attached)

OTHER BUSINESS CON'T

Approval of Accounts Payables

Mrs. Gardner motioned to approve warrants #20899 to #20929 totaling \$23,801.88. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner and Mr. Jarrett.

Approval of Payroll

Mrs. Gardner motioned to approve payroll check #14054 to #14072 in the amount of \$23,093.47 with total deductions of \$3,395.68. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Jarrett and Mrs. Gardner.

Mr. Todd arrived at 6:51 pm and apologized for being late and thanked Mrs. Gardner and Mr. Jarrett for proceeding in his absence.

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OTHER BUSINESS CON'T

Executive Session

Mr. Todd motioned to enter into Executive Session with Legal Counsel for Medina Township, the Board of Trustees and the Fiscal Officer to discuss pending litigation. The Board entered into Executive Session at 6:53 pm. The Board reconvened at 7:45 pm, no decisions were made during that meeting.

Mr. Todd asked for a vote to go back into session. Voting aye thereon: Mr. Jarrett, Mrs. Gardner, and Mr. Todd.

Mark Herwick of Homestead Insurance

Mark Herwick of Homestead Insurance presented the Trustees and the Fiscal Officer with Market Analysis and Comparisons for the township employee's health insurance. The Trustees will review the documents and make a decision at their next meeting.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the May 13th, 2010, regular Trustees meeting. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Approval of Fiscal Officer Purchase Orders

Mr. Todd motioned to approve the purchase orders, super blankets and then and now purchase orders as incorporated by the document dated May 27, 2010, with four separate transactions. Mrs. Gardner seconded the motion. Mr. Jarrett asked for the total which is \$13,168.22. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

REPORTS

April Fire Department Report

Chief Crumley reported that for the month of April 2010, the department responded to 39 incidents. (See attached) The department duty crew did some community functions. One was 31-cent scoop night at Baskin-Robbins in Plaza 71 for the National Fallen Fire Fighters Memorial. He would like a Certificate of Recognition for Mr. Joe Alberino thanking him for letting the fire department use his house for training. Chief Crumley also discussed residential sprinkler systems. He discussed what information Shawn Kasson brought back when he attended the Fire Academy for training. He also discussed a grant for Self Contained Breathing Apparatus and a Fit Tester. They will receive \$165,020.00 with a local match of \$8,251.00 if they receive the grant. Chief Crumley said the application for a grant for Health & Wellness was denied because the Township is already paying to send the firefighters to the Recreation Center for physical fitness training.

Mr. Todd said the City of Medina is leading a statewide policy manual march and asked if Chief Arbogast is involved with this. Chief Arbogast said he has not been approached. Mr. Todd said the Prosecutor's Office is going to use the Medina Township Police Department Policy Manual created by Chief Arbogast and the Prosecutor's Office for use by other area departments because it is so comprehensive.

Mr. Todd motioned to approve the April Fire Department report. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

OLD BUSINESS

Nettleton Road Culvert Project

Trustees will discuss this in Executive Session because it is land acquisition.

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OLD BUSINESS CON'T

Electric Aggregation

Mrs. Gardner said the Commissioners will hold public hearings on June 21 and June 23. All the information will be on the County Commissioners website.

Community Development Block Grant

Linda DeHoff finished the CDBG grant application. Mr. Todd said because the cost is over the \$25,000.00 limit it will have to be put out for bid. After some discussion about the necessity for handicapped and emergency vehicle accessibility paths to the playing fields, the Trustees approved the grant application. For the purpose of the grant application, a preliminary quote provided by Perrin was used.

Mr. Todd motioned to submit the Community Development Block Grant with the number \$37,600.00, in the design that's been presented to Perrin for that quote, along with the general description that has been provided in this meeting today for that grant. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Flag Day Ceremony

Mr. Todd and Laurie Shoemaker gave an update on the ceremony for Flag Day. It will be June 14th, 2010, from 6:30 to 8:30 pm. Mrs. Shoemaker said the essay contest was wonderful and Trustees will present the children with Certificates of Recognition at their respective schools. The savings bonds will be presented when they are received from the bank. Mr. Miller, Asst. Road Foreman, asked what can be done for the memorial since there are no flowers there. John Lerch, Home Depot, said he will donate the flowers to decorate the memorial.

New Copy Machine for Administration

Mrs. Gardner discussed several items with the Representative of IKON regarding the lease of the copy machine. She asked for an additional 1000 copies and the cost would be \$8.50 per month. She also asked for a security package that will overwrite confidential items that are still held on the hard drive. That would be an additional cost of \$4.50 per month. The price is still less than what we are paying now. She also asked if they have to move the machine to another building what would happen and they said they would not charge us for one time moving. There are also things in the IKON contract that need to be changed per the Prosecutor's Office.

Mr. Todd motioned to approve Trustee Gardner to sign the contract with IKON for a copy machine for up to a five-year contract, at a price of approximately \$200.00 a month. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Business Appreciation Month w/Medina Economic Development Corporation

Mrs. Gardner attended the last of the business appreciation visits. She feels the businesses liked that this was being done. It was very informative and now all this information will be given to the County Economic Development and they will send people out if anyone has any issues they need to discuss.

Township Newsletter

Mrs. Gardner said there is no progress being made on the newsletter at this time since Laurie Shoemaker, Police Department Administrative Assistant, is busy with all the events and grants right now.

