

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
AUGUST 7<sup>TH</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 7<sup>th</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:05 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Assistant Road Foreman, Assistant Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mrs. Holt seconded the motion.

Ed Unaitis (4985 Fenn Road) asked if there was a soil analysis done prior to creating the ball fields.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

**OTHER BUSINESS**

**Hometown Heroes Memorial**

Mr. Todd said Denny Miller has a map of the Hometown Heroes Memorial site and it has been staked. They will discuss this project with Kerry Illes, Architect.

**Salt Shed Bids**

Mr. Todd read the salt shed bid proposals as follows:

Miller Builders	\$78,900.00
Country Lawn	\$99,780.00
CCM Corporation	\$84,777.00
Medina Excavating	\$114,424.00
RFC Contracting	\$88,000.00
Clifford Construction	\$90,775.00

The Trustees will have the bids reviewed by Kerry Illes and then award the bid.

**Hood Road Bid Award**

Mr. Todd motioned to award the bid for the Hood Road resurfacing project to Karvo Paving Company 3432 State Road, Suite 8, Cuyahoga Falls, Ohio 44223 in the amount of \$144,129.00. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Remsen/Hamlin Project**

Mr. Wilkins motioned to set the bid opening date for the Remsen/Hamlin Roads Project for 8/21/08 at 7:00 pm. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM8/7/08

**OLD BUSINESS**

**Scenic Byway**

Mr. Wilkins said the scenic byway plans are almost finished and it is really impressive.

**Fences at Blakslee**

Mr. Wilkins said the fence along the Schmidt property line will cost approximately \$2700.00 for a basic stock fence.

Mr. Wilkins motioned to accept the bid to run the stock fence along the west side of the Blakslee Park area not to exceed \$3000.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Wilkins feels a fence around the retention basin is needed for security. Mrs. Holt and Mr. Todd would like to look at the area before making a decision. It will be placed on the agenda for the next meeting.

**Issue I Grant**

Mr. Wilkins said Ed Kerr and Denny Miller finished the Issue I grant and turned it in to the Engineer's Office. They put in a lot of work and he feels the township will be competitive and has a good chance at getting the grant.

**NEW BUSINESS**

**Landscaping for Townhall Complex**

Mr. Wilkins said all the landscaping at the townhall is overgrown and it needs to be replaced (the Service Department did trim the overgrown shrubs but it didn't help). He asked for approval to get three (3) bids to see how the townhall complex can be improved. He feels there should be a sense of pride and respect for the community. Mr. Todd and Mrs. Holt agreed.

**Refurbishing of the Inside of the Townhall**

Mr. Wilkins said the inside of the townhall is outdated and needs refurbishing. It has not been refurbished since 1984. He will look into what needs to be done to clean everything up.

**Historic Pictures**

Mr. Wilkins said the township has been here since 1818 and he would like to find some historical pictures to display at the townhall to show new residents the history of the township.

**Addition to Roofing Bid**

Mr. Wilkins motioned to add to the roofing project, \$1,665.00, to remove the chimney that is not needed. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**OLD BUSINESS CON'T**

**Cell Phone Policy**

Fiscal Officer George presented the cell phone policy to the Trustees with the requested changes. They will review the policy and make a decision at the August 21, 2008, meeting.

TM8/7/08

**NEW BUSINESS CON'T**

**Cemetery Restoration**

Mr. Todd spoke with Cynthia Szunyog and a gentleman who does restoration projects. Mr. Todd would like to start with the Hamilton Road Cemetery because it is in bad shape. He asked for a quote on the cost of straightening the headstones.

**Newsletter**

Mr. Todd discussed the township newsletter. Pete Ziegler, Grant Writer/Project Manager is working on the newsletter. Mr. Todd is looking into the cost of mailing the newsletter to residents.

**Grant Writer/Project Managers Position Hours**

Mr. Todd motioned to approve 10 hours overtime per week total for the month of July for the Grant Writers position for work done on any projects. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned that effective August 15, 2008, the hours for the Grant Writers position go from 50 hours a week per both positions to 30 hours per week for both position. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Ohio Edison Contract for New Maintenance Building**

**Resolution No. 08072008-014**

Mr. Todd motioned to put forth the following resolution for an agreement between Ohio Edison Company and Medina Township (See attached). Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**DEPARTMENT REPORTS**

**Police Department**

The Police Chief stated the department had a booth at the Fair and they participated in a Road Runners function at Second Sole. Upcoming events will be a safety fair at Wal-Mart and Cops with Kids to be held at Medina Meadows. The department responded to 1023 calls for service (see attached report).

