

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
OCTOBER 2<sup>ND</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on October 2<sup>nd</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:05 pm with the following Trustees in attendance: Rita Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Asst. Road Foreman and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Anthony Ratajczak (4430 Nettleton Road) presented Trustees with correspondence he has had with ODOT regarding a bicycle pedestrian bridge across I71.

Ed Unaitis (4985 Fenn Road) asked if there will be landscaping at the Walt-Mart Store.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

**OTHER BUSINESS**

**Mark Herwick - Healthcare**

Mark Herwick presented the trustees with the cost of healthcare coverage for full-time employees with SummaCare.

Mrs. Holt motioned to send a letter to Medical Mutual saying "effective November 1<sup>st</sup>, 2008, we are terminating all coverage, major medical and prescription drug, under the referenced group number for Medina Township. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Wilkins and Mr. Todd.

**SITE PLANS**

**Pat's Computer Rescue – Site – 3725 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Pat's Computer Rescue located at 3725 Medina Road, Suite #114 (Signature Square) as presented. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

**Pat's Computer Rescue – Wall Sign – 3725 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Pat's Computer Rescue not to exceed 15.10 square feet as submitted. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Pat's Computer Rescue – Tenant Panel Sign – 3725 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a tenant panel sign for Pat's Computer Rescue not to exceed 4 square feet as submitted. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

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## SITE PLANS CON'T

### Bullies BBQ – Wall Sign – 4055 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the wall sign for Bullies BBQ located at 4055 Pearl Road not to exceed 70 square feet as presented. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

### Creative Early Learning Center – Site – 5020 Victor Drive

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Creative Early Learning Center located at 5020 Victor Drive. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

### Creative Early Learning Center – Ground Sign – 5020 Victor Drive

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a ground sign for Creative Early Learning Center not to exceed 25.83 square feet in size and to be located 10 feet from the road right-of-way. Additional landscaping is to be added around base of sign per requirement of the Zoning Resolution. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

## OTHER BUSINESS CON'T

### Removal of Explorer from Medina County Auction

Mr. Wilkins motioned to remove the 2004 Ford Explorer from the Medina County Auction and transfer the vehicle to the Road Department. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

### Striping of Township Roads

Trustees reviewed the prices presented by Mr. Kerr for the striping of Township Roads.

Mr. Wilkins motioned to approve the quote from Duramark for \$9,838.12 for the road striping as proposed. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

### Police Department Air Conditioning Unit

Mr. Kerr said the air conditioning unit in the Police Department is broken. He will get prices for air conditioning units and present them to the Trustees at the next meeting.

## REPORTS

### Fire Department

Chief Crumley reported that the department responded to 49 calls in the month of June 2008, and 37 calls for the month of July 2008, (see attached). Mr. Wilkins attended the flash over training for the department and was impressed by what the firefighters did.

### Police Department

Chief Arbogast reported that for September 2008, the department had 984 calls for service (see attached). Officer David Maslyk received an award for making 38 DUI arrests. Officer Cliff Nicholson received an award for making 900 traffic stops with 100 arrests for people driving under suspension. Sergeants Polomsky and Zieja completed the National Incident Management System 300 and 400 training. Officer Maslyk finished his Crisis Intervention Training. The department received a \$750.00 grant from Target and \$1500.00 from Wal-Mart, an AED for the Department. The Chief asked for permission to apply for a JAG Equipment Grant.

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**REPORTS CON'T**

**Zoning Department**

Mrs. Holt said there were 11 permits issued for the month of September 2008, as follows:

Residential	1	Accessory Building	2
Signs	2	Residential Addition	1
Comm. Change of Use	1	New Construction	1
Deck	1	Agricultural Exempt	2

For a total value of permits issued \$351,650.00. Fees collected \$991.95.

Mr. Wilkins motioned to accept the reports as read. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

**OTHER BUSINESS CON'T**

**2008 Annual Budget Appropriation Changes**

Mr. Todd motioned to approve the 2008 Annual Budget Appropriations Changes dated October 2, 2008, and incorporate the document by reference. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #12388 to #12411 totaling \$19,249.56 with payroll deductions of \$3,597.66. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

**Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #18981 to warrant #19023 totaling \$88,472.12. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Approval of Minutes**

Mr. Todd motioned to approve the minutes for the regular meeting of September 18, 2008. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

**OLD BUSINESS**

**Cemetery Restoration**

Mr. Todd received information on Monday that they are very close to having a bid for the restoration of the cemeteries. He also stated that a grant has been applied for to help restore the cemeteries. The cemeteries are in bad shape and they will be looked at and repaired one by one. There are some very old stones and caution has to be used when straightening them.

**Newsletter**

Mr. Todd received a draft of the newsletter from Chief Arbogast and presented Mrs. Holt and Mr. Wilkins with a copy for their review.

**Conservation Easement**

Mr. Wilkins said the property known as the "Siman Property", which is east of Route 3 where Hamlin dead ends into Route 3, is 33 acres and was purchased in 1999 for \$145,000.00. Tom James of the Medina Park District and the Medina/Summit Land Conservancy is interested in developing into a nature preserve with a path and a pavilion and would be available to the residents of the Township. The legal portion should be finished in about two weeks.