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OLD BUSINESS CON'T

Cole and Russell

Mrs. Gardner has been talking to Cole and Russell and Mr. Jarrett has been reviewing the documents they have sent. Mrs. Gardner asked them to rewrite the document with a stipulation that there is a limit and, if they go over the estimate by \$500.00, including the reimbursement charges that they will notify Trustees by letter before they expend any more money and she also asked that they have places for all Trustees to sign. Mrs. George questioned why this was being done now when there was no money available. Trustees said that this needed to be done so if there were any federal grant money available they would be able to apply for it. This would be done in two phases. Mrs. George asked if the charges would be split between two fiscal years because when it is adopted the budget will need to be altered., The Trustees assured her that is how it will be done.

NEW BUSINESS

Permission for a Block Party on Red Maple Court

Mr. Todd motioned to allow Red Maple Court, on Saturday, July 10 from Noon to 10:00 pm, to have barricades to block off the street for a block party. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Gardner seconded the motion.

Matt Galla (3503 Hamilton Road) asked if he could bring his old flags to the Flag Day Ceremony for proper disposal. Mr. Todd said yes.

Mr. Todd motioned to close the floor for public comment. Mr. Jarrett seconded the motion.

Mr. Todd motioned to have a 5-minute break (at 8:46 pm). Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. The meeting was reconvened at 8:57 pm.

Executive Session – AT&T Easement for Land Acquisition

Mr. Todd motioned to enter into Executive Session with Mr. Russell from HLG Consulting, representing AT&T, to discuss land acquisition and easements for Medina Township property over on Blakslee Park. The Board of Trustees will be present and the Fiscal Officer will be present along with Mr. Russell to discuss land acquisition. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett. The Board entered into Executive Session at 8:57 pm. The Board reconvened at 9:37 pm. No decisions were made during that meeting.

Executive Session – Legal Issues and Towing Policy

Mr. Todd motioned to enter into Executive Session to discuss legal issues facing the Township, regarding towing policies, with the Board of Trustees, the Chief of Police and the Fiscal Officer. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. The Board entered into Executive Session at 9:37 pm. The Board reconvened at 9:56 pm. No decisions were made in that meeting.

C&M Towing

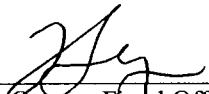
Mr. Todd read a letter into the record from the Department of Public Safety/Bureau of Motor Vehicles sent to C&M Towing Company (see attached). Mr. Todd also read a letter sent to Eric McKenzie of C&M Towing from the State Highway Patrol terminating all services with C&M Towing (see attached).

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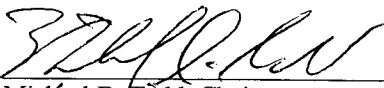
C&M Towing Con't

Mr. Todd motioned to take C&M Towing off our towing rotation policy. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett. Mr. Todd said this is effective immediately. A letter will be sent to Mr. McKenzie immediately and Chief Arbogast is to call him and inform him he is taken off the rotation.

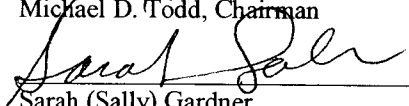
Mr. Todd motioned to adjourn the meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. The meeting was adjourned at 10:00 pm.



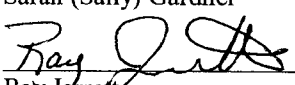
Therese George, Fiscal Officer



Michael D. Todd, Chairman



Sarah (Sally) Gardner



Ray Jarrett

Medina Township Fire Department

April 2010 Activity Report

Type of Alarms		Count	Percentage			
A	Alarm Drop	4	10.27%			
	4 Commercial					
	1- 4931 Nettleton WRMC - caused by resident cooking					
	1- 3825 Stonegate Kindercare - fire alarm by manager					
	1- 5010 Gateway Gateway Mini Storage caused from smoke machine					
	1- 4046 Medina Rd YWCA cancelled immediately					
E	Assist EMS (LST)	18	46.15%			
	4- difficulty breathing					
	4- falls - 1 with laceration to head					
	1- shoulder pain					
	4- Chest pain/Heart Attack					
	1- General Weakness					
	1- Death at Western Reserve					
	1- Convulsions					
	2- Sudden Illness					
F	Fire Call	10	25.64%			
	1- Natual gas leaks					
	1- Heavy Black Smoke investigation					
	1- Citizen Assist					
	2- Vehicle Fire					
	1- Brush Fire					
	2- Structure Fire *1-mutual aid to Brunswick and 1- false alarm					
	2- Open burn complaints					
M	Motor Vehicle Accident	5	12.82%	*1-mutual aid to Granger Twp		
CO	Carbon Monoxide	1	2.56%			
H	Haz Mat	1	2.56%			
	Vehicle gas tank leak on Pearl Rd					
Total Incident Count		39		*Mutual aid given=2		
				*Mutual aid received=0		
Total Calls During Staffing Hours		27				
Mon. Thru Fri. 7am-3pm						
Inspections conducted						
	Annual Fire Safety Inspections	23				
	Re-Inspections	1				
	Annual Fire Alarm Tests	1				
	Annual Sprinkler Tests	1				
	Semi Annual Hood Tests	7				
	Building Final	1				
Total Inspections		34				
Public Relation Activities						
	Several Station tours for families					
	Fire Extinguisher class at Hampton Inn for their employees					
	31cent scoop night at Baskin Robbins					