**Fire Department**

There was no report for July. Chief Crumley asked about using direct deposit. Chief Crumley said he was just informed Tuesday morning by Chief Painter of Medina City that the City no longer wanted to continue with combined operations. Chief Crumley said a letter will be coming from the Mayor's Office. Mr. Wilkins would like a meeting to look through all the issues before a decision is made.

**Zoning**

The Asst. Zoning Inspector reported that for the month of July 2008, there were 20 permits issued as follows:

Comm Temp Structure	1	Commercial Change of Use	1
Residential	1	Accessory Buildings	3
Residential Additions	1	Decks	2
Signs	10	Turndown	1

For a total value of permits issued of \$275,500.00 with \$2,025.58 permit fees collected.

TM8/7/08

**OTHER BUSINESS**

**Approval of Accounts Payable**

Mr. Todd motioned to approve warrant #18829 to warrant #18867 totaling \$39,663.94. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #12239 to number #12294 totaling \$33,151.55 with \$3,791.52 in deductions. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Purchase Orders**

Mr. Todd motioned to approve the purchase orders herein described on the document dated 8/7/08; this document will be incorporated by reference. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Minutes**

Mr. Todd motioned to approve the July 24 regular meeting minutes as amended. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Training Requests for the Police and Fire Department**

Mr. Todd motioned to approve the appropriation of \$2,054.82 tuition reimbursement program for Todd Zieja for the University of Akron for his Masters Degree. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mrs. Holt motioned to approve the training request of \$3,000 for Firefighter Course 1 and 2 at the Ohio Fire Academy from 9/14/08 to 10/31/08 for Matthew Gubanich. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mrs. Holt motioned to approve the training request of \$2,500 for Firefighter Course 2 at the Tri-C Fire Training Academy from 8/23/08 to 12/13/08 for Andy Pesorda. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to approve the expenditure of \$150.00 for training for Mark Roberts and Parker Browne. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. (Ohio State Firefighters Conference in Columbus from August 14 to August 17)

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Kerry Illes (3599 Reserve Commons Drive) said he just reviewed the bids for the salt shed and they were all good. Miller Construction is the lowest bid and they are the biggest installer of this kind of project. Mr. Illes will put that in writing.

**Acceptance of Salt Shed Bid**

Mr. Wilkins motioned to approve the lowest bid for the salt shed by Miller Construction totaling \$78,900.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM8/7/08

**PUBLIC COMMENT CON'T**

Mr. Illes said the maintenance building is 99% finished. He received a response and requests from ODOT regarding the ingress/egress to Blakslee Park.

1. The driveway has to slope away from the highway
2. Must have a 4 foot asphalt strip between the apron and the highway
3. A gate

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

**Executive Session**


Mr. Todd motioned to enter into Executive Session with the Board and the Fiscal Officer to discuss employee personnel and personnel policies for Medina Township. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The Board entered into Executive Session at 8:34 pm. The Board reconvened at 8:57 pm. No decisions were made during that meeting.

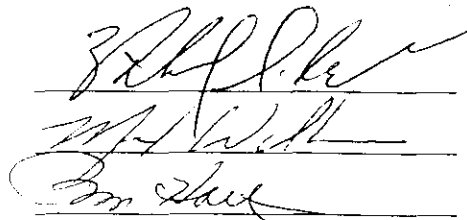
**COMMENTS**

Chief Crumley wanted to show the Trustees the tape of the Medina City Health, Safety and Sanitation meeting regarding combined ops. Mr. Wilkins asked that a meeting be held after the letter from Mayor Leaver is received

Chief Crumley asked Mrs. George about the policy for payment of items auctioned on E-bay.

Mr. Todd motioned to adjourn the meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. There being no further business to come before the Board the meeting was adjourned at 9:00 pm.