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**OLD BUSINESS CON'T**

**Township Hall Renovation**

Mr. Wilkins said the replacement of the townhall roof has begun. It was estimated that the roof itself is approximately 140 years old or older. He stated that a change order was needed because there are 2 inch gaps in the roof that have to be covered.

Mr. Wilkins motioned to approve \$2,000.00 to replace the sheeting on the townhall to cover the 2 inch gaps. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

Mr. Wilkins said two (2) of the three (3) quotes for the renovation of the Townhall landscaping were received and reviewed. The quotes are as follows:

JTS Landscaping \$11,000.00      Grace Bros. Landscaping \$8,200.00.

Mr. Wilkins motioned to approve Grace Brothers Landscaping for the low bid of the landscaping for the township hall, not to exceed \$8,200.00. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

Mr. Wilkins said Kerry Illes is still working on designing the building to maximize the space in the townhall.

**Nettleton Road Culvert #8**

Mr. Wilkins said we received the grant to help defray the cost of repairing Nettleton Road Culvert #8. The County Engineers will now start negotiating with the homeowners for right-of-Ways.

**NEW BUSINESS**

**Bullies BBQ Liquor License Hearing**

Mr. Todd motioned that a hearing for the liquor license for Bullies BBQ is not necessary. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

**Sports Activity Payment**

Mr. Wilkins said there was an agreement with the Mayor of Medina regarding sports activities fees and that the \$35.00 fee charged to Medina Township children would be eliminated. We are now being told that that would not take effect until 2010. Mr. Wilkins said a fee should be charged to all players, both Townships and the City. Mr. Wilkins said the Township will have to do the scheduling for the fields because Tim Swanson has taken a \$200,000.00 budget cut.

**Hometown Heroes Memorial**

Mr. Wilkins thought the volunteers who are building the Hometown Heroes Memorial should be recognized by the Township. Mr. Todd said he would like to see a yearly award to be given to an outstanding citizen of the Township.

**Sexually Oriented Businesses Resolution**

A letter was sent to William Thorne of the County Prosecutors Office and we are waiting for a copy of the resolution.

**Approval of OPC Workshop Attendance for Robert Erickson**

Mrs. Holt motioned to approve sending Robert Erickson, Zoning Board member, to the OPC Cleveland Planning and Zoning workshop on November 14, 2008, cost \$85.00. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Wilkins and Mr. Todd.

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**NEW BUSINESS CON'T**

**Purchase Order for Fire Department Air Hammer Kit**

Mrs. Holt motioned to approve the purchase order in the amount of \$1600.00 for a quick cut air hammer kit for the Fire Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Wilkins and Mr. Todd.

**Verizon/Centranet Agreement Renewal**

Mr. Todd will review the Verizon/Centranet contract before deciding on the renewal. Sergeant Zieja is in the process of getting quotes for a more functional phone system.

**Repair for Car 6 for the Police Department**

Mr. Todd motioned to approve the expenditure of \$1,603.05 for the repairs to the brakes on car six (6) of the Medina Township Police Department. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

**Purchase of Automatic Defibrillator for the Police Department**

Mr. Todd motioned to approve the expenditure of \$2,065.00 for the purchase of an AED for Medina Township Police Department. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Matt Galla (3503 Hamilton Road) asked about the status of the fire district.

Bill Doraty (3372 Huffinan Road) requested permission to put an inflatable display at his business on Saturday.

Sally Gardner (3333 Foskett Road) asked where the inflatables were to be put.

Alliss Strogin (3003 Hood Road) said she felt inflatables won't help a business.

Kelly Herrmann (3389 S. Weymouth Road) said the Zoning Department is failing the township by allowing a pole barn to be built that is larger than the house.

Jamie Young (4051 Sacramento) said he doesn't understand why the Zoning Commission is trying to impose business decisions on local businesses because it isn't their place.

Bill Ostmann (3670 Hamilton Road) asked if there was a lot of community input with the comprehensive plan and will there be a survey.

Roger Ingraham (4740 Hamilton) asked if this was the first request for an inflatable display.

Anthony Ratajczak (4430 Nettleton Road) asked if Mr. Doraty could apply for a variance.

Dave Maslyk (4459 Great Smoky Circle) asked what would happen if Mr. Doraty put the inflatable up.

Matt Galla (3503 Hamilton Road) asked how they stopped North Gateway Tire from having the large tires.

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**PUBLIC COMMENT CON'T**

Ralph Holt (4420 Nettleton Road) asked how many people were employed by Mr. Doraty and he stated Mr. Doraty had a very nice operation.

Leo Schnell, Inlatable Company, feels if the residents are allowed to put inflatable's up then businesses should also be allowed.

Ed Kerr, Road Foreman, commented on an illegal sign on Fenn Road.

Mr. Wilkins closed the floor for public comment. Mr. Todd seconded the motion.




Mr. Todd motioned to have a 5 minute recess starting at 9:00 pm. Mr. Wilkin seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt. The Board reconvened at 9:11 pm.

**Executive Session**

Mr. Todd motioned to hold an Executive Session to discuss personnel and personnel policies with the full Board, Fiscal Officer and Police Chief. The Board entered into Executive Session at 9:11 pm. The Board reconvened at 9:21 pm. No decisions were made during that meeting.

Mr. Todd motioned to adjourn the meeting at 9:21 pm. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mrs. Holt.

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Medina Township Fiscal Officer

  
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Medina Township Board of Trustees