  
Medina Township Fiscal Officer

  
Medina Township Board of Trustees



# Medina Township

from the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

## ZONING REPORT – JULY, 2008

### MONTHLY TOTALS

1	Commercial Change of Use		
1	Commercial Temporary Structure		
1	Single Family (Detached Cluster)		
3	Accessory Buildings		
1	Residential Addition		
2	Decks		
10	Signs		
1	Turndown		
20	<b>TOTAL PERMITS</b>	<b><u>TOTAL VALUE:</u></b>	<b>\$275,500</b>

Respectfully Submitted,  
Mary Ann Heiss  
Assistant Zoning Inspector  
August 7, 2008

Fees collected on permits total excluding signs	\$ 925.58
Fees collected on sign permits:	<u>\$ 1,100.00</u>
<b>TOTAL FEES COLLECTED:</b>	<b>\$2,025.58</b>

# MEDINA TWP. POLICE

## CALLS RECEIVED SUMMARY

DATE : 8/7/2008

For the Period from 07/01/2008 To 07/31/2008

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NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
ACCIDENT NO INJURY	02		26
ACCIDENT PRIVATE PROPERTY	03		4
ACCIDENT INJURY	04	25	5
ASSIST	10		19
ASSIST CITIZEN	10A		34
BURGLARY	12		3
ALARM RESPONSE	12B		43
FRAUD / BAD CHECKS	14		1
FRAUD / OTHER	14A		2
WARRANT ARREST	15		4
ANIMAL COMPLAINT	18		11
	2		1
DOMESTIC VIOLENCE	20		1
DOMESTIC DISPUTE	20A		2
CPO / TPO VIOLATION	20B		1
DISTURBANCE	20D		6
NOISE COMPLAINT	20N		13
PRISONER TRANSPORT	21		2
DRUG ACTIVITY	24A		2
FIRE / FIRE ALARM	28		6
RESCUE SQUAD	29		12
JUVENILE RELATED	34		8
THEFT	36		19
RAPE	48		1
SEX OFFENSE	48A		1
COMMUNITY POLICING ACTIVITY	55		266
COP - BUILDING CHECK	55B		28
COP - TRAFFIC ENFORCEMENT	55T		30
VACATION WATCH	55V		67
EXTRA PATROL	55X		7
SUSPICIOUS PERSON	60		18
SUSPICIOUS AUTO	60A		7
SUSPICIOUS ACTIVITY	60B		29
VANDALISM	64		4
CRIMINAL DAMAGE	64A		2
HARASSMENT / THREATS	70A		1
LOCKOUT	72		5
TRAFFIC COMPLAINT	86		21
PAKING OFFENSE	86A		1
TRAFFIC STOP CITATION	86C		56
TRAFFIC STOP DUI	86D		7
TRAFFIC STOP DUS	86S	25	12
TRAFFIC STOP WARNING	86W		202
DISABLED VEHICLE	87		16
911 HANG UP	91		17

1,023

# MEDINA TWP. POLICE

## REPORTS RECEIVED SUMMARY

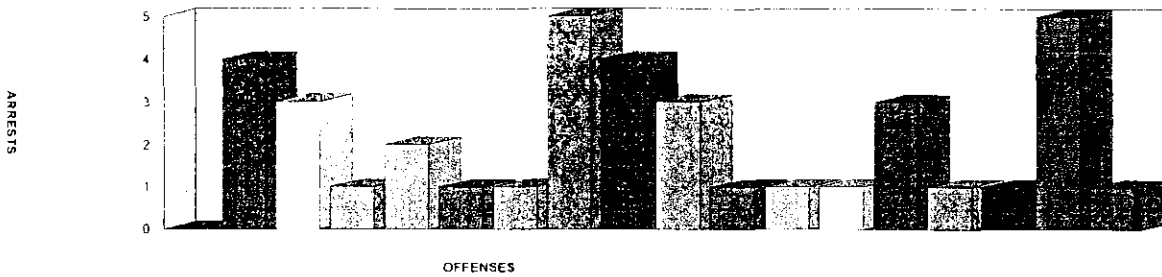
DATE: 8/7/2008

For the Period from 07/01/2008 To 07/31/2008

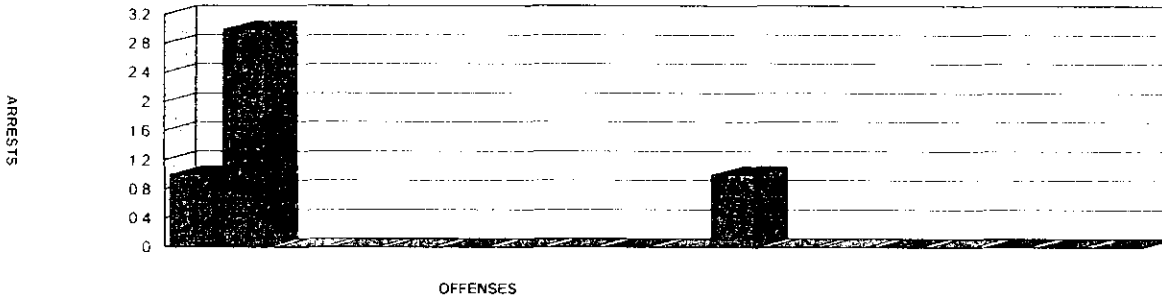
PAGE: 1 OF 1

OFFENSE / INCIDENT TYPE	OFFENSE CODE	REPORTED			C L E A R E D		
		TOTAL	UN-FOUNDED	ACTUAL	BY ARREST	EXCEPTION-ALLY	PERCENT
ASSIST CITIZEN	10A	2		2			
DISTURBANCE	20D	1		1			
Unruly Juvenile Offenses	2151.022	1		1	1		100
Menacing	2903.22	1		1			
Rape	2907.02	1		1			
Gross sexual imposition - force	2907.05A1	1		1			
Criminal damaging/endangering	2909.06	1		1			
Criminal mischief	2909.07	1		1			
Burglary	2911.12	1		1	1		100
Burglary - purpose to commit theft offense or felony	2911.12A1	1		1			
Breaking and entering	2911.13	1		1			
Theft	2913.02	12		12	7		58
Theft - without consent	2913.02A1	2		2	1	1	100
Misuse of credit card	2913.21	1		1			
Disorderly conduct - fighting or threatening	2917.11A1	1		1	1		100
Violate protection order or consent agreement - avoid pursuit to 2919.26 or 3113.31	2919.27A1	1		1			
Resisting arrest - recklessly or by force, shall resist or interfere with a lawful arrest of the person or another	2921.33A	2		2	2		100
Unlawful possession of dangerous ordnance	2923.17	1		1			
Possession of drugs - marijuana	2925.11C3	1		1	1		100
JUVENILE RELATED	34	3	1	2			
Offenses involving underage persons - minor consuming intoxicants	4301.69E	1		1			
Persons under the influence of alcohol, drugs, or a combination of both of them	4511.19A1A	8		8	8		100
DUI - breath-concentration > .08 of 1 gram and < .17 of 1gram per 210 liters of persons breath	4511.19A1D	5		5	5		100
DUI - breath-Concentration > .17 of 1 gram per 210 liters of person's breath	4511.19A1H	1		1	1		100
SUSPICIOUS PERSON	60	1		1			
HARASSMENT / THREATS	70A	1		1			
TRAFFIC STOP DUS	86S	8		8	8		100
TRAFFIC STOP WARNING	86W	2		2	2		100
		63	1	62	38	1	63

ARRESTS - ADULTS



ARRESTS \_ JUVENILES



MEDINA TWP. POLICE

ARREST REPORT

(NOTE: The Report indicates the Start Time of the Incidents)

DATE : 8/7/2008

For the Period from 07/01/2008 To 07/31/2008

PAGE : 1 OF 1

OFFENSE CODE AND DESCRIPTION	TYPE OF ARREST	ARREST	
		ADULTS	JUVENILE
2151.022 Unruly Juvenile Offenses	COMPLAINT		1
2913.02 Theft	COMPLAINT	4	3
2913.02A1 Theft - without consent	COURT SUMMONS/CITATION	3	
2917.11A1 Disorderly conduct - fighting or threatening	OTHER	1	
2921.33A Resisting arrest - recklessly or by force, shall resist o	OTHER	2	
2925.11C3 Possession of drugs - marijuana	COURT SUMMONS/CITATION	1	
4510.03J DUS Twelve Point Suspension	COURT SUMMONS/CITATION	1	
4510.11A DUS License Forfeiture / Administrative	COURT SUMMONS/CITATION	5	
4510.12 No OL	COURT SUMMONS/CITATION	4	
4510.16A DUS Non Compliance / FRA	COURT SUMMONS/CITATION	3	
4510.21 Failure to Reinstate	OTHER	1	1
4511.19A1A Persons under the influence of alcohol, drugs, or a cc	OTHER	1	
4511.19A1a Persons under the influence of alcohol, drugs, or a cc	COURT SUMMONS/CITATION	1	
4511.19A1A Persons under the influence of alcohol, drugs, or a cc	OTHER	3	
4511.19A1a Persons under the influence of alcohol, drugs, or a cc	COURT SUMMONS/CITATION	1	
4511.19A1A Persons under the influence of alcohol, drugs, or a cc	OTHER	1	
4511.19A1D DUI - breath-concentration > .08 of 1 gram and < .17	OTHER	5	
4511.19A1h DUI - breath-Concentration > .17 of 1 gram per 210	COURT SUMMONS/CITATION	1	
		38	5